

# NMMSS news

PUBLISHED PERIODICALLY BY & FOR NMMSS USERS

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## 2005 NMMSS Users Annual Training Meeting

The annual NMMSS Users Meeting was held in New Orleans, LA on May 24-26, 2005. Approximately 140 attendees were at this year's meeting. A special thanks to all of you who made interesting and informative presentations. Topics and discussions were focused on current and projected changes in NMMSS reporting requirements relative to both the DOE and NRC. It also provided an excellent opportunity for user feedback, especially in developing unified reporting requirements, and improving the NMMSS reports. In addition, the user community shared their insights and experiences on nuclear material accounting issues, which helps the NMMSS to better meet its objectives in serving the user community. Major topics for discussion included:

- Unification of Reporting, which is a joint effort to combine NRC and DOE reporting requirements. Representatives from the user community are currently working with DOE, NRC and NMMSS personnel to jointly accomplish this objective.
- Provisions for reactors to report MUF's related to rounding differences. The NRC plans to provide the necessary guidance addressing this issue in the next publication of the NMMSS News.
- Establishing units of measure for reporting spent fuel, (grams vs. kilograms). The NRC will address this in the NMMSS News.
- NMMSS Upgrade Project, which included the milestones and accomplishments.
- Proposed changes to the D-24 Manual presented for comment and discussion. The changes have been ratified, and the revised D-24 will be published in July 2005.

The results of the surveys indicated that the meeting was an overall success. Hope to see you next year!

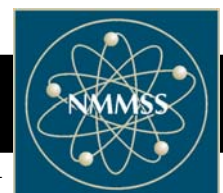
## DOE and NRC Directory of Reporting Identification Symbols

The NMMSS reports D-2 (DOE Directory of Reporting Identification Symbols), D-3 (NRC Directory of Reporting Identification Symbols), and D-15 (International Nuclear Facility Codes) are available on Compact Disc to NMMSS users by request. The Directory CD's contain a small program to help the Users access the information more easily and give the Users the ability to print the directories in Microsoft Word, Excel, or Adobe PDF formats. The Directory CD's also contain the directory files in the PDF format for those who do not wish to upload the program to a computer. The CD Directory program is updated periodically to make available the most current information. Please contact Jeff Anderson to request a copy of the most current Directory CD (June 2005). Email [janderson@nactintl.com](mailto:janderson@nactintl.com) or call 678-328-1118.

Please review your facility's D-2 and/or D-3 page(s) for accuracy. If changes need to be made, please follow your procedure for updating the information. For DOE, this should include routing the changes through your oversight office. If you have any questions on updating your facility's information please contact a NMMSS analyst.

## Distribution of Hardcopy NMMSS Reports to be Discontinued

Per direction from the NMMSS Sponsors, distribution of hardcopy NMMSS reports (i.e., paper reports) via mail will be discontinued effective October 1, 2005. If you are currently receiving hardcopy reports via mail and would like to continue, NMMSS Sponsor approval will be required. Please forward any requests to receive hardcopy reports, along with a justification to Juan Subiry at [jsubiry@nacintl.com](mailto:jsubiry@nacintl.com). Juan will compile the requests



and justifications and submit them to DOE SO-20.3 and/or NRC for approval. All mailed hardcopy reports that have not received NMMSS Sponsor approval as of October 1, 2005, will be sent as an electronic file.

### Electronic Data Submission and Report Distribution

The DOE and the NRC require that data submissions to NMMSS be provided electronically. With these requirements and the discontinuation of hardcopy NMMSS reports, facilities are encouraged to establish a method for electronically submitting data and receiving NMMSS reports. Facilities that still submit data or receive NMMSS reports via mail are encouraged to contact their site information technology and/or cyber security departments to determine DOE, NRC, and site specific security requirements.

Once those requirements are determined, facilities should contact Tony Escobedo at [tescobedo@nacintl.com](mailto:tescobedo@nacintl.com), or by phone at 678-328-1147 to see about making arrangements, other than by mail, for electronic data submissions and report receipt.

### Upcoming NMMSS Training Course for NRC Licensees

The licensee training course will be held October 11-13, 2005 in Atlanta, Georgia. The course will include the following topics, among others:

- Completion of data input forms: transaction, material balance and inventory, and concise notes
- Demonstration of the use of SAMS in creating electronic data submissions
- Options for sending data to NMMSS electronically

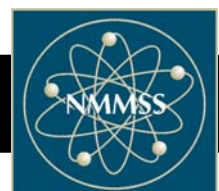
The desired class size is 20 or less. You may register for the class and obtain a course syllabus by contacting Ron Bonifay at 678-328-1116 or by email at [rbonifay@nacintl.com](mailto:rbonifay@nacintl.com). Be sure to include your name, job title, facility name, address, telephone

number and email address. Note, there is no cost to attend this course.

### Current Country of Obligation Codes

TR Code	Country of Obligation
31	Australia
32	Canada
33	Euratom*
34	Japan
35	People's Republic of China
81	Australia/Japan
82	Canada/Japan
83	Euratom/Japan
84	Australia/Euratom/Japan
85	Canada/Euratom/Japan
86	China/Japan
91	Australia/Euratom
92	Canada/Euratom
WR	Former Soviet Union Weapons Material

\* EURATOM is comprised of the following 25 member states: Austria, Belgium, Cyprus, Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Ireland, Italy, Hungary, Latvia, Lithuania, Luxembourg, Malta, the Netherlands,



Poland, Portugal, Slovak Republic, Slovenia, Spain, Sweden, and the United Kingdom.

Please contact Michelle Romano at [mromano@nacintl.com](mailto:mromano@nacintl.com) if you have any questions about this list of foreign obligations codes. If you need to establish a new code, please inform the appropriate contact. For NRC licensees, the contact is Pat Tana, 301-415-8105 or [pmt@nrc.gov](mailto:pmt@nrc.gov). For DOE contractors the contact is Bill Benton, 301-903-1150 or [bill.benton@hq.doe.gov](mailto:bill.benton@hq.doe.gov).

## Regulatory Guidance for Licensees Reporting Inventory Sequence Numbers

As a reminder, reporting sequence numbers is very significant when submitting an inventory listing to the NMMSS. They provide additional assurance that duplicate inventory records are not processed by the NMMSS. The NRC regulatory guidance and instructions for reporting sequence numbers is contained in NUREG/BR-0007, Revision 5, p. 13, line 8i.

Please contact Ron Bonifay at 678-328-1116 or [rbonifay@nacintl.com](mailto:rbonifay@nacintl.com) if you have any questions.

## Establishing a DOE RIS, Comp Code or Project Number

In order for a new DOE RIS to be established or a comp code to be added to an organizations inventory profile, the requesting organization must contact their field element or site office. The field office will provide the required information to DOE Headquarters, Office of Plutonium, Uranium, and Special Materials Inventory, (SO-20.3). After SO-20.3 coordinates with the appropriate DOE Headquarters program offices and the Office of Financial Policy, they will instruct the NMMSS operator to assign the new RIS or comp code.

In order for a new project number to be assigned, the requesting organization must contact their field element or site office. The field office will provide the

required information to NMMSS and request the NMMSS operator to assign the new project number.

For additional guidance on establishing a new DOE RIS, comp code or project number, please contact Tina Barnett at [tbarnett@nacintl.com](mailto:tbarnett@nacintl.com) or 678-328-1126.

## NMMSS Customer Service

Please forward your comments on NMMSS customer service to Dan Collier by calling 678-328-1120 or by email at [dcollier@nacintl.com](mailto:dcollier@nacintl.com). Areas of interest include, but are not limited to, accessibility by telephone, promptness of response to reporting questions, promptness of response to data requests and quality of assistance given.

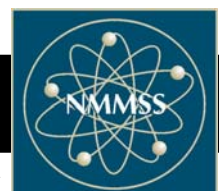
## Upcoming NMMSS Training Courses for DOE

The NMMSS I training course and NMMSS II workshop have been scheduled at the Department of Energy National Training Center (NTC) in Albuquerque, New Mexico for FY 2006.

The NMMSS I (MCA-112) training course has been scheduled for March 21-24, 2006. This course is designed to help personnel who have fewer than two years' experience in materials accountancy.

Prerequisites for the class are successful completion of two computer-based training courses: Introduction to Nuclear Materials Control and Accountability (MCA-101DC) and Transaction Data Systems (MCA-103DC).

The NMMSS II (MCA-212) workshop has been scheduled for June 20-22, 2006. This workshop is a follow up to NMMSS I, and addresses advanced topics and report products associated with nuclear materials accounting as they apply to NMMSS. Participants are also encouraged to bring NMMSS-related issues and problems they are currently experiencing to the workshop for discussion. The NMMSS I course (MCA-112) is a prerequisite for the NMMSS II workshop.



There are no training fees for DOE facility/office personnel or DOE contractors. Other persons must pay a training fee.

Go to the NTC website, [ntc.doe.gov](http://ntc.doe.gov), to learn more about the courses, obtain copies of the course prerequisites and to register for courses.

## Questions?

Do you have NMMSS related questions that you would like to see addressed in a future NMMSS News? If so, please forward them to Tina Barnett at 678-328-1126 or by email at [tbarnett@nacintl.com](mailto:tbarnett@nacintl.com).

## Transaction and Inventory Due Dates For DOE Sites

Please note NMMSS transaction and inventory due dates for DOE sites are as follows.

Reporting Month	Transactions Due	Inventory Due
June 2005	July 13	July 15
July 2005	August 10	August 15
August 2005	September 13	September 15
September 2005	October 12	October 17
October 2005	November 10	November 15
November 2005	December 12	December 15
December 2005	January 12	January 16

## Calendar of Events

Dates	Events
October 11-13, 2005	NMMSS Training for NRC Licensees, Atlanta
March 21-24, 2006	MCA-112, NMMSS I, Albuquerque
June 20-22, 2006	MCA-212, NMMSS II, Albuquerque

## 2005 NMMSS Holiday Schedule

NMMSS Closed	Occasion
July 4	Independence Day
September 5	Labor Day
November 24-25	Thanksgiving Holidays
December 23 & 26	Christmas Holidays

