

United States District Court
Northern District of Ohio

PAYMENT OF FILING FEES OVER THE INTERNET

The Clerk's Office of the United States District Court for the Northern District of Ohio has accepted credit card payments for filing fees at the intake counter and by phone for the past several years. On Monday, May 1, 2006, we will begin accepting credit card payments over the Internet for the following documents:

- **Notices of Appeal**
- **Pro Hac Vice Motions**

In addition, we expect to be able to accept internet credit card payments for civil case filing fees beginning June 1. **Attorneys are strongly encouraged to pay fees by credit card over the Internet.**

If a filer does not pay the required fee using a credit card over the Internet, they must pay the fee at the Court House, as they have been doing until now, and file the document on paper or return to their office and file electronically. Filers who pay the fee at the Court House but wish to file the document electronically, will need to enter either a prepaid receipt number or a credit card number. The documents cannot be filed without payment.

Benefits to Attorney

- Attorneys will be able to Pay filing fees without the need to travel to the Court.
- Attorneys will be able to review their Internet credit card payment history at any time.

Step by step instructions and additional information regarding credit card payments over the internet can be found on our website at:

http://www.ohnd.uscourts.gov/Electronic_Filing/Internet_credit_card_payment_instructions.pdf