REQUEST FOR COMMUTING

North Dakota Department of Transportation, State Fleet Services
SFN 19525 (Rev. 11-2008)

Commuting to and from work with a state motor vehicle is not allowed unless responsibilities requiring 24-hour response to emergencies exist for individual drivers. A request in writing by agencies for each vehicle and approved by State Fleet Services is required.

State Agency

State Vehicle Unit Number(s)

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Duties and Responsibilities of Agency Requiring Vehicles to be used for Commuting

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Define Justification for Commuting by Vehicles(s)

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_____ _____
Signature Date

STATE FLEET SERVICES USE ONLY:

APPROVED ☐ DISAPPROVED ☐ REASON _____

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_____ _____
Signature Date