

**Arizona Department of Education
Office of English Language Acquisition Services
1535 West Jefferson, Phoenix, Arizona 85007
602-542-0753 • FAX 602-542-3050**

MEMORANDUM

DATE: January 7, 2009

TO: Superintendents, Title I Coordinators, Title III Coordinators

FROM: Leann Gilbreath, Director of Monitoring
Office of English Language Acquisition Services (OELAS)

SUBJECT: LEA Improvement Plans

Your district or charter did not meet the Annual Measurable Achievement Objectives (AMAOs) set for 2008. In view of this, you must **submit an LEA Improvement Plan for only those objectives not met**. All improvement plans are to be submitted through the “Arizona LEA Tracker” (ALEAT) which is found on the Common Logon Application Menu at:

◆ ALEAT

1. For the objective related to English Language Learners (ELLs) Making Progress, please refer to the “*Proficiency in English for ELLs*” goal.
2. For the objective related to ELL Reclassification, please refer to the “*Proficiency in English for ELLs*” goal.
 - For both items, the goals, strategies, and action steps for this goal are **due January 30, 2009**.
3. For the objective related to Annual Yearly Progress (AYP) for the ELL subgroup, please refer to the *Reading, Language Arts Proficiency* goal.
 - The goals, strategies and action steps for this goal are **due January 15, 2009**.

You are required to communicate with your OELAS case manager by his/her email or direct phone line when your plan is completed. The case manager list can be found at our website: <http://www.ade.az.gov/oelas/> .

If you have questions regarding your plan or your district’s or charter’s AMAO determinations, please contact our general Office of English Language Acquisition Services number: 602-542-0753.