

REQUIREMENTS AND INSTRUCTIONS FOR SHIPPING HALON TO THE DEFENSE LOGISTICS AGENCY (DLA) HALON REPOSITORY.

The DOE Halon Repository at the Savannah River Site (SRS) has enough Halon 1301 in reserve to service the identified needs of the DOE complex and therefore no longer accepts excess Halon from other DOE sites. Disposition of excess Halon 1301 is now done in accordance with Executive Order 13148— “Greening the Government Through Leadership in Environmental Management”, Section 505(c) which states:

(c) Each agency shall amend its personal property management policies and procedures to preclude disposal of ozone depleting substances removed or reclaimed from its facilities or equipment, including disposal as part of a contract, trade, or donation, without prior coordination with the Department of Defense (DoD). Where the recovered ozone-depleting substance is a critical requirement for DoD missions, the agency shall transfer the materials to the DoD. The DoD will bear the costs of such transfer.

All excess Halon shall be provided to the DoD via the Defense Logistics Agency (DLA). All shipments should be coordinated with the following DLA point of contact:

Joe Schmierer 804-279-5202
Defense Depot, Richmond VA
SWO 400 Cylinder Operations
8000 Jefferson Davis Hwy
Richmond, VA 23297-5000

Note: The trucking/shipping company must log the shipment into the “POWER TRACK” system in order for DLA to pay for the freight.

Halon is a hazardous material. The DOT hazardous materials regulations in 49 CFR parts 100 to 180 must be followed, and include proper marking and labeling.

An SF-122 form (or equivalent documentation) should be approved by the DLA prior to shipment.

The Department of Defense developed additional information to assist with worker safety and DOT concerns for turning in Halon. This is available free of charge in the form of “turn-in” information that can be located on the Internet at:

<https://www.denix.osd.mil/denix/Public/News/DLA/ODS/sect1.html>

STANDARD FORM 122#
 JUNE 1974
 GENERAL SERVICES
 ADMINISTRATION
 FPMR (41 CFR) 101-32.306
 FPMR (41 CFR) 101-43.315

TRANSFER ORDER EXCESS PERSONAL PROPERTY

1. ORDER NO.

2. DATE

3. To: General Services Administration*
 Joe Schmierer (Phone: 804-279-5202)
 Defense Depot, SWO 400 Cylinder Operations
 8000 Jefferson Davis Hwy, Richmond, VA 23297-5000

4. ORDERING AGENCY (Full Name and address)*

5. HOLDING AGENCY (Name and address)*

6. SHIP TO (Consignee and destination)*
 Defense Depot, SWO 400 Cylinder Operations, Attn. Joe Schmierer
 8000 Jefferson Davis Highway
 Richmond, VA 23297-5000

7. LOCATION OF PROPERTY

8. SHIPPING INSTRUCTIONS
 Crate. Have shipping company use the "Power Track" system in order
 for DLA to pay shipping costs.
 Also see DLA directions at:
<http://www.denix.osd.mil/denix/Public/News/DLA/ODS/sect1.html>

9. **ORDERING AGENCY APPROVAL**

A. SIGNATURE

B. DATE

10. APPROPRIATION SYMBOL AND TITLE

C. TITLE

11. ALLOTMENT

12. GOVERNMENT B/L NO.

13. **PROPERTY ORDERED**

GSA AND HOLDING AGENCY NOS. (a)	ITEM NO. (b)	DESCRIPTION <i>(Include noun name, FSC Group and Class, Condition Code and, if available, National Stock Number)</i> (c)	UNIT (d)	QUANTITY (e)	ACQUISITION COST	
					UNIT (f)	TOTAL (g)

14. **GSA
 APPROVAL**

A. SIGNATURE

B. TITLE

C. DATE

FOR GSA USE ONLY	AGENCY AND LOCATION				FSC	CONDITION	SOURCE CODE
	AGENCY	STATE					

***Include ZIP Code**