


RECLAMATION
Managing Water in the West

Managing for Excellence

**Decisions for
Action Item 4
Decision Making**

Albuquerque, NM
February 27-28, 2007

 U.S. Department of the Interior
Bureau of Reclamation

Decision Making – Team 4

- Identify structured decision-making process gaps and potential remedies
- Build on previous efforts to assess Reclamation's decision making processes
- Make recommendations to increase implementation of best practices and address gaps where there are identified problems with a lack of structured and consistent decision-making processes

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Decision Making

Some formal, structured processes have been sunset, which resulted in:

- Real/perceived inconsistencies
- Unclear delegations and responsibilities
- Inconsistent communication of policies and decisions throughout Reclamation – to employees and stakeholders

Goal:

- Identify structured decision making
- Clear and consistent communications
- Clear lines of delegation

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Approach & Methodology

- Reviewed previous analyses of Reclamation’s decision-making processes including recommended “Decision-Making Tools”
- Conducted Reclamation employee survey on decision making
- Reviewed & coordinated with other M4E teams with related activities (Teams 5, 6, 7 – related to Delegations of Authority, Policy “Gaps,” and 20-23 Project Management)
- Consulted with DOI Solicitor’s Office on guidance related to the development of decision files and administrative records

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Results

Decisions:

- Communicate decisions with Reclamation-wide implications
- Issue directives and standards, as appropriate, to address Solicitor Memorandum “*Standards Guidance on Compiling a Decision File and an Administrative Record*”
- Communicate Reclamation Leadership Team roles/responsibilities, and meeting summaries

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Questions or Comments?

For additional information

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