



ECF Court Link

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VOLUME 3, ISSUE 4

*Eastern District
of
North Carolina
CM/ECF
Newsletter*



Announcement – CM/ECF

CM/ECF will be upgraded to the most recent version on November 6, 2008. Highlights of this version were included in the last issue of the ECF Court Link and can be found on the court's webpage. Featured within this version are new drop down menus, improved case number lookup options and event searches. We anticipate a smooth transition, but if any issues arise, please feel free to contact one of the Help Desk Contacts.

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STAFF CHANGES

Joseph Nichols has been hired as our Information Technology Administrator.

Nicholas Brown has been hired as law clerk for Judge Leonard.

Heather Kelly Evler has been hired as law clerk for Judge Doub.

Redacting Information

Reminder: The most effective method of redacting information is to omit the information from the document versus trying to “mask” it. For example, a Social Security number can be included as XXX-XX-1234. Other methods, such as highlighting text in black, changing the font color to white, or inserting black bars over data have all proven to be ineffective.

U. S. Bankruptcy Court
Eastern District of
North Carolina

1760-A Parkwood Blvd.
Wilson, NC 27893

Tel. 252-237-0248

300 Fayetteville St.
Room 209
Raleigh, NC 27602

Tel. 919-856-4752

QUESTIONS/ANSWERS:

Q. WHO DO I CONTACT REGARDING A CALENDAR MATTER FOR JUDGE SMALL WHEN ALLYSON MCNEILL IS UNAVAILABLE?

A. JULIE BOYETTE CAN BE CONTACTED IN ALLYSON'S ABSENCE. ADDITIONALLY, EMAIL MESSAGES REGARDING COURT MATTERS SHOULD BE SENT TO BOTH ALLYSON AND JULIE.

Q. IS THE BANKRUPTCY ADMINISTRATOR AUTOMATICALLY SERVED ELECTRONICALLY WITH EACH PLEADING FILED IN CM/ECF?

A. NO. WITHIN CM/ECF, THE QUERY MENU SHOULD BE CHECKED VIA THE PARTY SELECTION ON A CASE-BY-CASE BASIS TO ENSURE THE BANKRUPTCY ADMINISTRATOR HAS BEEN ADDED AS A PARTY TO THAT CASE, REPRESENTED BY AN ATTORNEY. IF ATTORNEY REPRESENTATION DOES NOT EXIST, THEY WILL NOT RECEIVE ELECTRONIC NOTIFICATION.

ECF Tips

Amended/Amendment To Schedules - When making changes to schedules, be careful to choose the correct option of "amended" or "amendment to." Remember that an amended schedule is when you're replacing the entire original schedule, and an amendment to schedule is when you're only editing a portion of the original schedule.

Sanctions - The motions for sanctions have all been combined into one event. When docketing this motion, you'll be prompted to select the type of sanctions requested.

Avoid Lien and Valuation Of Collateral - If these motions are combined into one, both would need to be docketed utilizing the ctrl key and choosing Avoid Lien and Valuation Of Collateral.

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