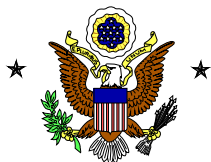


**VACANCY ANNOUNCEMENT (08-07)**  
United States District Court - Middle District of Pennsylvania



**Architect - Project Manager**  
HARRISBURG, PENNSYLVANIA  
Full-Time Temporary Position With Benefits

(Position will continue each year as budget allows.)

The United States District Court for the Middle District of Pennsylvania is accepting applications for the position of Architect/Project Manager to assist the court with managing the major construction of a new federal courthouse in Harrisburg, Pennsylvania. The courthouse project is currently in the site selection phase with construction scheduled to be completed within seven (7) years. The position is also responsible for managing other various remodeling, tenant alterations and cyclical facilities maintenance projects throughout the district, including projects in courthouses in Scranton, Wilkes-Barre and Williamsport, Pennsylvania. The position will require substantial travel to Scranton and other divisions as deemed necessary. The position is classified as a senior management position in the office of the Clerk of Court.

**Duties/Responsibilities:** The architect/project manager has overall responsibility for assisting the court with the construction project of a new U.S. District Courthouse located in Harrisburg, Pennsylvania, and will oversee all design and construction work, coordinating all segments of the project with all divisions of the Federal Government General Services Administration (GSA) and contractors. The position will also provide professional services to other court agencies in the district including the U.S. Bankruptcy Court and the U.S. Probation Office.

Professional services include all those relating to the planning, design, renovation, and occupancy of courthouses in the district, overseeing and coordinating maintenance and preservation of existing structures, and coordinating with the GSA and other landlords on all rent, space, and other similar tenant issues.

The architect/project manager ensures budgetary and scheduling restrictions are adhered to and regularly monitors projects for compliance with stated objectives. The incumbent will have contact with judges, senior management staff of the district, professionals and individuals at all levels.

**Qualifications:** The position requires a bachelor's degree in architecture, or related field, an appropriate license, and a minimum of three years of specialized experience. Specialized experience is defined as progressively responsible experience that is in, or closely related to, the work of the position that has provided the particular knowledge, skills and abilities to successfully perform the duties of the position. Must be experienced with Word Processing software such as WordPerfect or Word and be proficient with software used for computer assisted drawings. Travel throughout the district, to include overnight travel, is required.

**Preferred experience:** Knowledge of Court's Design Guide; knowledge of and experience in historic building maintenance, preservation and space planning.

**Salary range is: CL-29 (\$62,132 to \$100,976)** commensurate with qualifications, experience, budgetary considerations and prior classification under the court's personnel system. Benefits are provided.

The successful candidate is hired provisionally, pending the results of a FBI Background Investigation, with periodic reinvestigation. In addition, the incumbent must satisfactorily complete a six (6) month probationary period. All candidates will be tested for eligibility. The court provides reasonable accommodations to applicants with disabilities. If you require a reasonable accommodation for any part of the application process, please notify the District Court's Human Resource Office. The decision on granting reasonable accommodation will be made on a case by case basis.

Applicants must be U.S. citizens or eligible to work in the United States. Travel for a personal interview and relocation expenses will not be reimbursed. Applicants must submit a cover letter and resume (including salary history and references). Applications will be accepted via e-mail (preferred) to [deborah\\_skopek@pamd.uscourts.gov](mailto:deborah_skopek@pamd.uscourts.gov) or by U.S. Mail to the below address:

United States District Court  
P.O. Box 1148  
Scranton, PA 18501-1148  
ATTN: Human Resources Office (#08-07)

(The initial closing date for applications is July 9, 2008. The position will remain open until filled.)

Court employees are "at will" and the Federal Government Civil Service classification or regulations do not apply. The U.S. District Court is an equal opportunity employer.