Tom Horne, State Superintendent of Schools

FY2009 – Reporting Chronology Due Annually

Name of Report	Due Date	Rate of Occurrence	Prepared By	Submitted To	Type of Report	Statute Reference	Content
			301 Pa	y for Performance			
PERFORMANCE BASED COMPENSATION SYSTEM AND							
ASSESSMENT PLAN (301		Annually by		ADE for the State			Details of the district's 301 Pay for
Pay for Performance)	N/A	December 31st	Districts	Board	State	ARS 15-977F	Performance Plan
			Career &	Technical Education	Ì		
CTE 100th DAY ENROLLMENT	N/A	12 days after 100th day	Districts & Charters	Career and Technical Education	ADE	ARS 15-231 HB2005-434S-H VER	CTE/Vocational Education; Course enrollment-basis for State Vocational Block Grant.
CTE 40th DAY ENROLLMENT	N/A	Annually; 12 days after 40th day	Districts & Charters	Career and Technical Education	State	ARS 15-231 HB2005-434S-H VER)	CTE/Vocational Education; Course enrollment-basis for State Vocational Block Grant.
CTE Perkins Mid Year Narrative	N/A	Annually; due midway through their grant approval year	Districts & Charters	Career and Technical Education	Federal	Audit requirement	Describes progress on objectives of Perkins application for 1/2 year
CTE Perkins Final Narrative	N/A	Annually; due within 60 days of end of grant	Districts & Charters	Career and Technical Education	Federal	Audit requirement	Describes progress on objectives of Perkins application for entire year
CTE Financial Completion Reports	N/A	Annually; due 90 days after the project end date	Districts & Charters	Career and Technical Education	Federal and State	34CFR §80.20 (b)(7), ARS 35-190 (E), ARS 35-172, ARS 35-131 (D)(H)	Describes final project expenditures by budgeted line item
CTE Cash Management Reports	N/A	Due 18th of the Month during project period	Districts & Charters	Career and Technical Education	Federal	34CFR §80.02 (b)(7)	Describes cash received, cash expended, requests necessary cash for next 30 days
CTE Basic Grant (Perkins) Application Amendments	N/A	Due 90 days before the end of each project	Eligible Districts & Charters	Career and Technical Education	Federal	Carl D. Perkins Act	Revises requests for Federal funding and describes objectives to meet legislation

FY2009 – Reporting Chronology Due Annually

Name of Report	Due Date	Rate of Occurrence	Prepared By	Submitted To	Type of Report	Statute Reference	Content
CTE Basic Grant (Perkins) Online Application Amendments	N/A	Due 90 days before the end of each project	Eligible Districts & Charters	Career and Technical Education	Federal	Carl D. Perkins Act	Revises requests for Federal funding and describes objectives to meet legislation
			So	chool Finance			
SCHOOL DISTRICT DAILY ROUTE MILEAGE		Annually; 12 days after			01212		
REPORT	N/A	100th day	Districts	School Finance	State	ARS 15-922	Transportation Route Report due.
ADM & ADA 12 DAYS							Membership, Attendance & Absence
AFTER 100th DAY	N/A	Annually	Districts & Charters	School Finance	State	ARS 15-902	reports due.
		Annually; 12					Mambarahin Attendence & Abaanaa
	N1/A	days after 40th	Districts 9 Obsertans	Oshaal Eiranaa	01-1-1		Membership, Attendance & Absence
ADM/ADA/ABSENCES	N/A	day	Districts & Charters	School Finance	State	ARS 15-902	reports due.

FY2009 – Reporting Chronology July 2008 Last Updated 6/5/2008

Name of Report	Due Date	Rate of Occurrence	Prepared By	Submitted To	Type of Report	Statute Reference	Content
			Career &	Technical Education			
CTE funding corrections	7/7/2008 through 7/18/2008	Annually	Districts & Charters Exception	Career and Technical Education nal Student Services	ADE	Carl D. Perkins Act	Requests to resolve inconsistencies
Children with Disabilities Exiting Special Education	7/31/2008	Annually	Districts, Charters, State Institutions and Secure Care Facilities	ESS	Federal	P.L. 108-446, Section 618(a)(1)(A)(iv) and Section 618(a)(3); 34 CFR §§300.640, 300.641(b) through 300.641(d), 300.642(b), 300.644, 300.645	SD data for SPED students ages 14- 21 exiting SPED
Children with Disabilities Subject to Disciplinary			Districts, Charters, State Institutions and Secure Care			P.L. 108-446, Section 618 (a)(1)(A)(v), Section 618(a)(1)(D), Section 618(a)(1)(E), Section 618(a)(3), and Section 618(d)(1)(C); 34 CFR §§300.640, 300.641(b) through 300.641(d),	
Removal	7/31/2008	Annually	Facilities	ESS	Federal		Disciplinary removal data for SWD
Personnel Employed to Provide Special Education			Districts, Charters, State Institutions and			P.L. 108-446, Section 618 (a)(3); 34 CFR §§ 300.640,	FTE of SPED personnel (teachers,
and Related Services to			Secure Care			300.642(b),	paraprofessionals, related service
Children with Disabilities	7/31/2008	Annually	Facilities	ESS	Federal	300.645	providers)

Tom Horne, State Superintendent of Schools

Name of Report	Due Date	Rate of Occurrence	Prepared By	Submitted To	Type of Report	Statute Reference	Content
			Districts, Charters,				
			State Institutions and				
Teacher Attrition Rate			Secure Care				Survey data on retention of SPED
Survey	7/31/2008	Annually	Facilities	ESS	Federal		personnel
			Districts, Charters,			20 USC	
			State Institutions and			1416(a)(3)(B); 34	
	_ /= / /		Secure Care			-	Data for preschoolers served by third
Preschool Transition	7/31/2008	Annually	Facilities	ESS	Federal	300.601(b)	birthday
			Districts, Charters, State Institutions and				
			State Institutions and Secure Care			34 CFR §	Count of students who received early
Early Intervening Services	7/31/2008	Annually	Facilities	ESS	Federal	300.226(d)	intervening services
	1/01/2000	Annoany	T dointies	200	reactar	000.220(d)	
						P.L. 108-446	
			Districts, Charters,			Section	
Parentally Placed Private			State Institutions and			612(a)(10)(A)(i)(V)	
School Students with			Secure Care			34 CFR §	Count of SPED students in private
Disabilities	7/31/2008	Annually	Facilities	ESS	Federal	300.132(c)	schools receiving services
			Districts, Charters,				
			State Institutions and				
			Secure Care			34 CFR § 300.157	
Performance Indicators	7/31/2008	Annually	Facilities	ESS	Federal	and 300.601(b)	Required SPP/APR indicators
	1	1		hool Finance	1	1	
				ADE Common Logon			
				for the report and			
				ADE Grants			
				Management		Arizona Revised	
				Enterprise (GME) system for funding.		Statute 15-756.11. Statewide	
Compensatory Instruction				This is a two-part		compensatory	
Funds Application	7/15/2008	Annually	Districts & Charters	process.	State	instruction fund	
	.,	, annaany		P1000001	0.0.0		

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FY2009 – Reporting Chronology August 2008

Name of Report	Due Date	Rate of	Prepared By	Submitted To	Type of Report	Statute Reference	Content
		Occurrence	Ac	lult Education	Report		
							Thirteen tables on student
						34 CFR 76.72	demographic and performance
Student Demographic &						34 CFR 80.40	indicators as identified in the National
Performance Data	8/30/2008	Annually	Adult Ed Providers	Adult Education	Federal	34 CFR 80.42	Reporting System.
							Describes the various initiatives that
						34 CFR 76.72	the Adult Ed providers are involved in
						34 CFR 80.40	and their impact on students and
Annual Program Narrative	8/30/2008	Annually	Adult Ed Providers	Adult Education	Federal	34 CFR 80.42	teachers.
						34 CFR 76.72	Information regarding data gathering
						34 CFR 80.40	and management processes followed
Program Data Certification	8/30/2008	Annually	Adult Ed Providers	Adult Education	Federal	34 CFR 80.42	by local programs.
			Early C	hildhood Education	1		
				Title 1 (Nancy			
				Konitzer) for State			
Europ Otert/Otete Eeroitu			Early Obilets and	Consolidated State			
Even Start/State Family	8/15/2008		Early Childhood	Performance Report due in December.			
Literacy	8/15/2008		Education	nal Student Services	Federal		
			Exceptio	nai Student Services			
						IDEA 2004,	
	August 1 -					300.160; NCLB	
Alternate Assessment 1%	August 15,		Districts, Charter			,	Online application providing
CAP Appeal	2008	Annually	Schools	ESS	State	2001, 34011(1 att	justification for appeal.
	2000	, and any		eless Education	Olulo	200	
							Numbers of Students served by grant
McKinney-Vento Sub-							funding; Number of Unaccompanied
Grantee Data Collection	8/31/2008	Annually	LEA	ADE	State	NCLB Title X 722	Youth; Number of Pre-School aged

FY2009 – Reporting Chronology September 2008

Name of Report	Due Date	Rate of Occurrence	Prepared By	Submitted To	Type of Report	Statute Reference	Content
			Acade	mic Achievement			
County ESA PD Quarterly	- / /			Academic			
Report	9/26/2008	Quarterly		Achievement			
			Ad	lult Education		I	
Budget Final Report for Financial Status Report (FSR)	9/30/2008	Annually	Adult Ed Providers	Adult Education	Federal	34 CFR 76.72 34 CFR 80.41 34 CFR 80.42	Adult Ed Providers enter the final spending amounts for fiscal year 2008 grants in their grants management completion reports.
			l	Assessment	1		
Attend a Fall Pre-Test Workshop	Sept	Annually	Test Coordinator	Assessment		SBE motion (October 22, 2001)	Training in the proper test administration and materials handling procedures. Fall workshop is required of districts with high schools.
Test Security Agreement for fall	late Sept/early Oct	Annually	Superintendent	Assessment		R7-2-310	Agreement to adhere to test security procedures as defined by SBE rule. Fall agreement required of districts with high schools.
			Career &	Technical Education			
CTE Program Evaluation Results	9/30/2008	Annually	Districts & Charters	Career and Technical Education	Federal and State	ARS-15.783 and Carl D. Perkins Act	Describes evaluation of programs for the year
			Mig	rant Education			
FY Migrant Education Program Performance and Evaluation Report	9/30/2008	Annually	LEA	ADE	State	NCLB Title 1-C sec 1304	
				hool Finance			
				ADE Common Logon for the report and ADE Grants Management Enterprise (GME)		Arizona Revised Statute 15-756.11.	
				system for funding.		Statewide	
Compensatory Instruction Funds District Report	9/1/2008	Annually	Districts & Charters	This is a two-part process.	State	compensatory instruction fund	

FY2009 – Reporting Chronology October 2008

Name of Report	Due Date	Rate of Occurrence	Prepared By	Submitted To	Type of Report	Statute Reference	Content			
Adult Education										
NRS Follow-up Report on Secondary Goals	10/31/2008	Annually	Adult Ed Providers	Adult Education	Federal	34 CFR 76.72 34 CFR 80.40 34 CFR 80.42	Student demographic and performance indicators as identified in the National Reporting System.			
				Assessment	T	1				
Test Security Agreement for fall	late Sept/early Oct	Annually	Superintendent	Assessment		R7-2-310	Agreement to adhere to test security procedures as defined by SBE rule. Fall agreement required of districts with high schools.			
			English	Language Learners						
Reporting on ELL programs and funding (SEI, CompEd, etc.)	10/30/2008	Annually	Districts & Charters	ADE	State	A.R.S. 150756.10	Report on state activity, funding, efficiacy of LEA programs			
			Mig	rant Education	1					
FY Migrant Education Program Performance and Evaluation Report (summer school)	10/31/2008	Annually	LEA	ADE	State	NCLB Title 1-C Sec 1304				
				Standards	1	1				
Superintendent/Charter Administrators Declarations of Curricular and Instructional Alignment to state standards	10/13/2008	Annually	Superintendent	Standards	State	SBE Motion, 3-25- 02	Signed letter			
Governing Board Declarations of Curricular and Instructional Alignment to state standards	10/13/2008	Annually	Governing Board	Standards	State	SBE Motion, 3-25- 02	Signed letter			

Tom Horne, State Superintendent of Schools

FY2009 – Reporting Chronology November 2008 Last Updated 6/5/2008

Name of Report	Due Date	Rate of Occurrence	Prepared By	Submitted To	Type of Report	Statute Reference	Content					
	Career Ladder											
Career Ladder Plans	11/15/2008	Annual		Academic Achievement		A.R.S. 15-918						
CAREER LADDER APPLICATION	11/15/2008	Annually	Career Ladder Districts	ADE for the State Board	State	ARS 15-918A	Application to continue in the Career Ladder Program					
			Career &	Technical Education								
CTE Original 40th Day Course Enrollment	11/16/2008	Annually; 12 days after 40th day	Districts & Charters	Career and Technical Education	ADE	ARS 15-231 HB2005-434S-H VER	CTE/Vocational Education; Course enrollment-basis for State Vocational Block Grant					
			Exceptio	nal Student Services								
Children with Disabilities Receiving Special Education Under Part B of IDEA (verification of 10/01/08 count)	11/15/2008	Annually	Districts, Charters, State Institutions and Secure Care Facilities	ESS	Federal	P.L. 108-446, Section 618(a)(1)(A)(i) and Section 618(a)(3); 34 CFR §§300.640, 300.641, 300.642(b), 300.643, 300.644, 300.645	SPED Census data extracted from SAIS					
Alternate Assessment Password Request File	11/15/2008	Annually	Districts, Charters, Accommodation Schools, Private Day Schools, Private Residential Facilities, Secure Care Facilities, Bureau of Indian Education Agencies	ADE Support Center & ESS	State	IDEA 2004, 300.160; NCLB 2001, 34CFR Part 200	Submission of Excel file requesting teacher passwords					
			Resea	arch & Evaluation								
School Report Cards	11/30/2008	Annually	Principals	Research and Evaluation		15-746	School information required by statute					

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FY2009 – Reporting Chronology December 2008

Name of Report	Due Date	Rate of Occurrence	Prepared By	Submitted To	Type of Report	Statute Reference	Content
			Ac	ult Education			
PROPOSITION 300 WAIT LIST REPORT	12/1/2008	Semi-Annual	Adult Ed Providers	Adult Education	State	ARS 15-232 6C	To track the total number of adults who applied for instruction and the total number of adults who were denied instruction under this section because the applicant was not a citizen or legal resident of the United States or was not otherwise lawfully present in the United States.
	12/1/2000	Semi-Annual		Assessment	State	ANS 13-232 00	present in the onited States.
Order test material for spring AIMS and	Dec with revisions in	Asset				D7 0 040	Number of students testing on each content area of AIMS HS and in each
TerraNova testing	Jan	Annually	Test Coordinator	Assessment		R7-2-310	grade of AIMS DPA and TerraNova.
			Career &	Technical Education			
CTE Learn and Serve Semi Annual Progress Reports	12/30/2008	Semi Annually	Recipients of Learn and Serve America Grants	Career and Technical Education	Federal	Requirement of the Corporation of National and Community Service	Specifies progress of the Learn and Serve funded project
CTE Joint Technical Education District Report	12/31/2008	Annually	Joint Technical Education District Member Districts	Career and Technical Education	State	ARS 15-393.M	Contains seven required reporting elements as prescribed by legislation. State summary then sent to State legislature.
			Early Cl	hildhood Education			
On-going Progress Monitoring Data for Early Childhood Education	12/31/2008	2 x annually	Districts, Charter Schools	SAIS nal Student Services		20 U.S.C. 1416 (a)(3)(A)	Preschool Outcome data for Annual Performance Report for OSEP

FY2009 – Reporting Chronology December 2008

Name of Report	Due Date	Rate of Occurrence	Prepared By	Submitted To	Type of Report	Statute Reference	Content
District of Residence/Charter List of Students tuitioned to another district, accommodation school, private day school, or private residential facility.	12/1/2008	Annually	Districts, Charter Schools	ESS	State	IDEA 2004, 300.160; NCLB 2001, 34CFR Part 200	Notification through the Alternate Assessment Inbox by District of Residence or Charter School of names of entities serving students their behalf (tuitioned students).
Teacher Edit/Student Input Request	12/1/2008	Annually	Districts, Charters, Accommodation Schools, Private Day Schools, Private Residential Facilities, Secure Care Facilities, Bureau of Indian Education Agencies	ESS	State	IDEA 2004, 300.160; NCLB 2001, 34CFR Part 200	Notification through the Alternate Assessment inbox by all agencies of students by SAIS number who require the assistance of the teacher in entering student's response in the Alternate Assessment application.
Children with Disabilities Receiving Special Education Under Part B of IDEA (reconciliation of 10/01/08 count)	12/15/2008	Annually	Districts, Charters, State Institutions and Secure Care Facilities	ESS hly Qualified	Federal	P.L. 108-446, Section 618(a)(1)(A)(i) and Section 618(a)(3); 34 CFR §§300.640, 300.641, 300.642(b), 300.643, 300.644, 300.645	SPED Census data extracted from SAIS

Name of Report	Due Date	Rate of Occurrence	Prepared By	Submitted To	Type of Report	Statute Reference Content
Consolidated State						
Performance Report				Academic		
(CSPR) Part II	12/1/2008	Annual	Districts & Charters	Achievement	Federal	
				Academic		
301 Plans	12/31/2007	Yearly		Achievement		A.R.S. 15-920.01

Tom Horne, State Superintendent of Schools

FY2009 – Reporting Chronology January 2009

Name of Report	Due Date	Rate of	Prepared By	Submitted To	Type of	Statute Reference	Content
		Occurrence			Report		
			Acade	emic Achievement			
		Bi-annually on					
		a date set by					
		the State					
		Educational					
		Agency,					
		generally in					Fiscal year, the method(s) of testing
ASSURANCE OF		December or		Academic			comparability among schools or the
COMPARABILITY	1/14/2009	January	Districts & Charters	Achievement	Federal	I, Sec. 1120A, ©	reason for exemption.
							Program information on Titles I, II, III,
Consolidated State				Academic			IV, V Title I school wide programs,
Performance Report Part II	1/31/2009	Annually	Districts & Charters	Achievement		P.L. 107-110,	Targeted Programs, etc
	r	T		Assessment		1	
							Training in the proper test
							administration and materials handling
							procedures.
Attend a Spring Pre-Test	_					SBE motion	Spring workshop is required of all
Workshop	Jan	Annually	Test Coordinator	Assessment		(October 22, 2001)	districts.
							Agreement to adhere to test security
	late						procedures as defined by SBE rule.
Test Security Agreement	Jan/early					5- 0 0 4 0	Spring agreement required of all
for spring	Feb	Annually	Superintendent	Assessment		R7-2-310	districts.
			Career &	Technical Education	1		
CTE Joint Technological			· · · · · · · ·				Application for approval indicating a
District Application for	4/4/0000		Joint Technological	Career and	O ()	100 15 001	CTE course meets the requirements
Course Approval	1/1/2009	Annually	Education Districts	Technical Education	State	ARS 15-391	for JTED funding
							Notification of Intent to begin a new
							Notification of Intent to begin a new
				Coroor and			CTE program. This notification
CTE Notification of Intent	1/1/2000	Appuolly	Districts & Charters	Career and	Endorel	Carl D. Darking Act	enables districts to expend Perkins
	1/1/2009	Annually	Districts & Charters	Technical Education	Federal	ARS 15-231	funds on new CTE programs CTE/Vocational Education; Course
CTE Verification of 40th		Annually; 12		Career and		HB2005-434S-H	enrollment-basis for State Vocational
	1/10/2000	days after 40th	Districts & Charters				
Day Course Enrollment	1/18/2009	day	Districts & Charters	Technical Education	ADE	VER	Block Grant

Tom Horne, State Superintendent of Schools

FY2009 – Reporting Chronology February 2009

Name of Report	Due Date	Rate of Occurrence	Prepared By	Submitted To	Type of Report	Statute Reference	Content			
Assessment										
Test Security Agreement for spring	late Jan/early Feb	Annually	Superintendent	Assessment		R7-2-310	Agreement to adhere to test security procedures as defined by SBE rule. Spring agreement required of all districts.			
			Exception	al Student Services	5					
SPECIAL ED CENSUS	2/8/2009	Annually (Activity)	Districts & Charters	School Finance	ADE		Special Ed Census due based on Feb. 1 figures.			
	ľ		Highly C	ualified Teachers	1	1				
Highly Qualified Teacher Input Application	2/1/2009	Annual	Districts & Charters	Highly Qualified	Federal					
Teacher Evaluation System	2/1/2009	Annual	Districts & Charters		reuerai					
Verification	2/1/2009	Annual	Districts & Charters	Highly Qualified	State					
			Scl	nool Finance						
SPECIAL ED CENSUS	2/8/2009	Annually (Activity)	Districts & Charters	School Finance	ADE		Special Ed Census due based on Feb. 1 figures.			
LIMITED ENGLISH		Annually					Students receiving services			
PROFICIENCY	2/15/2009	(Activity)	Districts & Charters	School Finance	State	ARS 15-752	according to ARS 15-752.			
				Standards						
Principal Declaration of Curricular and Instructional Alignment to state standards	2/4/2009	Annual	Districts & Charters	Standards	State	SBE Motion 3-25- 02				

FY2009 – Reporting Chronology March 2009

Name of Report	Due Date	Rate of Occurrence	Prepared By	Submitted To	Type of Report	Statute Reference	Content			
Academic Achievement										
				Academic		P.L.110-	Identifies Title I schools & type of			
Title I School Status Report	3/31/2009	Annually	Districts & Charters	Achievement	Federal	107,Sec1113	Program, SW or Targeted			
			Career &	Technical Education						
		Annually; 12				ARS 15-231	CTE/Vocational Education; Course			
CTE 100th Day Course		days after 40th		Career and		HB2005-434S-H	enrollment-basis for State Vocational			
Enrollment	3/7/2009	day	Districts & Charters	Technical Education	ADE	VER	Block Grant			
			State B	Board of Education						
Optional Performance				State Board of			Applications due for Optional			
Incentive Program	3/15/2009	Annually	Districts & Charters	Education	State	ARS 15-919 A	Performance Incentive Program.			
			Sc	chool Finance						
ABSENCE APPROVALS	3/22/2009	Annually	Districts & Charters	School Finance	State	ARS 15-902 C	Absence approval requests submitted to reduce absence days. Due date not mandated by law.			

		Rate of	D 1D	o	Type of		
Name of Report	Due Date	Occurrence	Prepared By	Submitted To	Report	Statute Reference	Content
			Career &	Technical Educatior			
		Annually; 12				ARS 15-231	CTE/Vocational Education; Course
CTE Verification of 100th		days after 40th				HB2005-434S-H	enrollment-basis for State Vocational
Day Course Enrollment	4/15/2009	day	Districts & Charters	CTE	ADE	VER	Block Grant
CTE Initial Unduplicated							Provides detailed student counts by
Program Enrollment Data	4/15/2009	Annually	Districts & Charters	CTE	Federal	Carl D. Perkins Act	
					Federal &		Provides results of district placement
CTE Placement Data	4/15/2009	Annually	Districts & Charters	CTE	State	Carl D. Perkins Act	surveys
			Exception	nal Student Services	5		
						IDEA 2004,	
Final						300.160; NCLB	
Verification/Submission of	April 1-30,					,	Online Alternate Assessment Test
Alternate Assessment Data	2009	Annually	Districts & Charters	ESS	State	200	Data file for all eligible students.
	Following	-					
	April Final						
	Verification					IDEA 2004,	
Alternate Assessment	Date to					300.160; NCLB	
Student Reports (AIMS-	June 6,					2001, 34CFR Part	Online Alternate Assessment Student
A/ASAT)	2009	Annually	Districts & Charters	ESS	State	200	Report of Test Scores
			Hig	ghly Qualified			
						Section 207 of Title	
			Institutions of Higher			II of the Higher	
Title II, HEA	4/7/2009	Annually	Education	Highly Qualified	Federal	Education Act	
			Sc	hool Finance			
REVISED BUDGET DUE							Budgets due from Districts that were
TO EXCEEDING					_		notified by the State Board to reduce
AGGREGATE LIMIT	4/4/2009	Annually	Districts & Charters	School Finance	State	ARS 15-911 E	expenditures of local revenues.

Tom Horne, State Superintendent of Schools

FY2009 – Reporting Chronology May 2009 Last Updated 6/5/2008

Name of Report	Due Date	Rate of Occurrence	Prepared By	Submitted To	Type of Report	Statute Reference	Content		
Career & Technical Education									
CTE Basic Grant (Perkins) Online Applications for substantial approval	5/31/2009	Annually	Eligible Districts & Charters	Career and Technical Education	Federal	Carl D. Perkins Act	Requests for Federal funding and describes objectives to meet legislation		
Research & Evaluation									
SAIS Updates	5/31/2009	Annually	Districts & Charters	Research and Evaluation		15-241/NCLB	Updates to SAIS information used in graduation and dropout rates		
School Finance									
ADJUSTMENT TO BUDGETS	5/15/2009	Annually	Districts & Charters	School Finance	State	ARS 15-905 I	Adjustment of budget based on actual revenue and children with disabilities. Due electronically at ASDE May 18.		
ROUTE MILEAGE SUPPORT LEVEL DUE	5/15/2009	Annually	Districts & Charters	School Finance	State	ARS 15-921	Inform schools of daily route mileage used for transportation support level for the budget year.		
SCHOOL REVISED BUDGET DUE	5/18/2009	Annually Repealed	Districts & Charters	School Finance	State	ARS 15-185; ARS 15-910.01C	Final revised budgets due electronically for current year.		
			Superintende	ent of Public Instruct	ion				
FEDERAL IMPACT ADJUSTMENT	5/15/2009	Annually	Districts	Superintendent of Public Instruction	State	ARS 15-964 D	Federal impact adjustment letters to Districts due.		

Tom Horne, State Superintendent of Schools

FY2009 - Reporting Chronology June 2009

Last Updated 6/5/2008

Name of Report	Due Date	Rate of Occurrence	Prepared By	Submitted To	Type of Report	Statute Reference	Content
			Ad	Iult Education		1	
PROPOSITION 300 WAIT LIST REPORT	6/1/2009	Semi-annually	Adult Ed Providers	Adult Education	State	A.R.S. 15-232 6C	To track the total number of adults who applied for instruction and the total number of adults who were denied instruction under this section because the applicant was not a citizen or legal resident of the United States or was not otherwise lawfully present in the United States.
			Career &	Technical Education		1	
CTE Year End Unduplicated Program Enrollment Verification	6/16/2009	Annually	Districts & Charters	US DOE	Federal	Carl D. Perkins Act	CTE/Vocational Education; Unduplicated program enrollment information needed for both Federal & State reporting purposes
	0/10/2003	Annoany	Districts & Orlanters	OODOL	reaciai		Evaluates all Perkins requirements
CTE Desk Monitoring	6/20/2009	Annually	Districts & Charters	CTE	Federal	audit requirements	•
CTE Basic Grant (Perkins) Online Applications for final approval	6/20/2009	Annually	Eligible Districts & Charters	CTE	Federal	Carl D. Perkins Act	Final application approval
CTE Performance Measures	6/23/2009	Annually	Districts & Charters	CTE	Federal	Carl D. Perkins Act	Districts submit all complete performance measures data online or text files including: Concentrators, Concentrator and Placement Verification reports.
CTE YEAR END UNDUPLICATED PROGRAM ENROLLMENT REPORT	6/30/2009	Annually	Districts & Charters	US DOE	Federal	Section 113	CTE/Vocational Education; Unduplicated program enrollment information needed for both Federal & State reporting purposes.
CTE Learn and Serve Semi Annual Progress Reports	6/30/2009	Semi Annually	Recipients of Learn and Serve America Grants	CTE nildhood Education	Federal	Requirement of the Corporation of National and Community Service	Specifies progress of the Learn and Serve funded project

Tom Horne, State Superintendent of Schools

Name of Report	Due Date	Rate of Occurrence	Prepared By	Submitted To	Type of Report	Statute Reference	Content
On-going Progress Monitoring Data for Early			Early Childhood			20 U. S. C. 1416	Preschool Outcome data for Annual
Childhood Education	6/30/2009	2 x annually	Education	ESS	Federal	(a)(3)(A)	Performance Report for OSEP
State Family Literacy Participation Report	6/30/2009	2 x annually	Early Childhood Education	Joint Legislative Budget Committee	State	A.R.S. 15-191-01 (M)	number of parents who applied to participate in family literacy and the total number of parents who were not eligible due to legal residency status
			English	Language Learners	1		
REPORT ON ELL ENGLISH LEARNER PUPILS	6/30/2009	Annually	Districts & Charters	ADE	State	A.R.S. 15-756 B	Itemizes ELL pupil data.
	0/30/2009	Annually	Districts & Charters	ADE	State	A.N.O. 10-700 D	
English Language Assessment Data on ELLS	6/30/2009	Annually	Districts & Charters	ADE/SAIS	Federal	NCLB	Reporting of ELL data to ensure correct counts
		1	Exception	nal Student Services	1	<u> </u>	
DISTRICT REPORT OF SPECIAL ED FUNDS RECEIVED	6/1/2009	Annually	Districts & Charters	Exceptional Student Services Unit	State	A.R.S. 15-991 D	A statement to ADE required of the actual amount of PL 81-874 (Children with Disabilities) monies it received during the current year.
			Resea	rch & Evaluation			
SAIS Updates	6/30/2009	Annually	Districts & Charters	Research and Evaluation		15-241/NCLB	Updates to SAIS information used to calculate achievement profiles and AYP evaluations
		1	Sc	hool Finance		1	
CHARTER SCHOOL JUNE ENROLLMENT ESTIMATES	6/8/2009	Annually	Charter Schools	School Finance	State	A.R.S. 15-185 B	Charter School June estimated counts estimated enrollment due. Date due not mandated by law.
SCHOOL CALENDAR DUE	6/30/2009	Annually	Districts & Charters	School Finance	State	A.R.S. 15-341	School Year CalendA.R.S. due-Date due is not specified in statute. SAIS
				Safety & Prevention			
Safe and Drug-Free Report	6/30/2009	Annually	Districts and charters receiving ESEA funds	SS&P	Federal	PL 107-110 Sec. 4112	Policies and data related to school safety
Sale and Diug-Tiee Report	0/30/2009	Annuany	Turius	JUAF	reueral	4112	Salety

Name of Report	Due Date	Rate of Occurrence	Prepared By	Submitted To	Type of Report	Statute Reference	Content	
Superintendent of Public Instruction								
							Report of the number of applicants	
FINGERPRINT REPORT				Superintendent of		A.R.S. 15-512 (K)	hired prior to the completion of a	
(2nd Due Date)	6/30/2009	Annually	Districts & Charters	Public Instruction	State	(d)	fingerprint check.	