March 20, 2009

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MEMORANDUM TO FEDERAL AGENCY CONTACTS: Continuing Study of Federal Agency
Recordkeeping Technologies

We are pleased to notify you that NARA has issued a Continuing Study of Federal Agency
Recordkeeping Technologies, which was completed in 2008.
The results are now available at
http://www.archives.gov/records-mgmt/resources/recordkeeping-tech-2008.pdf.
As a follow up to the Survey of Federal Agency Records Management Applications (2007), NARA
studied three headquarters-level Federal agencies who are implementing Records Management
Application (RMA) software products, and one headquarters agency that uses E-mail Archiving
Software (EAS). The report summarizes the study responses, discusses the strategies each
agency is using to implement its own particular technology, and presents the lessons learned
from all four technology implementations.

If you have any questions, please contact the Lifecycle Management Division appraiser or
Regional Records Management Contact assigned to work with your agency. A list of the appraisal
and scheduling work groups is posted on the NARA web site at:
http://www.archives.gov/records-mgmt/appraisal/index.html.

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