

FORM CD-10 (REV. 6-00)	<h1 style="font-size: 2em; margin: 0;">B</h1>	U.S. DEPARTMENT OF COMMERCE OFFICE OF PUBLIC AFFAIRS	A. BUREAU	B. ORIGINATING OFFICE	C. REQUISITION NUMBER								
		PHOTOGRAPHIC SPECIFICATION SHEET	D. PERSON TO CONTACT	E. PHONE NUMBER	F. DATE SUBMITTED								
G. TITLE OR DESCRIPTION OF JOB					H. DELIVERY DATE REQUESTED								
I. SUB NUMBER													
MATERIALS SUBMITTED (Indicate Quantity)													
<input type="checkbox"/> PHOTOS <input type="checkbox"/> NEGATIVES <input type="checkbox"/> LINE COPY <input type="checkbox"/> FILM <input type="checkbox"/> SLIDES <input type="checkbox"/> VU-GRAPHS <input type="checkbox"/> TRANSPARENCIES													
1. LOCATION ASSIGNMENTS		<input type="checkbox"/> COMMERCE <input type="checkbox"/> OUTSIDE (Give address)		3C. PRINTS		INDICATE QUANTITY OF EACH							
DATE	TIME		<input type="checkbox"/> CONTACT PRINTS		1st PRINT UP TO 8x10	INITIALS	UNIT RATE						
ADDRESS		INITIALS	HOURLY RATE	<input type="checkbox"/> ENLARGEMENTS		2nd—10th UP TO 8x10	709						
ROOM NUMBER				<input type="checkbox"/> REPRINT ORDER		11 OR MORE UP TO 8x10	710						
2. STUDIO PHOTOGRAPHY				SIZE		LARGER THAN 8x10	711						
<input type="checkbox"/> PORTRAIT	QUANTITY	INITIALS	UNIT RATE	<input type="checkbox"/> 4x5 <input type="checkbox"/> 11x14		2nd—10th LARGER THAN 8x10	712						
702				<input type="checkbox"/> 5x7 <input type="checkbox"/> 16x20		11 OR MORE LARGER THAN 8x10	713						
703				<input type="checkbox"/> 8x10 <input type="checkbox"/> 20x24		714							
704				4. PHOTOCOPY <input type="checkbox"/> LINE <input type="checkbox"/> CONTINUOUS TONE									
<input type="checkbox"/> TABLE TOP				QUANTITY		INITIALS	UNIT RATE						
<input type="checkbox"/> OTHER				715									
3. LABORATORY WORK				5. RETOUCHING									
<input type="checkbox"/> BLACK AND WHITE <input type="checkbox"/> COLOR				<input type="checkbox"/> DIGITAL <input type="checkbox"/> TRADITIONAL									
<input type="checkbox"/> GLOSSY <input type="checkbox"/> FILM NEGATIVE <input type="checkbox"/> SLIDES		<input type="checkbox"/> MATTE <input type="checkbox"/> VU-GRAPHS <input type="checkbox"/> TRANSPARENCIES		QUANTITY		INITIALS	UNIT RATE						
<input type="checkbox"/> DIGITAL <input type="checkbox"/> DVD <input type="checkbox"/> CD		<input type="checkbox"/> OTHER (SPECIFY) _____		716									
3A. FILM DEVELOPING (Indicate number of rolls or individual negatives submitted)				6. SCANNING									
ROLLS—QUANTITY		INITIALS	UNIT RATE	<input type="checkbox"/> NEGATIVE /TRANSPARENCY <input type="checkbox"/> FLATBED									
705				QUANTITY		INITIALS	UNIT RATE						
CUT—QUANTITY				717									
706				7. ELECTRONIC IMAGE TRANSMISSION									
3B. PROOFS		<input type="checkbox"/> 8x10		INITIALS		UNIT RATE	HOURS						
707				718									
QUANTITY		<input type="checkbox"/> LARGER THAN 8x10		708									
CONTRACTED TO				719									
ADDITIONAL INFORMATION				APPROPRIATION NUMBER									
				BUREAU COST ESTIMATE(S)		OVERTIME AUTHORIZED		QUALITY ASSURANCE					
				<input type="checkbox"/> YES <input type="checkbox"/> NO		REVISSED ESTIMATE				BUREAU APPROVAL		O.P. INITIAL/DATE	
				PERSON MAKING THIS REQUEST		PHONE NO.				ORIGINATING OFFICIE		BUREAU REPRESENTATIVE (SIGNATURE)	
BUREAU REPRESENTATIVE (SIGNATURE)				DATE		INITIALS		CLOSE OUT DATE					
BUDGET OFFICER (FUNDS OBLIGATED) (SIGNATURE)													