

## Donations

The National Museum of African American History and Culture, like all other Smithsonian museums, hopes to benefit from donations of artifacts and archival documents. Due to the volume of offers we cannot accept donated materials through the mail without prior communication.

If you have artifacts or documents that you believe would complement the museum's collection, please make a formal donation offer in writing.

### *Collections Information Form*

Use this form to provide the museum with important information about your collection or collection item.

Your Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
\_\_\_\_\_

Telephone: Day (    ) \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Name/title of collection/item: \_\_\_\_\_

Date of creation/origin: \_\_\_\_\_

#### **Collection/Item description:**

Material (What is it made of?)

Dimensions (What is the size and/or number of the item(s)?)

Location (Where is the collection/item now?)

Condition (What is the condition of the item and how is it currently stored?)

Please provide a photograph, if possible

## **Background/Ownership**

How did you obtain the collection/item?

What do you know about the object(s)?

## **Significance**

In your opinion, why is the item historically or artistically important to African American history and culture?

## **Donation information**

Do you intend to donate the collection/item to the museum? Please explain.

## **Additional Information**

What other kinds of documentation do you have concerning the object(s)?

What else can you tell us about the object(s)?