

Notice to All Marine Event Planners
January 2007

In order to ensure the marine event permit request and authorization process proceeds smoothly, please review the following:

1. If you would like to pre-calendar your marine event prior to obtaining all the required endorsements, you may fax or mail a copy of the permit application.
2. Once all the endorsement signatures have been acquired, mail the original marine event permit application to the Oregon State Marine Board (OSMB). The completed marine event permit application must reach the OSMB office at least 30 days prior to the scheduled activity.
3. Remember the marine event sponsor is responsible for forwarding their marine event permit through the process.
4. The U.S. Coast Guard permits all marine events for the Willamette River from the Columbia River to the Willamette Falls. Contact the U.S. Coast Guard - Marine Event Sector at (503) 240-2590 for details. Coast Guard marine event applications must be submitted no later than 135 days prior to the event. The Coast Guard will forward their completed and endorsed applications to the OSMB.
5. If Coast Guard Auxiliary Patrol coverage is needed, the applicant must complete a "Request for Coast Guard Auxiliary Safety Patrol Services" application. Complete the form and mail to:

Coast Guard - Sector Portland
ATTN: Auxiliary Office
6767 North Basin Avenue
Portland, OR 97217
6. Fishing tournaments, when 25 or more boats are expected to participate, require a marine event permit and a permit from Oregon Department of Fish and Wildlife. Contact ODFW at (503) 947-6209 for details.

Questions, contact:

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