

## AZELLA Form AZ-2 Critical Dates Chart for School Year 2009-2010

Documents Returned for Scoring	Scanning & Scoring Begins	Student Reports
08/21/09	08/24/09	09/11/09
09/18/09	09/21/09	10/02/09
10/16/09	10/19/09	10/30/09
11/20/09	11/23/09	12/08/09
12/18/09	12/21/09	01/08/10
01/15/10	01/18/10	01/29/10
02/19/10	02/22/10	03/05/10
03/19/10	03/22/10	04/02/10
04/16/10	04/19/10	04/30/10
05/21/10	05/24/10	06/04/10

Check ALL documents being shipped to Pearson's Scoring Center for the following:

- All applicable areas of the demographic page are filled out, bubbles are fully gridded, and match the number or letter above them.
- Preliteracy Level Prewriting & Speaking scoring forms are scored and bubbles fully gridded.
- Preliteracy Level Reading test bubbles are fully gridded below each X marked on the picture by the student.
- Speaking scoring form for Primary, Elementary, Middle Grades, and High School Levels is scored and bubbles gridded.
- Student Service Identification Sheet (SSID Sheet) included with each bundle is for the correct school and grade (grade is gridded in the box on the left of the SSID Sheet).
- Master File Sheet (MFS) is in Box 1 on top of all documents.
- Only scorable documents are sent to Pearson.