

MINNESOTA DUTY OFFICER



BCA Operations Center

651-649-5451

TDD: 1-800-627-3529

1-800-422-0798

Satellite Phone: 1-254-543-6490

About the Duty Officer

The Minnesota Duty Officer Program provides a single answering point for local and state agencies to request state-level assistance for emergencies, serious accidents or incidents, or for reporting hazardous materials and petroleum spills. The duty officer is available 24 hours per day, seven days per week.

If there is an immediate threat to life or property, call 911 first.

When to Call the Duty Officer

Examples of incidents the duty officer can assist with include (but are not limited to):

- Natural disasters (tornado, fire, flood etc)
- Requests for National Guard
- Hazardous materials incidents
- Search and rescue assistance
- AMBER Alerts
- Requests for Civil Air Patrol
- Radiological incidents
- Aircraft accidents/incidents
- Pipeline leaks or breaks
- Substances released into the air

Agency Resources Available

- Department of Agriculture
- Department of Commerce
- Department of Education
- Department of Health
- Department of Human Services
- Department of Military Affairs
- Department of Natural Resources
- Department of Transportation
- Minnesota Office of Enterprise Technology
- Minnesota Pollution Control Agency

State Agencies

- Department of Public Safety
 - Bureau of Criminal Apprehension
 - Homeland Security and Emergency Management
 - Minnesota Joint Analysis Center
 - Minnesota State Patrol
 - Office of Pipeline Safety
 - State Fire Marshal
- Other state agencies not listed

Other Resources

- Minnesota Arson Hotline
- Local bomb squads
- Chemical assessment teams
- Emergency response teams
- Fire and rescue mutual aid
- Amateur radio (ARES/RACES)
- Minnesota voluntary organizations
- Fire chiefs assistance teams
- Search-and-rescue dogs
- Interagency Fire Center
- U.S. Air Force Search and Rescue Center



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1-800-422-0798

BCA Operations Center

FAX: (651) 296-2300

(651) 649-5451

Satellite Phone: 1-254-543-6490



Emergency Notification

If there is a spill of a hazardous material or a petroleum product in Minnesota, you must call:

Local Authorities

Call 9-1-1 FIRST, *when there is a threat to life or property*

Minnesota Duty Officer

If there is a public safety or environmental threat and/or if state agency notification for reportable spills is required

The National Response

When a federal notification is required

Center 1-800-424-8802

The following information (if available) will be requested by the Minnesota Duty Officer:

- Name of caller
- Date, time and location of the incident
- Telephone number for call-backs at the scene or facility
- Whether local officials (fire, police, sheriff) have been notified of incident

Additional information will be requested in the following special circumstances:

Making Notification of Spills/Incidents

- Materials and quantity involved in incident
- Incident location (physical address, intersection, etc.)
- Responsible party of incident (property/business owner)
- Telephone number of responsible party
- Any surface waters or sewers impacted
- What has happened and present situation

Requesting State Assistance for Incidents

- Type of assistance requested (informational, specialized team assets, etc).
- Name of requesting agency/facility
- Materials, quantity and personnel involved in the incident
- Whether all local, county, mutual aid resources been utilized