

▪ REMINDER ▪

NMMSS Training Course for NRC Licensees

NMMSS training for NRC Licensees is being planned for September 15, 16, and 17, 2009, at the DOE Headquarters, in Germantown, MD. The course is designed for individuals with limited experience in NRC reporting requirements and is based on NUREG/BR-006, Rev. 7 and NUREG/BR-007, Rev. 6. The following topics, among others, will be included:

- Completion of data forms: transactions, inventory and material balance.
- Inventory reconciliation
- Foreign Obligations reporting
- Report Products

The desired class size is 10 or less. A minimum of 6 will be required to conduct the class. You may register by contacting Ron Bonifay at (301) 903-6884, or by email at Ronald.Bonifay@hq.doe.gov. Be sure to include your name, job title, facility name, address, telephone number and email address. There is no cost for this course.

If interested, please respond by August 15, 2009.

From the Desk of Pete Dessaulles,
NMMSS Program Manager:

Resumption of Error Rate Reporting for FY 2010

In September 2008, the NMMSS program temporarily suspended (one year) the reporting of facility specific error rates. This action was deemed necessary as NMMSS was not only moving to a new software platform, but was also implanting new edit checks that sought to improve the quality of site-submitted data. The reporting grace period of one year was intended to allow both NMMSS and DOE submitters to be able to capture and implement software changes related to moving to a new NMMSS platform. Beginning in October 2009, NMMSS will once again promote the use of metrics by reporting DOE facility specific error rates. As in the past, feedback will be provided to data submitters, field/operations offices, and DOE program elements.

Since its introduction in November 1999, error rate reporting (and the associated initiative to reduce error rates) has resulted in dramatic improvements in the quality of the data submitted to NMMSS. For example, transaction error rates in early 1999 were double-digit at many DOE sites.

DOE initially set a goal of error rates of less than 5% and later in 2000 further reduced this goal to less than 2%. This effort was highly successful as evidenced by the fact that by the end of 2004, the average error rate for DOE facilities was below 1%.

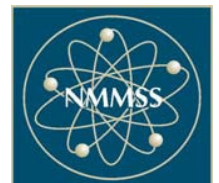
NMMSS OUTREACH

REPORTING CLARIFICATION!

NMMSS has received several data files that contain a mixture of data categories within the same file. Please be aware that including more than one data category in a single file disrupts the importation of data into NMMSS. Each data file **must** contain only **one** type of data (i.e. *transaction or inventory or material balance*). You may have many transactions in one file, but please create separate files for each category.

For details on submitting data to NMMSS, please consult NMMSS Reports, D-23 (DOE) and D-24 (NRC). These reports may be found on the NMMSS web site:

www.hss.energy.gov/nmmss, Information, NMMSS Reports



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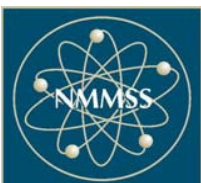
NMMSS Germantown Operations

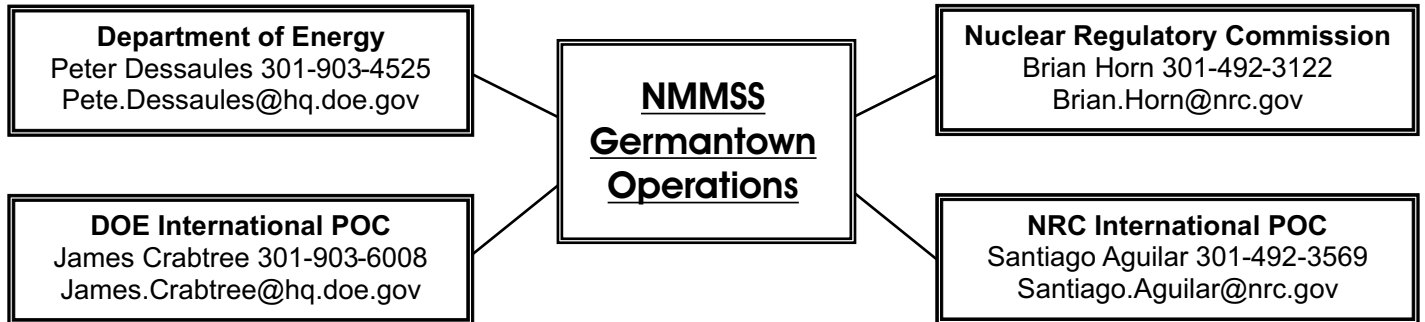
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www.hss.energy.gov/nmmss

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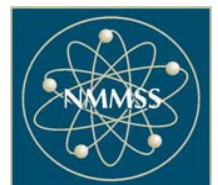
Unclassified Fax: 301-903-1998 • Classified Fax: 301-903-8341

Transaction and Inventory Due Dates for DOE Sites

Reporting Month	Transactions Due	Inventory Due
July 2009	August 12	August 15
August 2009	September 11	September 15
September 2009	October 13	October 15
October 2009	November 12	November 15
November 2009	December 10	December 15

2009
NMMSS
OPERATIONS
HOLIDAY SCHEDULE

Labor Day – Sep. 7
Columbus Day – Oct. 12
Veteran’s Day – Nov. 11
Thanksgiving – Nov. 26
Christmas – Dec. 25



MAILING ADDRESSES

Classified:

Inner Envelope

Attn: NMMSS program, HS-1.22
U.S. Department of Energy
P.O. Box A
Germantown, MD 20875-0963

Outer Envelope

Attn: NMMSS program, HS-1.22
U.S. Department of Energy
P.O. Box A
Germantown, MD 20875-0963

Classified Overnight:

Inner and Outer Envelopes:

U.S. Department of Energy
Attn: NMMSS Program, HS-1.22
19901 Germantown Road
Germantown, MD 20874

Unclassified:

U.S. Department of Energy
Attn: NMMSS program, HS-1.22
Germantown Bldg.
1000 Independence Avenue SW
Washington, DC 20585-1290

SIMEX Routing:

RHEGGTN
U.S. Department of Energy
NMMSS program, HS-1.22
301/903-6251

IMPORTANT: The “DO NOT X-RAY” marking does not prevent incoming packages from being sanitized. Please package CDs in cardboard rather than plastic casings. The plastic is heated by the sanitization machine, thereby warping the disk. There is less chance of this if the data is packaged in cardboard.

For information on using Direct Link or Classified Direct Link, contact Jim Crabtree, 301-903-6008 or James.Crabtree@hq.doe.gov.

