CONSULTANT EVALUATION - PRELIMINARY ENGINEERING

North Dakota Department of Transportation, Bridge Division
SFN 51727 (Rev. 10-2007)

PCN | | | | | |

Project Number	
Project Description	
Consultant Project Manager	Consulting Firm and Address
NDDOT Technical Advisor	
Consultant Fee	
Original Contract Fee $	Final Contract Fee $

INSTRUCTIONS: Review the consultant's performance on this project. Rate the following items on a scale of 1to5 (1=Exceptional, 2=Exceeds Standards, 3=Satisfactory, 4=Marginal, 5=Unsatisfactory, NA=Not Applicable). Add comments if rating is Exceptional or Unsatisfactory.

Rating	
_____	**1. Environmental Documents** Were all issues addressed in the Project Concept Report (PCR)? Was the Environmental Assessment and/or Environmental Impact Statement completed to NDDOT satisfaction? Etc.:
_____	**2. Environmental Documentation and Coordination** Were environmental issues properly documented, cultural resources clearance properly obtained, and necessary permits obtained? Etc. Was proper documentation and timely coordination performed with the environmental section of the NDDOT?
_____	**3. Project Survey** Was the Survey submitted in a timely manner? Was the submitted survey complete and in compliance with chapter 19? Etc.:

Rating	
_____	**4. Pay Items** Are all required pay items shown? Were incidental items clearly identified? Did pay items use proper spec and codes? Etc.:
_____	**5. Plan Notes** Are plan notes clear, concise, and complete? Were plan notes provided for pay items not covered by specifications? Etc.:
_____	**6. Basis of Estimate and Tabulations** Is there an orderly arrangement of tables of items and are tabulations provided for all items? Etc.:
_____	**7. Traffic Control** Does the traffic control cover all potential traffic situations and meet NDDOT standards? Etc.:
_____	**8. Milestone Activities** Was the Engineering Estimate within Budget? Were all milestone activities met? Etc.:
_____	**9. Plan and Profile, Plan Details, and Typical** Are the plan and profile sheets, plan details, and typical sections complete and of sufficient detail to accomplish the intent of the plan? Etc.:

Rating	
_____	**10. Design Standards** Is there conformance with NDDOT standards?
_____	**11. Legibility** Can the plans be printed with clarity?
_____	**12. Overall Project Rating** What is the overall acceptability of the submittals, based on the above questions and subjective scrutiny? Etc.:

X _____ _____
Division/District Representative Date

X _____ _____
Division/District Engineer Date

X _____ _____
City/County Representative Date

Comments

Reviewed by:

X _____ _____
Division/District Representative Date

X _____ _____
City/County Representative Date