



State of Arizona
Department of Education

Tom Horne

Superintendent of
Public Instruction

September 15, 2008

Dear County Superintendent,

As you know, on February 25, 2008, the State Board of Education passed Board Rule R7-2-302.05, which reads **“Effective for the graduation class of 2013, schools will complete for every student in grades 9-12 an Arizona Education and Career Action Plan” (ECAP).**

The Arizona Department of Education, through the Innovative and Exemplary Programs and Career and Technical Education units, is providing “ECAP 101” technical assistance around the implementation of the ECAP process. We have put into place an ECAP AD HOC Committee of stakeholders that have helped guide this initial planning stage, and will continue to do so, as we move forward with our implementation process. The Arizona School Counselors Association has been partnering with us in some of these initial training sessions.

We are contacting you now to see how we may partner with county ESA offices to strengthen ECAP county-wide technical assistance to both district and charter schools. For example, would you be able to host a half day training event in a convenient location serving your region? We would love to have you do a special welcome and ADE will take the responsibility in providing the ECAP overview, including sharing examples of tools and templates. The feedback from our initial training events held at Northern Arizona Vocational Institute of Technology (NAVIT) and in Sierra Vista was extremely positive.

Currently we are able to provide additional ECAP trainings in early November and December. We can also schedule events following the holiday season and into next spring. Schools need to be prepared to work with freshmen in the fall of 2009 (Class of 2013) in order to meet the intent of the new board rule. We are seeking your help so that every school has the opportunity for this assistance.

Please contact me via email maxine.daly@azed.gov or at (602)542- 5510 or Kay Schreiber at kay.schreiber@azed.gov or at (602)-542-5353 if you are able to host an ECAP training event.

Sincerely,

Maxine Daly
Deputy Associate Superintendent
Innovative and Exemplary Programs

cc: Donna Campbell, Director, Title II-A