NOTICE OF INTENTION TO FILE A CLAIM

North Dakota Department of Transportation, Construction
SFN 16743 (Rev. 09-2007)

This form is required to be submitted to file a notice of claim for extra compensation as outlined in Specification 104.06 and the North Dakota Century Code.If the contractor deems additional compensation is warranted, the contractor shall, prior to beginning work on which the claim will be based, notify the engineer in writing of the intent to make a claim and the basis for such claim for additional compensation. If the basis for the claim does not become apparent until the contractor has proceeded with the work and it is not feasible to stop the work, the contractor shall immediately notify the engineer that work is continuing and that written notification of the intent to make claim will be submitted within 10 calendar days. Failure of the contractor to give required notification and to provide the engineer proper facilities and assistance in keeping strict account of actual costs will constitute a waiver of the claim for additional compensation in connection with the work already performed. Notification of a claim, and the fact that the engineer has kept account of the costs involved, shall not be construed as proving or substantiating the claim's validity.

1. Name of Claimant	2. Address of Claimant
3. Business Telephone Number of Claimant	4. NDDOT Project Number

5. State the act, failure to act, event, item, occurrence, plan error, specification ambiguity, condition, cause of delay or alleged suspension for this notice of claim:

6. State the beginning date of such act, failure to act, event, item, occurrence, plan error, specification ambiguity, condition, cause of delay, or alleged suspension for this notice of claim:

7. Check which of the following items are applicable to the claim. Attach additional pages as necessary. Provide specific reference to relevant contract documents.

☐ A. In the instance of significant changes in the character of the work, state the basis of changed work:

☐ B. In the instance of extra work, state the basis that the work is extra:

☐ C. In the instance of differing site conditions, state the basis that the site conditions are different:

Part 7 Continued

☐ D. In the instance of acceleration or delay of schedule performance or delivery, state the basis for the claim of acceleration or delay:

☐ E. In the instance of increased or decreased quantities, state the basis for adjusting the unit price or fixed expenses not recovered:

☐ F. the instance of eliminated items or termination of contract, state the basis for the claim for additional payment:

8. Check the particular elements of contract performance for which the contractor is seeking additional compensation. Attached additional pages as necessary.

☐ A. What pay item(s) have been or may be affected by the alleged change?

☐ B. What labor or materials or both have been or maybe added, deleted, or wasted by the alleged change and what equipment has been idled, added or required for additional time?

☐ C. Describe the disruption in the manner and sequence or performance of the work that has occurred or may be caused by the alleged change:

☐ D. What adjustments in contract prices, delivery schedule or other provision affected by the alleged change are estimated?

9. Certification Statement:

I certify that the foregoing statements made by me are true. I further certify that I have made a good faith effort to disclose the full nature and extent of this claim in the above statements.

Name of Claimant

X
Signature of Claimant

Title

Date