REQUEST FOR AIR TRANSPORTATION

North Dakota Department of Transportation, Maintenance Division
SFN 9705 (Rev. 06-2008)

Aircraft: Cheyenne - 5 Passenger/6 Passenger with limitations
Aircraft: King Air - 7 Passenger
Aircraft: Skymaster - 3 Passenger

Requesting Agency	Date	Destination (Explain if en route stops or deviations from direct course are intended.)
Date of Departure	Time of Departure	

Person to be contacted if delay or cancellation of this trip should become necessary.

Name of Contact Person	Office Phone Number	Home Phone Number	Aircraft Selection ☐ King Air ☐ Cheyenne ☐ Skymaster

Passenger and Emergency Contact Information

Name of Passenger	Agency	Phone Number Work/Home	Emergency Contact Name	Relationship to Passenger	Address Work/Home
1.					
2.					
3.					
4.					
5.					
6.					
7.					

Date of Intended Return	Intended Departure Time from Destination	
Purpose of Trip		

Authorization:

State Agency/Division Requesting Aircraft:

Approved:

Signature of Agency/Division Director

Director