

Freedom of Information Act (FOIA) Annual Report for FY 1999 of the
Committee for Purchase From People Who Are Blind or Severely Disabled

I. Basic Information Regarding Report

A. Contact Person for Questions on This Report:

G. John Heyer, General Counsel
Committee for Purchase From People Who Are Blind or Severely Disabled
1215 Jefferson Davis Highway, Suite 310
Arlington, VA 22202-4302
Telephone: 703-603-0665

B. Electronic Address for Report on the World Wide Web:

<http://www.jwod.gov>

C. How to Obtain A Paper Copy of This Report:

Contact Mr. Heyer at the address or telephone number listed above.

II. How to Make a FOIA Request

A. Name, Address and Telephone Number of Officer Who Receives FOIA Requests:

Leon A. Wilson, Jr., Executive Director
Committee for Purchase From People Who Are Blind or Severely Disabled
1215 Jefferson Davis Highway, Suite 310
Arlington, VA 22202-4302
Telephone: 703-603-7740

B. Agency's Response Time Ranges:

Average processing time in FY 1999 was 19 days.

C. Brief Description of Why Some Requests Are Not Granted:

Nearly all information denied to requesters is privileged or confidential commercial or financial information exempt from disclosure under the FOIA.

III. Definition of Terms and Acronyms Used in the Report

A. Agency-specific Acronyms or Other Terms: none

B. Basic Terms, Expressed in Common Terminology:

This report incorporates by reference the definitions contained in the FOIA report format published by the Department of Justice in its Summer 1997 FOIA Update. Copies of the definitions are available on request from the person listed in I.A. of this report.

IV. Exemption 3 Statutes

No Exemption 3 statutes were used as a basis for denying information in FY 1999.

V. Initial FOIA/PA Access Requests

A. Numbers of Initial Requests:

- 1. Pending at end of FY 1998: 1**
- 2. Received during FY 1999: 5**
- 3. Processed during FY 1999: 6**
- 4. Pending at end of FY 1999: 0**

B. Disposition of Initial Requests:

- 1. Number of total grants: 3**
- 2. Number of partial grants: 3**
- 3. Number of denials: 0**
 - a. FOIA exemptions used:**

Exemption 4: 3

- 4. Other reasons for nondisclosure: 1 request withdrawn**

VI. Appeals of Initial Denials of FOIA/PA Requests

We received no appeals in FY 1999.

VII. Compliance with Time Limits/Status of Pending Requests

A. Median Processing Time for Requests Processed During the Year

- 1. Number of Requests Processed: 6**
- 2. Median Number of Days to Process: 15**

B. Status of Pending Requests

1. Number of requests pending at end of FY 1999: 0

2. Median number of days requests were pending on 9/30/99:

N/A

VIII. Costs/FOIA Staffing

A. Staffing Levels

1. Number of full-time FOIA personnel: 0

2. Number of part-time FOIA personnel (in work years): .25

B. Total Costs (Including Staff and All Resources):

Unknown: not separately calculated by agency.

IX. Fees (Total Collected in FY 1999): \$194.55

X. FOIA Regulations (Including Fee Schedule)

These regulations appear at 41 Part CFR 51-8, which is attached to the paper copy of this report and is available on the Internet at <http://www.access.gpo.gov/nara/cfr/index.html>.