OMB No. 0607-0585: Approval Expires 06/30/2011

2008 Annual Survey of Local Government Finances
Multi - Function Special Agencies

U.S. DEPARTMENT OF COMMERCE
Economics and Statistics Administration
U.S. CENSUS BUREAU

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Questions can also be emailed to: govs.finstaff@census.gov

Please correct any errors in name, address, or ZIP Code.

INTERNET RESPONSE

You may respond to this survey via the Internet at the following web address: **http://harvester.census.gov/sgfnet**
You will only need your User ID to access the Internet form. Your User ID is the first 14 digits of the 18 digit ID located on the top line of the address section above.

GENERAL INSTRUCTIONS

Before filling out this form, please read carefully each part and all related definitions and instructions.

Note especially:

1. Please report amounts covering all funds and accounts of your agency except for any employee-retirement funds administered by your agency. **Include** bond redemption and interest funds, and construction or development funds, as well as current funds. **Exclude** refunds and transfers between funds or accounts of your agency.

2. As this form is used for various kinds of agencies, some of the items may not apply to your agency. However, read carefully the definition of each item to determine whether it applies to any of your agency's transactions.

3. Do **not** delay reporting to await finally audited figures, if substantially accurate figures can be supplied on a preliminary basis.

4. You may report on either a cash or accrual basis.

5. Use a black or blue ball point pen.

Part 1 ENDING DATE OF FISCAL YEAR

Mark (X) in the appropriate box below to indicate the *ending* date of your agency's fiscal year (12 month accounting period) and report data for this period only.

Use this fiscal year even though a more recent one may be available.

2007		2008	
☐ July	☐ October	☐ January	☐ April
☐ August	☐ November	☐ February	☐ May
☐ September	☐ December	☐ March	☐ June

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Part 2 TAX REVENUES

Report collections during the fiscal year indicated in Part 1 from all taxes imposed by your agency.

Include

- Taxes collected for your agency by another government.
- Current and delinquent amounts, penalties, and interest.

Exclude receipts from service charges, special assessments, interest earnings, fines, and any other sources that are not taxes or licenses.

		Property Taxes
1.	**Property taxes -** All taxes on property, real or personal. T01	$, , .00
	Include levies for debt service, pension funds, and other funds or purposes. **Exclude** taxes not measured by value.	
		Other Taxes
2.	**Other taxes -** ***specify:*** ________ T99	$, , .00

Part 3 INTERGOVERNMENTAL REVENUES

Report all amounts received by your agency from other governments during the fiscal year indicated in Part 1 .

Include grants, shares of taxes imposed by other governments, payments in lieu of taxes, and reimbursements for services performed for other governments.

Exclude loans, taxes imposed by your agency which were collected for it by another government (reported in Part 2), and receipts from utility sales to other governments (report in Part 4).

	Specify and report revenue by purpose: (e.g., water supply, streets and highways, sewerage, transit, health and hospitals, etc).		**From other local governments**		**From the State -** **Include** any amounts financed wholly or in part from Federal grants to the State (i.e., pass-throughs). **Exclude** collection fees.		**From the Federal government directly**
A.		D_ _	$, , .00	C_ _	$, , .00	B_ _	$, , .00
B.		D_ _	$, , .00	C_ _	$, , .00	B_ _	$, , .00
C.		D_ _	$, , .00	C_ _	$, , .00	B_ _	$, , .00
D.		D_ _	$, , .00	C_ _	$, , .00	B_ _	$, , .00

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Part 4 REVENUES - OTHER THAN TAX AND INTERGOVERNMENTAL REVENUES

Report other revenues received by your agency during the fiscal year indicated in Part 1 .

Include revenues of all funds.
Exclude refunds and transfers between funds and accounts of your agency.

1. **Current charges -** Gross receipts from fees, sales, rentals, tolls, maintenance assessments and other charges for commodities or services.

   Include utility services, including sales to the Federal, State, or local governments.
   Exclude grants and other amounts received from the Federal, State, or other local governments (reported in Part 3).

   Specify and report revenue by type of current charges:
   (e.g., water supply, sewerage, solid waste, electric supply, parks and recreation, natural resources, airports, etc).

			Current Charges
A.		A__ __	$, , .00
B.		A__ __	$, , .00
C.		A__ __	$, , .00
D.		A__ __	$, , .00

		Other Revenues
2. **Special assessments -** Compulsory contributions and reimbursements from owners of property benefited by improvements (streets, sewers, sidewalks, water extensions, etc.), as well as for servicing special assessment debt. . . . . **Exclude** proceeds from sales of special assessment bonds (report in Part 10) and maintenance assessments (reported in item 1 above).	U01	$, , .00
3. **Receipts from sale of property and other capital assets** . . . . **Include** property sold to other governments. **Exclude** tax sales (reported in Part 2).	U11	$, , .00
4. **Interest earnings -** Interest received on all deposits and investment holdings of your agency, excluding earnings of any employee pension fund. . . . . **Include** interest on construction funds.	U20	$, , .00
5. **Fines and forfeits -** Receipts from penalties imposed for violations of law and civil penalties.	U30	$, , .00
6. **Royalties -** Compensation or portion of proceeds from extraction of natural resources, such as oil, gas, and mineral rights.	U41	$, , .00
7. **Private donations -** Gifts of cash or securities from private individuals or corporations.	U50	$, , .00
8. **Miscellaneous other revenue -** Revenue not reported in items 1 through 7, or Parts 2 - 3 . . . . **Include** insurance claims, recoveries of prior year expenditures, dividends, and recorded profits from sale of investments. **Exclude** proceeds from borrowing, receipts from sale of security holdings, transfers between funds or accounts of your agency, employee contributions to, and interest earnings of, any employee pension fund.	U99	$, , .00

Please continue on the next page

Part 5 TOTAL REVENUES

	Total Revenues
(sum of Parts 2 - 4) . . . . .REV	$, , .00

Part 6 INTERGOVERNMENTAL EXPENDITURES

Report all payments made to other governments for services or programs performed on a reimbursement or cost-sharing basis.

	Function - *specify:* (e.g., water supply, sewerage, electricity, fire protection, airports, natural resources, housing and community development, solid waste, etc).	**Type of recipient government - *specify:*** (e.g., municipality, school district, county, State, etc).		**Amount**
A.			___	$, , .00
B.			___	$, , .00
C.			___	$, , .00
D.			___	$, , .00

☐ **Check here if your agency made no payments to other governments during the fiscal year indicated in Part 1 .**

Please continue on the next page

Part 7 DIRECT EXPENDITURES BY PURPOSE AND TYPE

Types of Expenditures

1. Report amounts expended during the fiscal year indicated in Part 1 .

Include expenditures of all funds other than employee-retirement funds administered by your agency.
Exclude:

- Transfers between funds or accounts of your government
- Payments made to other governments (reported in Part 6)

	Purpose - *Specify* (e.g., water, sewer, natural resources, solid waste, highways, electric generation, parks and recreation, airports, etc.)	**Current Operation** — **Direct expenditures for employee compensation and for supplies, materials, operating leases, and contractual services.** **Include** gross salaries and wages before deductions. **Exclude** capital outlays and depreciation/amortization	**Capital Outlays** — **Construction**	**Capital Outlays** — **Purchase of equipment, land and existing structures** **Include** capital leases
A.		E___ $, , .00	F___ $, , .00	G___ $, , .00
B.		E___ $, , .00	F___ $, , .00	G___ $, , .00
C.		E___ $, , .00	F___ $, , .00	G___ $, , .00
D.		E___ $, , .00	F___ $, , .00	G___ $, , .00
E.		E___ $, , .00	F___ $, , .00	G___ $, , .00

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Part 7 DIRECT EXPENDITURES BY PURPOSE AND TYPE - *Continued*

Interest on Debt

2. Report the total amount of interest paid on debt, long-term and short-term, of your agency.

Include capitalized interest paid on construction loans.
Exclude debt retirement (report in Part 10).

	Code	Interest Expenditure
A. Interest on water supply system debt.	I91	$, , .00
B. Interest on electric power system debt.	I92	$, , .00
C. Interest on gas supply system debt.	I93	$, , .00
D. Interest on transit or bus system debt.	I94	$, , .00
E. Interest on all other debt.	I89	$, , .00

Part 8 TOTAL EXPENDITURES (sum of Parts 6 - 7)

	Code	Total Expenditures
TOTAL EXPENDITURES (sum of Parts 6 - 7)	EXP	$, , .00

Part 9 PERSONNEL EXPENDITURES

	Code	Personnel Expenditures
Report total expenditures for salaries and wages reported in Part 7 including any paid to employees of your agency working on construction projects.	Z00	$, , .00

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Part 10 INDEBTEDNESS

Long-term Debt

Bonds, mortgages, etc., with an original term of more than one year, including revenue bonds and special assessment bonds as well as general obligation bonds.

Include debt refunded.

Exclude:

- **Capital leases (reported in Part 7)**
- **Amounts for compensated absences**

			Long-term Debt for Public Purposes
1.	**What is your agency's debt for all public purposes?**		
	A. Outstanding at beginning of fiscal year	19U +	$, , .00
	B. Issued during fiscal year (include all refunding issues)	29U +	$, , .00
	C. Retired during fiscal year (include debt refunded)	39U -	$, , .00
	D. Outstanding total at end of fiscal year (item 1.A + 1.B - 1.C)	49U =	$, , .00

			Long-term Debt for Private Purposes
2.	**What is your agency's debt for privately owned housing, industrial, or business purposes?** This category is applicable only to those agencies authorized to issue debt of this type (e.g., industrial development revenue bonds, pollution control revenue bonds, etc.)		
	A. Outstanding at beginning of fiscal year	19T +	$, , .00
	B. Issued during fiscal year (include all refunding issues)	24T +	$, , .00
	C. Retired during fiscal year (include debt refunded)	34T -	$, , .00
	D. Outstanding total at end of fiscal year (item 2.A + 2.B - 2.C)	44T =	$, , .00

Short-term (interest-bearing) Debt

Tax-anticipation notes, bond-anticipation notes, interest-bearing warrants, and other obligations with an original term of one year or less.

Exclude accounts payable, other non-interest-bearing obligations, and current portion of long-term debt (reported as long-term debt above).

			Short-term Debt
3.	**Amount outstanding at beginning of fiscal year**	61V	$, , .00
4.	**Amount outstanding at end of fiscal year**	64V	$, , .00

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Part 11 CASH AND INVESTMENTS HELD AT END OF FISCAL YEAR

Report cash and investments held at the end of the fiscal year indicated in Part 1, including:

- **The total amount of cash and cash equivalents on hand and on deposit**
- **Investments in Federal government, Federal agency, State and local government and non-governmental securities**

Report all investments at **market value**.
Exclude accounts receivable, value of real property, and all non-security assets.

		Amount at end of fiscal year
1.	**Reserves held for redemption of long-term debt** (e.g., sinking or debt service funds). . . . W01 **Include** any mortgages and notes receivable held as offsets to housing and industrial financing loans	$, , .00
2.	**Unexpended proceeds from sale of bond issues held pending disbursement** (e.g., bond funds). . . . W31	$, , .00
3.	**All other cash and investments -** checking/savings accounts, CD's, stocks, bonds, mutual funds, etc. . . . W61 **Exclude** employee retirement funds.	$, , .00

Part 12 REMARKS

Part 13 CERTIFICATION

This report is substantially accurate and has been prepared in accordance with the instructions.

Name of person completing report - *Please print*

Title of person completing report - *Please print*

Date form was completed

Telephone Number

Area Code | Number | Ext.

Email Address - *Please print*

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This form has been approved by the Office of Management and Budget (OMB) and has been given the number 0607-0585. Please note that we have displayed this number in the upper right hand corner of this form. Display of this number confirms that we have approval from OMB to conduct this survey. If this number were not displayed, we could not request your participation in this survey.

Please note that this is a national form that applies to governments with wide differences in size of their service areas, the amount of population served, and the extent and complexity of their financial accounts. We estimate public reporting burden for this collection of information to vary from 2.0 to 8.0 hours per response, with an average of 3.0 hours per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to: Paperwork Project 0607-0585, U.S. Census Bureau, 4600 Silver Hill Road, AMSD-3K138, Washington, D.C. 20233. You may e-mail comments to Paperwork@census.gov; use "Paperwork Project 0607-0585" as the subject.

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