



SENATE of PENNSYLVANIA

RIGHT-TO-KNOW RECORDS REQUEST

(please type or print)

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Harrisburg, PA 17120-3052
Phone: 717-787-7163
Fax: 717-783-4296
RTKofficer@occ.pasen.gov
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Request Date: _____

REQUESTER INFORMATION:

Name (required):
Address (required):
City, State, Zip:
E-mail (optional):
Telephone (optional):
Cell phone (optional):

How to contact you:

- E-mail
- Phone
- Cell Phone

How to deliver information:

- E-mail
- Mail
- Pickup

INFORMATION REQUESTED:

List and describe the legislative record(s) requested in specific detail:

Written requests need not include an explanation why information is being sought or the intended use of the information unless otherwise required by law (Section 703).

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Handled By	Date Received	Date Received	5 day Response Date