

**How to Obtain a Waiver for a Certified 8(a) Firm to Compete
Below the Competitive Threshold:
Federal Agency Requirements**

Federal Agency Request for Waiver, which includes:

1. Offer Letter, in accordance with 13 C.F.R. § 124.502(c);
2. An explanation of the Procuring Activity's determination that technical competitions are required or a large number of potential awardees exist, in accordance with 13 C.F.R. § 124.502(c);
3. The Agency's written commitment to continue to support the 8(a) BD Program Participants on a sole source basis below the competitive threshold. This explanation must include:
 - i. The last two most recent fiscal years' 8(a) contract dollars that were awarded by the Procuring Activity to 8(a) BD Program Participants on a sole source basis;
 - ii. The current fiscal year's forecast to award contracts to the 8(a) BD Program; and
 - iii. The result of any market research conducted by the Procuring Activity
4. Dynamic Small Business Search (DSBS) Result of 8(a) Firms Performing Under the NAICS Code Assigned to the Respective Contract.