

TO: All Marine Event Sponsors

FROM: June LeTarte  
Executive Assistant to the Director  
(503) 378-2617

SUBJECT: Marine Event Permit Applications

Oregon Administrative Rule 250-010-0095(2) states that a Marine Event Permit application is required when the event "will introduce extra or unusual hazards to water safety." A Marine Event Permit does not allow for closure of public facilities.

This letter is provided to assist in the Marine Event Permit submittal process for your scheduled activity. If you would like to calendar your marine event prior to obtaining all authorized endorsements, please forward an advance copy of your application. Dates and times of marine events are reserved on a first-come first-served basis.

Submit one original document to the Marine Board after all endorsement signatures have been obtained. The event sponsor is responsible for forwarding this original document through the endorsement process.

Generally speaking, non-motorized events would not constitute "extra or unusual" water safety hazards unless they result in uncommonly large numbers of participants, such as regional or national meets, or where an activity would be held in an area of normally high boating activity.

Most motorized activities, including jet boat races, do require a State Marine Board permit.

It is the sponsor's responsibility to provide safety patrol craft. If Coast Guard Auxiliary coverage is needed, the applicant must apply and complete a "Request for Coast Guard Auxiliary Safety Patrol Services" application and mail to:

Coast Guard - Sector Portland  
ATTN: Auxiliary Office  
6767 North Basin Avenue  
Portland, OR 97217

Fishing tournaments, where sponsors expect more than 25 boats to participate, require a marine event permit. Additionally, these events require a permit from Oregon Department of Fish and Wildlife (ODFW). Contact them at (503) 947-6209 for details.

Other local, state and federal permissions and permits may be required. The U.S. Coast Guard has authority for all navigable U.S. waters; they permit all marine events for the Willamette River from the Columbia River to the Willamette Falls. Contact the U.S. Coast Guard Marine Event Sector at (503) 240-2590 for details. Coast Guard marine event applications must be submitted no later than 135 days prior to the event. The Coast Guard will forward their completed and endorsed applications to the Marine Board.

Attachment: (3 pages)