



State of Arizona
Department of Education

Tom Horne
Superintendent of
Public Instruction

(Date)

(LEA Name)
(Street)
(City)
CTDS

Re: LEA Improvement Notification

Dear Superintendent:

Your LEA has been identified for Title I LEA Improvement, under the Federal No Child Left Behind Act of 2001 (NCLB) because your district/charter did not meet adequate yearly progress (AYP) for two consecutive years in the same indicator *and* across all grade spans. The four requirements that must be met by LEAs identified for improvement are:

1. LEA representation at the LEA Improvement session during the August - Fall Process Forums to be held at the following locations: Flagstaff, August 12; Phoenix East, August 17; Tucson, August 18; Yuma, August 19; Phoenix West, August 19. At a minimum, the superintendent (or designee) and the Federal Programs Director are required to attend.
2. The Fall Process Forum schedule is attached for your convenience. Please go to the calendar of events <http://www.ade.az.gov/onlineregistration/calendar/RenderCalendar.asp> and register for a session. Please note, failure to comply with this requirement puts the LEA's Title I funds at risk of being placed on hold.
3. Notification to parents of the LEA's improvement status must be mailed to all parents no later than September 1, 2009. You are encouraged to use LEA improvement grant money for the cost of sending the parent notification letters. A template for the parent notification letter will be provided at the Fall Process Forum.
4. Preparation and implementation of an LEA Improvement Plan that addresses the LEA's AYP determinations and the results of an LEA self assessment. Details provided at the Fall Process Forum.
5. Commitment to address the professional development needs of your LEA. In accordance with PL107-112 Sec 1116(c)(7)(iii), the LEA must commit 10% of its Title I-A allocation to professional development for any instructional staff member in the LEA, which addresses the reason AYP was missed.

Questions and concerns regarding this process may be directed to Doug Price at (602) 542-1562 or email Douglas.Price@azed.gov.

Sincerely,

Angela Denning
Deputy Associate Superintendent
School Improvement and Intervention

Nancy Konitzer
Deputy Associate Superintendent
Title I and NCLB Consolidated Activities

Doug Price
Director of Title I School and LEA Improvement
School Improvement and Intervention