SAIS Changes for FY2005 (the 2004-2005 School Year)

Revised July 26, 2004 (Needs section – Language Assessments)

Revised May 5, 2004 (Notifications and Recommendations section)

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Following are the required changes to the SAIS system for the 2004-05 School year, and which will affect the SMS systems feeding SAIS. Detailed requirements can be found in the SAIS transaction requirements documents to be released February 16th on ADE's SAIS Design/Requirements website, www.ade.az.gov/Sais/saisdbdocs.asp.

General Requirements

File header: A new field will be added to identify the entity's SMS product name.

Membership

A new element capturing additional supplemental withdrawal reasons will be added to the Student Withdrawal transaction. Note: This element was originally introduced in the FY2004 SAIS Changes document, but implementation was postponed to the 2004-05 school year. Additional allowed codes are specified for FY2005 later in this document, in the section titled "Code Values".   *Note that the reasons required to be reported would not apply to the vast majority of students who withdraw from school prior to the scheduled last day of session.*   Four values for this element are being introduced for FY2005.   - NCLB (School Choice: Parent Choice Option) requires ADE to collect withdrawal due to school labeled underperforming.   - NCLB (School Choice: Unsafe School Option) requires ADE to collect withdrawal due to school labeled persistently dangerous.   - NCLB (School Choice: Unsafe School Option) requires ADE to collect withdrawal due to Individual Transfer Option (victim of a violent crime or a criminal act).   - ARS 15-1042.H instructs ADE to collect withdrawal due to "pregnancy or biological parent of a child." Schools are not required to find out whether or not students are leaving school because of pregnancy. If the school does receive that information, however, it should be reported. As stated in the new legislation: "[T]he student level data shall include reasons for the withdrawal if reasons are provided by the withdrawing pupil or the pupil's parent or guardian."   ADE will add the new values to the standard **Official Notice of Pupil Withdrawal Form**. However, if an LEA decides that, operationally, they prefer to collect these new values via another means, ADE is also providing a new form called the **Supplemental Withdrawal Form**. Both forms and instructions can be found at ADE's SAIS Design/Requirements web page.
The **School Student ID** will be a required field on the Student Personal Information transaction.
The concept of **Share** will be removed from SAIS. Related fields will be renamed to "filler" fields and their contents will be ignored for FY2005. These fields will be reused in a future year.
Mid-year change to calendar **Track** for a membership will be allowed.
SAIS will begin collecting student attendance data for **community colleges** for classes that count towards the student's graduation requirements, as required by ARS 15-1042.A.2.
SAIS will require **valid values for all elements**, including those that ADE has permitted thus far for LEA's to populate with temporary values. (See section "Recommended values for missing elements" in the Transaction Elements document, at ADE's SAIS Design/Requirements website. SAIS will reject the published temporary values.)
Allow a student's **Foreign Exchange Indicator** to be changed to the membership-level, since discrepancies among memberships materially affect funding.

Needs

Special Education Exit Reasons. One new Exit Reason will be introduced: "Transition to kindergarten." Exit Reasons will now be required only for certain ages, and the reasons will be specific to stated ages/grades.
SAIS will collect Special Education **IEP information for 3 year olds not yet in preschool**, in order to comply with FAPE. This will be a new transaction to capture the elements for a child at a specified school: Initial IEP meeting date, proposed date for initiation of services.
Data for the Need Code of **Chronic Illness/Condition** (12) will no longer be collected by SAIS until further notice. This data will not be used by SAIS until the Absence Approvals process is incorporated into SAIS sometime in the future. This is not scheduled to be included for the foreseeable future.
The Need Code of **School Improvement** (17) will be eliminated. This element describes a school rather than a student, and as such was misplaced in the table listing student needs.
Giftedness: Not a system change to SAIS, but rather a reminder: beginning in FY2005, ADE's Giftedness area will use the data submitted for Gifted Support Program Participation to calculate participation counts for required reporting.
Language: Assessments • All four existing code values for Assessment Method will be deactivated after the end of FY2004. • New code value for Assessment Method "Arizona Language Assessment" is added for FY2005. • New code value for Assessment Result "**Continuing FEP**" is added for FY2005. *(July 26, 2004: Previously indicated the new assessment result as "Continuing ELL".)* • New attribute will be added to the Student Assessment transaction, "Assessment Score" is added for FY2005. It will be a capture the numeric score of the student's assessment. **Language Programs** • New Language Program Code of "Reclassified due to IEP team decision" is added for FY2005. • Each Language Program Participation Transaction will require that a valid Assessment be submitted to SAIS: the Assessment must have an Assessment Result of New ELL, Continuing ELL, or ELL after Reclassification, and an Assessment Date within 1 year of the Language Program Participation's Program Entry Date. NOTE: Since some LEA's submitted incomplete Assessment data in FY2004, discrepancies with the date rule will only issue warnings for FY2005; they will become failures in FY2006. • Note: Students with Assessment Result Code of Fluent English Proficient + Language Program Participation Program Exit Reason Code of "Reclassified as FEP by Reassessment" form the basis of the Teacher Bonus Fund. A student may qualify for this group only once in his/her lifetime.

Test Labels

Data elements required for generating **test labels** and not already available in SAIS will be collected for each student at an LEA, via a new SAIS transaction. The elements are: • Group Name • Group Code • "Other Information": named by Harcourt Brace but not defined at time of this publication • Number of Labels per Student: named by Harcourt Brace • Number of years in the school* • Number of years in the district* • Special Program Membership: 504 Accommodation • Special Program membership: Vocational Education • Special Program membership: Home School • Beginning in Grade 1, number of years classified in current English Proficiency Level* • Number of years in the current EL Program* • Disabilities: Braille • Disabilities: Large print ** As history builds in SAIS, ADE will be able to determine this element.*

Code Values

New **Country Codes** are being added, in compliance with ISO 3166: Serbia (Serbia & Montenegro), Timor (Timor-Leste)
Additional supplemental withdrawal reasons (as described earlier in the "Membership" section of this document). Four values are being introduced: • School Choice: School labelled underperforming • School Choice: School labelled persistently dangerous • School Choice: Individual Transfer Option (victim of a violent crime or criminal act) • Pregnancy / Biological Parent of a Child

Notifications and Recommendations

Free Lunch Eligibility and Reduced Price Lunch Eligibility needs are required to be reported in SAIS for all children eligible for one of these services, even if they are not receiving the service. Please note the following correction: **Failure to submit this data could result in delays to or inaccurate funding**. (*May 5, 2004: The initial version of this document reported erroneously that failure to submit this data will result in funding being withheld.*).
All **Activity Codes** must be submitted to SAIS in FY2005. ADE will conduct an additional year of parallel testing to verify that submitted activity codes match aggregated Year End Enrollment figures, but keep in mind that failure to submit all required Activity Codes negatively effects AYP.
Information for all students must eventually be submitted via SAIS Student Details, so in FY2006 ADE will no longer support the **DelRep** product. Since SAIS already accommodates submission of multiple districts/schools of attendance from a single LEA, there is no change to the SAIS system. However, it does mean that SMS products must be able to collect information for more than one district/school of attendance.
Recommended SMS change for **ELL**: ELL should always tie up to a membership at the school, so that when a membership ends the ELL program participation should end as well. Prompting the LEA for an automatic ELL exit would help the LEA's in these situations.
The **grade** reported to SAIS for a child should be the same for Membership and for SPED. (See the age/grade validations table on ADE's SAIS Database Design/Requirements web page mentioned earlier.) In FY2005, SAIS will introduce this validation, producing only warnings for discrepancies, in order to allow LEA's one year to learn how to coordinate that information at their schools. Discrepancies will begin generating SAIS failures in FY2006.
Existing documentation states that SAIS will begin to fail **orphaned transactions** caused by receipt of an earlier-dated withdrawal transaction (e.g., SAIS would generate a failure for an absence dated 2/15 if a subsequent withdrawal dated 1/30 is submitted to SAIS.) After further consideration, SAIS will not implement this failure.