

**CSCI Monitoring Matrix/ AMH staff
Update November 08 – March 09**

	Topic	Action Steps	Responsible Person	Date Due	Status
1	Revise MOUs - OMHAS to re-look at all MOUs concerning the CSCI - Documents need to be more helpful/more specific -Clarify role confusion/ who does what/ mental health/ child-welfare	- Discuss MOUs in interagency operations group -Revise MOUs as indicated - Develop more guidance for local and regional programs -Develop policy clarifications for example how MH and CW can co-fund treatment foster care	Bill	5/06 7/06	-in process -DOE – finished -in process -in process
2	Workforce development	-create strategic plan on workforce development - initiate short term task group to devise training strategy - assess training need at all levels - gather current trainings that have been developed and are being used	Matt/Kathleen/ LuAnn Workforce group	4/06 5/06	-Developing RFP for ICTS providers to improve services to high-need children involved in multiple systems -Start date 1/2007 -AMH staff/ n process -AMH staff/ in process
3	Family Involvement - What is the family involvement	- Assess family members needs through family leaders in the	Judy	6/06	AMH is bringing a FFCMH to OR

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	at local/regional level	state - Provide TA to above issues - Research family stipends and reimbursement for family to family services			to work on family member leadership by 10/31/06 -in process
4	Need to develop interim benchmarks for CSCI to know if we are progressing toward established goals	- Create monthly data reports - Develop CSCI utilization report base on policy #5 -Provide at least one data point at each CSAC meeting	Jon/Kathleen/QDIG Bill/Jon Kathleen	6/06	-CSAC will have monthly data reports -in process -monthly CSAC meetings
6	Need a directory of OMHAS staff that defines areas of expertise/ Who is responsible for what? / Who do you call?	Develop and publish an OMHAS staff list that denotes areas of expertise	Judy	4/06	Finished/ distributed at the April 06 CSAC meeting
7	Establish more uniform system of procedures & processes - Address eligibility and enrollment issues -Household of one issues/ not uniform across systems -Transition into community/ from group-home or residential programs - Transition from youth programs	-MHS 22 language and allocation to CMHP. -AOCMHP discussion on new language. Develop ffs co-mgmt strategy. -Analyze level of need determination data from MHOs. -Develop mgmt action plan regarding ITS FFS utilization.	Bill Bill Jon/Kathleen Ralph	4/06 4/06 5/06 4/06	-Emergency OAR -In process -In process -In process

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	into the adult system - Insure use CASII is used consistently across the state	Review MHO policies and procedures, implement identified required actions	Matt	5/06	-Finished
8	Development of motion issue log	Log to record all passed motions made and action taken or reason action not taken/ put into matrix form	Judy, Janet	7/06	-Log developed
9	PIP - Performance Improvement Program	Full report to be given	Tracy Robichaud	11/06	
10	Grievance Issue Brief	OMHAS to work with CSAC members to have ready for September meeting	Judy, Kris, Debra	9/06	-to be shared at September CSAC meeting
11	Policy Option Packages	Share a monthly report	Bill		On-going
12	Nutrition Issue Brief	Promote with Public Health	AMH staff		Completed 12/06
13	Key Family Leadership	Facilitated through the Federation of Families for Children's Mental Health	Judy	10/06	Completed
14	Suggestion/Concern/Positive Feedback form	Send out the latest edited document	Judy	10/06	Completed/ AMH to implement
15	CASSII/Community Based Services	To be presented in December	AMH staff	12/06	Pending
16	Block Grant Resources	Contractual agreement to develop a statewide Family Navigator's Program with a	Staff		In-process

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		statewide family-run organization			
17	Suggestion/Concern/Positive Feedback form	AMH to bring back information on how form will be implemented	Bill	12/06	In-process
18	Youth MOVE	Standing agenda item -Ex committee/AMH staff to meet with Lisa Moody/Robert Salazar to discuss Youth MOVE activity -All CSAC members to discuss with interest groups the Youth MOVE ladder	Staff Staff -CSAC members	1/07 2/07 -1/26/07	Will begin 1/07 In-process -CSAC members to report back at Jan 07 meeting
19	Work plan for CSAC	CSAC members to email AMH staff if interested	Judy	1/07	On-going
20	Develop of Mission statement	Develop mission statement	Ex Com & AMH staff	1/26/07	Draft for 1/26/07 CSAC meeting
21	Information sharing	All CSAC members	-CSAC members to report at Jan 07 mtg	1/26/07	Members to share at 1/26/07 meeting
22	Suggestion, concerns, feedback form	AMH internal workgroup	Bill	On-going	In process
23	AMH seeking family member to review proposals for the statewide System of Care	Jammie Farish and Roxanne Miller volunteered	Bill	03/05/07	
24	Requested time to address cultural	Requested time on the Feb	Bill	02/23/07	On Feb agenda –

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		agenda			follow up for March
25	Questions on the cultural representation on CSAC	None addressed			On-going
26	Work-plan for 2007	Lynne Saxton to chair	Volunteer members	03/07/07	Work-plan to brought forward March meeting
27	Concern about the CCCC in communities	Bruce Able and Debra Depew to partner with the Ex Committee	AMH staff	03/01/07	Outcome to be discussed at 03/23/07 meeting
28	AMH will contact SAMHSA/ CMHS to get a copy of the Youth Involvement in System of Care	AMH staff to contact Dr. Gary Blau's office to get copies	AMH staff	03/07	In process
29	Request to change CSAC by-laws to increase the number of youth to three	Bill will check on the procedure to add additional members	Bill	04/07	In process
30	Report to CSAC on Block Grant recommendations	Kathleen will give an up-date at the April meeting	Kathleen	04/07	In process
31	Timeline for the 2007 work-plan	Ex Committee along with AMH staff will develop a timeline for the work-plan.	AMH staff	05/07	In-process
32	Feedback form	Feedback form letter on implementation was sent out to managed care plans, community mental health	AMH staff	04/07	finished

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		programs and family members			
33	AMH to use the \$100,000 for Workforce Development to target cultural change that includes the dissemination of materials developed.	To use the additional resources for Workforce Development. Take proposal to PAMAC. AMH issued an RFP for the Children's System Improvement Projects (CSIP)	AMH staff Matt Pearl	05/07 8/13/07	Finished In-process
34	Block Grant indicators were established. Block Grant workgroup worked on goals for the 07-09 period.	Forward new proposals to PAMAC.	Kathleen	05/07	Finished
35	Youth Involvement	AMH will work with Jammie Farish to develop an Issue Brief on Youth Involvement	Jammie/Judy	08/07	Draft Issue Brief has been developed
36	Psychiatric Medications	A spring form (2008) is being developed around the use of psychiatric medications for youth	Bob Liberman and Dr. Kirk Wolfe	03-04/08	In-process
37	Dr. Wolf asked CSAC members to address the issue of representation of different cultural or ethnic groups on its membership	Cultural issues to be discussed at a future CSAC meeting	Diane Wells/AMH staff	Future	In process
38	Dr. Wolf requested a presentation by competency	No motion	Marion David	future	
39	Follow-up information on the	Waiting to receive information	Judy/Bill	Future	

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	Feedback form	from CMS on how to move forward on the Feedback form			
40	Up-date on the Family Navigator Program	Awarded to the Oregon Family Support Network –Task A	Judy	9/30	Final report due 9/30
41	Presentation on White paper on Transition Age Youth	AMH staff will provide link to white paper	Rita McMillan/ Judy	10/07	Will be included in October CSAC minutes
42	CSAC recommended that Natalie and Jake (Youth/Young Adults on CSAC) work with other CSAC members	CSAC members will identify next steps, then work with ASAC – CSAC will request that AMH contact ASAC to meet, addressing Transition Age issues so all can be involved in the decision making process	Judy/Bill/Rita	Future	In process
43	Review of Youth Inclusion Issue Brief	Natalie and Jake to review issue brief, make recommendations	Judy / Jammie	Review CSAC Nov mtg	In process
44	Policy Option package for 07-09 Legislative Session	Voting results -Move forward Statewide Wraparound Project (58) -Transition for children out of PRTS/Foster Care (22) -Cost study revising/reusing/rating (19) -TAY(transition age youth) Higher Ed./VR/Housing/Trade	Bill		In process

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	School/TX (14) -School based mentalhealth (12) -Workforce development Wraparound (9) -EarlyChild/ CW/Ed/MH (8) -Parity w/child-adult money (7) -Peer to Peer Services (family to family/ youth to youth) (6) -Family partnership FTE (note – see minutes) (6) -Family/ Youth Specialist (2) -Community-based residential supported housing (0) -MH/CW Collaborative Pro. (0) -Dual Diagnosis/sub.abuse (0) -Co-Occurring Medical (0) -services to parents with mh needs – family based (0) -Suicide Prevention (0)				
45	Family Support Specialist	AMH move to full-time/ motion made/ to be taken to Bob Nikkel	Jammie to meet with Bob	In process	Report at Jan 2008 CSAC meeting
46	AMH A&D programs	CSAC would like additional information on youth in the A&D system	A&D AMH staff	Future	
47	AMH A&D final report	CSAC would like the final	A&D AMH staff	January	

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		A&D report		2008	
48	Medicaid data	to identify what % of children who are involved in both systems (A&D/ MH)	AMH staff		
49	CSCI Data Evaluation	CSCI information will be provided in a narrative form for the February meeting.	AMH staff	Feb 08 CSAC meeting	
50	Block Grant Information	Up-date	AMH staff	On-going	
51	CSCI Date Evaluation	AMH will make changes/add information to the document/ send document - AMH staff will convene a meeting - Next steps (listed in 2/2008 minutes/ bring forward at the March	AMH staff AMH staff AMH staff	Up-dated doc sent -in process 3/08	e-mailed out to CSAC -in process March CSAC mtg.
52	Psychiatric medication/ Child Welfare	Bring forward – 3/2008 CSAC meeting	AMH	3/08 CSAC	On CSAC March agenda
53	Family Navigator Program	Up-date given	AMH staff		
54	Statewide Early Childhood Initiative	State agencies to collaborate to be submitted by DHS	DHS	In process	
55	Legislative Concept – Juvenile Aid and Assist legislation	Partnering with Oregon Advocacy Center/Juvenile Rights Project	AMH staff	In process	
56	Policy Initiatives	CSAC members have requested	AMH staff	Informat	CSAC April

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		Initiatives be brought to the next CSAC meeting for review for prioritization		ion to be shared	2008
57	Changes to the abuse investigation process from OIT	Request for presentation	AMH staff	In process	
58	CSCI Data Evaluation	-Extra narrative added to document -Requested discussion be moved to the April CSAC meeting -Requested a finalized date for document Next steps – forward recommendations to AMH staff	AMH staff AMH staff AMH staff	April CSAC meeting March 2008	E-mailed out during meeting In process
59	Residential discussion	Currently more children are being served, at home, and in the communities/ less in residential settings.	Suggested that ‘word of mouth is influencing providers’ stability’	On-going	
60	Mental Health Assessment of Children in DHS custody	Up-date of report e-mailed out earlier/ discussion of question found in 3/2008 minutes	AMH staff and Lee Coleman working on MH assessment	On-going	
61	Family Navigator Program up-date	Curriculum is being revised/ training & manual will always be a working document	OFSN contract - Jammie Farish	On-going	
62	Building Bridges up-date	AMH developing a workgroup on Oregon’s Building Bridges	AMH staff	Fall 2008	In-process

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		Summit			
63	Child & Family Service review from Child Welfare	Keep on CSAC agenda/ review at later meetings	Donna Keddy	On going	
64	Statewide Wraparound	RFP is out for a project manager/ state agencies are already meeting/discussing regulatory issues to insure the ability to work together in co-funding this project/ committees will need to be staffed with at least 51% family participation.	Bill Bouska/ point	On going	
65	Lane Co CCC doc recommendations	Ex Comm. decision to form a workgroup, members include Marilyn, Bruce, Lee, Jammie, Tanya, Bill, Judy/ guest member Chris Larson. Rec that information be sent to the MHO's to inform them/ allow for information to be collected in a more meaningful way. Comment-collect Data from all communities.	Matt Pearl (AMH staff) Bruce Abel to chair	On-going	
66	Transition Age Youth -Policy Academy/ Washington, DC, Dec 2008. -TAY conference / received input	Workgroup currently developing application. - workgroup planning	Nancy Allen Claudia Grim	On-going On-	Conference date

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	from ASAC			going	August 7/8, 2008
67	Statewide Wraparound Initiative	RFP closed/ small review panel to review documents	AMH staff		
68	DHS Cabinet is looking closely for the greatest need. No priorities have been made yet.	At some point some members would like to have Dr. Goldberg and Bob Nikkel attend a CSAC meeting to address the funding issues. POP's link: http://www.oregon.gov/DHS/aboutdhs/budget/09-11budget/pops/pops_all.pdf Sub-committee formed to share talking points		On-going	
69	ICTS Issue Brief	Set meeting time/locations	Bruce Abel-chair with Matt Pearl/AMH staff		Will meet in near future
70	Block Grant	Approved for one year. AMH is re-submitting the existing block grant -CMS review went well/ noted Oregon was well ahead of other states with the evolution of Statewide System of Care	Kathleen Burns		
71	Statewide Wraparound	Awarded to Care Oregon. Currently in contract negotiations.	Bill Bouska		More to report July 2008, CSAC meeting

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72	Conference on Psychotropic Medications for Children, Sept 26, 2008 in Medford	Ex Committee will discuss moving CSAC meeting to Medford	Judy Rinkin		CSAC meeting was not moved to Medford
73	No meeting for August				
74	No meeting for September	Poll taken as to who would be attending/ there would not have been a quorum to do business			
75	Link for the Statewide wraparound newsletter	E-mail link to CSAC members	Judy Rinkin	10/30/08	e-mailed link 10/30/08
76	Questions raised on the data point/ level of need reported	E-mail response to CSAC members by next meeting	Kathleen Burns	11/21/08	
78	CSCI/ISA issue brief/focus groups	AMH will begin to contact MHO Children's System Coordinators to plan focus groups	Matt Pearl	To begin Nov 2008	Dates have been established/ to be discussed at CSAC Nov mtg.
79	TAY Policy Academy	10 Delegates, including four youth will attend 12/08	Nancy Allen		
80	State SOC	Oregon did not receive the SOC grant and will not be applying for a new grant due to time line constraints, however will support communities in their application	Bill Bouska		
81	Data Point/Expenditure Report	CSAC members requested **trends since 2005 to compare with current document/ need to	Jon Collins	Next CSAC meeting	CSAC December 2008 meeting

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		identify if the downward decline has a seasonal pattern **the % of dollars being spent on children/adolescents as compared to adults **the dollars being paid to providers vs. the amount billed (actual expense) by providers (billed charges vs. capitation)			
82	Publish times and locations of the focus group meetings	Send out times/locations of meetings	Matt Pearl	ASAP	Done
83	Work Plan 2009	Members were to identify and prioritize items. CSAC will focus on the top three items. Members wanted more opportunity for discussion.	CSAC members		In process/ Ex committee to review/ bring back recommendations to the Feb mtg.
84	ISA Issue Brief/Focus Groups	AMH is conducting focus groups throughout the state through the managed care plans. AMH will compile data and e-mail to each attendee from their area focus group.	AMH staff		AMH will analyze data and bring information back to CSAC 02/09
85	Integrated Services and Supports Rule (ISSR)	There have been 4 stakeholder group meetings; last meeting will be 01/28/09. CSAC	CSAC members		On-going

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		<p>members question whether ASAC and CSAC will be able to review the ISSR before the rule hearing.</p> <p>AMH to give presentation on highlights, with summary of changes in the rule</p>	<p>Matt Pearl</p>		<p>Feb CSAC mtg</p>
86	Block Grant up-date	<p>Resubmit with modifications regarding employment, physical mental health, waiting for approval. A question was raised if the national stimulus package would impact the Block Grant Budget.</p>	<p>Kathleen Burns (current information is not available on national stimulus package)</p>		<p>On-going</p>
86	Statewide Wraparound Initiative	<p>HB 2144 would create statute for language regarding system of care and wraparound. Committee hearings have not been scheduled</p>	<p>Bill Bouska</p>		<p>On-going</p>
87	CSAC 2009 work plan	<p>Review of 2007 work plan. Members were given a rank order of work plan items 1-6. Discussion number of items that CSAC members could work on during the year. Recommendation of items, # 1,</p>	<p>CSAC Ex Committee, along with AMH staff</p>	<p>03/09 CSAC meeting</p>	<p>On-going</p>

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	plan #4)	role CSAC can have in the future of the Children's Statewide Wraparound system. Further discussion after the final report in June 2009.			
92	Integration of medical, dental, primary care/child psychiatry mental health (work plan #5)	Discussion on many medical issues and the role of CSAC on this topic. AMH Core Integration Team – a request for 2 family member reps and 2 young adult reps was made.	CSAC members Send name to Judy Rinkin		On-going
93	Trauma informed services (work plan #6)	Trauma informed care needs to be in every work plan.			
94	ISSR rule making	Last work group meeting, March 5 at the WESD Discussion on the need for another work group session. Motion: CSAC recommends there be additional meeting. Re ISSR to resolve details as necessary. Motion should be carried to PAMAC for the March 09 mtg.	CSAC members Motion made by Kris Anderson, second by Dr. Kirk Wolfe. Bill Wellard will carry motion.		March 09 PAMAC mtg.
95	Statewide Wraparound Initiative	Hearing, 02/27/09, project team has worked on amendments to	Bill Bouska		

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	<p>bill. A Readiness criteria document has been shared to help a community show readiness for implementation of a local system of care. CSAC members have been encouraged to talk with their legislators about the importance of HB2144. Bill grants Statutory authority to blend funding.</p>			