

SPECIAL PROCESSING TRANSMITTAL

Mail To: USDA/National Finance Center
 Attn: Retirement Section
 P.O. Box 29310
 New Orleans, LA 70189

Mark Envelope: ***“Deliver Immediately – Do Not Open In Mailroom”***

Express Mail To: USDA/National Finance Center
 Attn: Retirement Section
 13800 Old Gentilly Road
 New Orleans, LA 70129

Mark Envelope: ***“Deliver Immediately – Do Not Open In Mailroom”***

PERTINENT INFORMATION

DATE MAILED	AGENCY	PERSONNEL OFFICE IDENTIFIER

RETIREMENT DOCUMENTS *Per attached agency checklist SF-2801/SF-3107, Schedule D*

CHECK TYPE OF RETIREMENT	APPLICABLE NATURE OF ACTION CODE
<input type="checkbox"/> Age (Mandatory)	<input type="checkbox"/> 300
<input type="checkbox"/> Optional	<input type="checkbox"/> 302
<input type="checkbox"/> Early Optional (Includes major RIF reorganization transfer of function)	<input type="checkbox"/> 303
<input type="checkbox"/> Discontinued (Involuntary separation)	<input type="checkbox"/> 304, 312, 356
<input type="checkbox"/> Disability	<input type="checkbox"/> 301
<input type="checkbox"/> Preliminary Disability	<input type="checkbox"/> 976
<input type="checkbox"/> MRA Plus 10 (FERS only)	<input type="checkbox"/> 302
<input type="checkbox"/> Death	<input type="checkbox"/> 350