

**INDEX OF OCSE
ACTION TRANSMITTALS
INFORMATION MEMORANDA
POLICY INTERPRETATION QUESTIONS
AND
DEAR COLLEAGUE LETTERS
(OCSE-IM-07-13)**

October 2007

**U.S. Department of Health and Human Services
Administration for Children and Families
Office of Child Support Enforcement**

ACTION TRANSMITTALS

AT-05-01	01/03/05	Interim Final Rule with Comment Period: Reasonable Quantitative Standards for Review and Adjustment of Child Support Orders
AT-05-02	01/19/05	Systems and Financial Policy Questions and Responses to Miscellaneous Issues regarding Provision of 45 CFR 309, the Tribal Child Support Enforcement Program Final Rule
AT-05-03	01/28/05	Distribution of Federally Approved Standard Interstate Child Support Enforcement (CSE) Forms
AT-05-04	01/04/05	Distribution of Federally Approved Interstate Child Support Enforcement Forms: Administrative Subpoena and Notice of Lien
AT-05-05	02/10/05	Distribution of Federal Approved National Medical Support Notice
AT-05-06	01/04/05	Notice of State Plan Package Renewal; Revision of the Title IV-D State Plan Preprint: Submission of State Plan Page 2.6 to indicate compliance with Federal requirements on Provision of Services in Interstate and Intergovernmental IV-D Cases; Technical change to State Plan Page 3.10, Notice of Collection of Assigned Support; and modification of State Plan Transmittal Form OCSE-21-U4
AT-05-07	05/12/05	Policy Questions and Responses to Miscellaneous Issues regarding Provisions of 45 CFR part 309, the Tribal Child Support Enforcement Program Final Rule
AT-05-08	07/13/05	Required Data Elements for Paternity Acknowledgement Affidavits
AT-05-09	09/06/05	The Office of Child Support Enforcement (OCSE) Annual Data Report: Form OCSE 157
AT-05-10	10/21/05	Notice of Proposed Rulemaking: State Parent Locator Service; Safeguarding Child Support Information
AT-06-01	03/07/06	Child Support Provision in the Deficit Reduction Act of 2005 (DRA)

AT-06-02	05/25/06	Final Rule on Reasonable Quantitative Standards for Review and Adjustment of Child Support Orders
AT-06-03	08/11/06	Policy Clarifications Relating to Planning, Design, Development, Installation, and Operation of Automated Systems in the Title IV-D Child Support Enforcement Program
AT-06-04	09/20/06	Notice of Proposed Rulemaking: Child Support Enforcement Program Medical Support
AT-06-05	09/22/06	Policy Questions and Responses to Miscellaneous Issues regarding Child Support Provisions of the New Federal Bankruptcy Law, P.L. 109-8
AT-06-06	11/16/06	Revisions in OCSE Financial Reporting Instructions for Fiscal Year 2007 to Accommodate the Deficit Reduction Act of 2005
AT-07-01	01/24/07	Notice of Proposed Rulemaking: Implementing Provisions of Title IV-D of the Social Security Act as amended by the Deficit Reduction Act of 2005, Public Law 109-171 (DRA of 2005)
AT-07-02	05/18/07	Questions and Responses on Coordination between the TANF and the Child Support Enforcement Programs since enactment of the Deficit Reduction Act of 2005 (DRA of 2005)
AT-07-03	06/08/07	The Tribal Child Support Enforcement Annual Data Report, Form OCSE 75
AT-07-04	07/09/07	Recommended State Child Support Enforcement (CSE) Program Self-Assessment Report Format
AT-07-05	07/11/07	Instructions for the Assignment and Distribution of Child Support Under Sections 408(a)(3) and 457 of the Social Security Act (the Act)
AT-07-06	08/24/07	Revised Instructions for Requesting an Exemption from the Mandatory Laws and Procedures in Section 466 of the Social Security Act

INFORMATION MEMORANDA

IM-05-01	01/13/05	Index of Office of Child Support Enforcement (OCSE) Action Transmittals (ATs), Information Memoranda (IMs), Policy Interpretation Questions (PIQs), and Dear Colleague Letters (DCLs)
IM-05-02	05/02/05	Federal/State Information Technology Policy Relationship of Master Contracts for Acquisition of State Information Technology Products or Services and Competition
IM-05-03	05/02/05	Federal/State Information Technology Policy Optional Checklist for States and Territories use in requesting an Exemption of Prior Approval for Information Technology Acquisition Documents
IM-05-04	05/02/05	Federal/State Information Technology Policy - Use of Enterprise Level Commercial-Off-the-Shelf (COTS) Software in Automated Human Services Information Systems
IM-05-05	05/04/05	New Federal Bankruptcy Law Contains Child Support Provisions
IM-05-06	06/22/05	Building a Tribal IV-D Program: A Guide to the Start-Up Application Process
IM-05-07	07/13/05	The Story Behind the Numbers: Challenges and Success in Collecting Interstate Child Support
IM-05-08	07/21/07	Forms, Policy, and Other Documents for Working Cases with Reciprocating Canadian Jurisdictions
IM-05-09	07/29/07	New FPLS Webcast Training Available
IM-05-10	08/15/07	Employer Services Website Announcement for State and Local Child Support Professionals
IM-05-11	11/18/05	Social Security Administration (SSA) - Updates
IM-06-01	01/05/06	"Better Outcomes Through Collaboration" Seminar Curriculum (Facilitator Guide and Participant Manual)
IM-06-02	02/09/06	Interstate Child Support Hearings

IM-06-03	03/23/06	Social Security Administration (SSA) National Garnishment Database titled, "Court Order Garnishment System (COGS)"
IM-06-04	09/18/06	Child Support Distribution in Tribal IV-D Cases, Trainers Guide and Participant Guide
IM-07-01	01/17/07	Compendium of Promising Practices/Good Ideas in Child Support Enforcement - 2006
IM-07-02	02/13/07	A Caseworker's Guide to Processing Cases with Poland
IM-07-03	03/12/07	Tribal and State Jurisdiction to Establish and Enforce Child Support
IM-07-04	04/10/07	The Story Behind the Numbers (1) The Impact of Nonmarital Birth Data on the Child Support Enforcement Program's Performance (2) Effect of Child Support Order Amounts on Payments by Low-Income Parents (3) Impact of Modification Thresholds on Review and Adjustment of Child Support Orders
IM-07-05	09/10/07	Release of Child Support Enforcement and Vital Records Data Exchange: State Successful Practices and Lessons Learned Guide
IM-07-06	09/10/07	Appropriate Referrals, Requests for Location Services, Child Support Applications, and Electronic Interface between Child Welfare and Child Support Enforcement Agencies
IM-07-07	05/08/07	Release of Updated Version of "Automated Systems for Child Support Enforcement: A Guide for States"
IM-07-08	06/18/07	Corresponding with the U.S. Postal Service (USPS)
IM-07-09	09/24/07	Issuance from the Food Stamp Agency
IM-07-10	09/28/07	Earned Income Tax Credit
IM-07-11	10/03/07	Glossary of Common Child Support Terms

POLICY INTERPRETATION QUESTIONS

PIQ-05-01	05/18/05	Reduction of the Unreimbursed Assistance Balance (URA) when Permanently-Assigned Arrearages are Compromised
PIQ-05-02	05/18/05	Case Initiation of Previously-Closed IV-D Cases
PIQ-05-03	07/13/05	Federal Funding Participation (FFP) for Costs of Personnel Carrying Out Expedited Administrative Processes in the Executive Branch under Section 466(a)(2) of the Social Security Act (the Act)
PIQ-05-04		Not Issued
PIQ-05-05	12/21/05	Sending the National Medical Support Notice (NMSN) to the Defense Management Data Center (DMDC).
PIQ-05-06	12/22/05	Non-recurring, Short Term Cash Benefit TANF Cases and Closing such Cases that were Erroneously Opened
PIQ-06-01	02/13/06	Payments Related to Disaster Relief Activities or Efforts
PIQ-06-02	03/29/06	Guidance for Sending the National Medical Support Notice (NMSN) to the Defense Manpower Data Center (DMDC)
PIQ-07-01	06/02/07	Use of Federal Income Tax Refund Offset Program to Recoup Medical Expenses or Birthing Expenses Owed to a State
PIQ-07-02	02/11/07	FFP for State Automated Systems Costs Related to Service Agreements with Tribal IV-D Programs; Submitting Tribal IV-D Cases for Federal Tax Refund Offset; and Submitting Requests to the Federal Parent Locator Service (FPLS) in Tribal IV-D
PIQ-07-03	05/10/07	IV-D Agency Disclosures of Child Support Enforcement Information to State IV-B and IV-E Child Welfare Agencies and Related Matters
PIQ-07-04	07/23/07	Additional Information Regarding Enforcing Child Support when the Obligor is in Bankruptcy

DEAR COLLEAGUE LETTERS

DCL-05-01	01/14/05	Announcement of Section 1115 Demonstration Grant Applications
DCL-05-02	01/06/05	Notice of Proposed Revisions to the OCSE-157 Child Support Enforcement Annual Data Report
DCL-05-03	01/19/05	FPLS Release 05-01
DCL-05-04	01/27/05	Update to the National Directory of New Hires Guide for Data Submission
DCL-05-05	01/28/05	Best Practice/Emerging Ideas in Prevention and Early Intervention Strategies
DCL-05-06	01/19/05	FPLS Release 05-01
DCL-05-07	01/25/05	Specific Lines and Columns Used to Calculate the Incentive Collection Base
DCL-05-08	02/22/05	Call for Proposals for Workshops for the 15th National Child Support Enforcement Training Conference
DCL-05-09	02/23/05	Interstate Interagency Data Access Workgroup
DCL-05-10	03/15/05	Increased Medical Support for Children through Child Support Enforcement (IV-D), Medicaid (XIX), State Child Health Insurance Program (SCHIP) and Child Welfare (IV-E) Program Collaboration
DCL-05-11	04/07/05	Interstate Initiatives: Just-In-Time Pilot Project
DCL-05-12	04/13/05	Employer Symposium August 4-5, 2005
DCL-05-13	05/09/05	Standardized Electronic Format for the Order/Notice to Withhold Income for Child Support Form
DCL-05-14	05/27/05	FY 2004 Preliminary Data Report
DCL-05-15	05/27/05	State Data Quality Profiles
DCL-05-16	06/15/05	DFAS Restitution Letters

DCL-05-17	07/13/05	Military Trainer Guide: Working with the Military on Child Support Matters
DCL-05-18	07/05/05	Federal Parent Locator Service: Continuous Service Improvement Questions and Answers
DCL-05-19	07/29/05	Release of New Access and Visitation Program Data for Services Provided to Parents in FY 2004 (October 2003 – September 2004)
DCL-05-20	07/19/05	OCSE 15th National Child Support Enforcement Training Conference and 30th Anniversary Celebration
DCL-05-21	07/22/05	Expanded Federal Parent Locator Service Safeguarding Certification
DCL-05-22	08/04/05	Fiscal Year 2006 User Fees for FPLS and CSENet 2000
DCL-05-23	08/23/05	Annual Certification Letter
DCL-05-24	09/06/05	Veterans Affairs Compensated Work Therapy Initiative
DCL-05-25	09/09/05	Privacy Act Disclosure Requirement
DCL-05-26	09/06/05	DFAS Restitution Letters
DCL-05-27	09/12/05	FPLS Minor Release 05-02
DCL-05-28	09/08/05	Data Reliability Audit Requirements for the Fiscal Year 2005 Reporting Period
DCL-05-29	09/27/05	United States Postal Service Child Support Payment Allocation
DCL-05-30	09/30/05	State Data Quality Profiles
DCL-05-31	10/13/05	Federal Offset Program Fees
DCL-05-32	11/02/05	Summary of Dallas PEP Training Conference
DCL-05-33	11/09/05	Submittal of the 2005 OCSE 157 Report and Resubmission of FY 2004 Data Found to be Incomplete or Unreliable
DCL-05-34	11/18/05	Change of Payment Address for the State of New York
DCL-05-35	11/29/05	SVES Garnishment Match

DCL-06-01	01/04/06	Interstate Case Reconciliations
DCL-06-02	01/12/06	Employer Symposium Report
DCL-06-03	01/17/06	Tribal Child Support Enforcement Programs
DCL-06-04	01/17/06	Convey Office of the Inspector General Report
DCL-06-05	01/19/06	Compliance with Equal Treatment Regulations (Equal Protection of the Laws for Faith-Based and Community Organizations Executive Order 13279)
DCL-06-06	02/13/06	Meeting Regarding the Deficit Reduction Act of 2005
DCL-06-07		Not Issued
DCL-06-08	02/21/06	Call for Proposals for Workshops for the 16th National Child Support Enforcement Training Conference
DCL-06-09	03/03/06	Medical Support Collaboration Meetings Summary
DCL-06-10	01/26/06	Letter to Software Developers and Payroll Service Providers
DCL-06-11	02/10/06	Federal Offset Program Pre-Offset Notices
DCL-06-12	03/08/06	Section 1115 Demonstration Grant Announcement
DCL-06-13	03/08/06	Special Improvement Project (SIP) Grant Announcement
DCL-06-14	03/29/06	Implementation of New Passport Denial Threshold
DCL-06-15	03/31/06	National Child Support Interstate & Systems Symposium: June 6-9, 2006
DCL-06-16	05/03/06	Implementation of the \$25 Annual Fee in the Deficit Reduction Act of 2005 (DRA)
DCL-06-17	05/25/06	FY 2005 Preliminary Data Report
DCL-06-18	06/06/06	Revisions to Pre-Offset Notice and Annual Certification Letter
DCL-06-19	07/07/06	Recommendations from Location Codes (aka FIPS) Workgroup

DCL-06-20	06/08/06	Update of OCSE's Video on "The Power of Two: Voluntarily Acknowledging Paternity"
DCL-06-21	06/14/06	Cost-free Service of Process for Countries with Federal-level Child Support Agreements.
DCL-06-22	07/17/06	Release of Automated Systems for Child Support Enforcement: A Guide for Enhancing Review and Adjustment Automation
DCL-06-23	07/18/06	OCSE 16th National Child Support Enforcement Training Conference
DCL-06-24		Not Issued
DCL-06-25	08/11/06	Federal Offset Program Fees
DCL-06-26	08/09/06	Fiscal Year 2007 User Fees for FPLS and CSENet 2000
DCL-06-27	08/09/06	Safeguarding of Sensitive Information
DCL-06-28	09/01/06	Clarification of DCL-06-16: Implementation of the \$25 Annual Fee in the Deficit Reduction Act of 2005 (DRA of 2005)
DCL-06-29	09/08/06	Data Reliability Audit Requirements for the Fiscal Year 2006 Reporting Period
DCL-06-30	09/21/06	Query Interstate Cases for Kids (QUICK)
DCL-06-31	09/29/06	Two New Publications Regarding Child Support Services for Incarcerated/Released Noncustodial Parents (1) Working with Incarcerated and Release Parents: Lessons from OCSE Grants and State Program (2) Incarceration, Reentry and Child Support Issues: National and State Research Overview
DCL-06-32	10/05/06	Implementation of New Passport Denial Threshold
DCL-06-33	10/05/06	Recommendations for Data Standards for CSE-TANF Data Exchange
DCL-06-34	10/10/06	Expanded Federal Parent Locator Service Safeguarding Certification

DCL-06-35	10/18/06	Synopsis of the National Child Support Interstate and Systems Symposium - June 6 - 9, 2006
DCL-06-36	11/03/06	Submittal of the OCSE-157 Report for FY 2006 and the Resubmission of FY 2005 Data Found to be Incomplete or Unreliable
DCL-06-37	10/30/06	National Judicial - Child Support Task Force Strategic Plan
DCL-06-38	11/08/06	Replacement of OCSE Network Equipment
DCL-06-39	12/06/06	SSA's Court Order Garnishment System
DCL-06-40	12/07/06	Current Collections and Arrears Management Peer-to-Peer Training Conference Training Notes
DCL-07-01	01/22/07	Call for Proposals for Workshops for the OCSE 17th National Child Support Enforcement Training Conference
DCL-07-02	01/22/07	Locator Codes (aka FIPS) Data Standards
DCL-07-03	02/02/07	Soliciting for Promising Practices/Good Ideas
DCL-07-04	02/20/07	Technical Assistance Guide on Undistributed Collections
DCL-07-05	02/22/07	Request for Comments on Proposed Income Withholding Order Form
DCL-07-06	02/27/07	Project to Avoid Increasing Delinquencies (PAID)
DCL-07-07	03/08/07	Release of a New Publication Which Details a Collaboration and Program Planning Process That Will Enable States to More Accurately Address and Effectively Respond to the Child Access Needs of Noncustodial Parents
DCL-07-08	03/15/07	A New Publication Regarding IV-A/IV-D Collaboration Strategies and Promising Practices
DCL-07-09	04/02/07	FY 2006 Preliminary Data Report
DCL-07-10	04/20/07	FPLS Technical Infrastructure Transition
DCL-07-11	04/25/07	Current Passport Denial Program Guidelines for States
DCL-07-12	05/08/07	Release of New Access and Visitation Program Data for Services

Provided to Parents in FY 2005 (October, 2004 - September, 2005)

DCL-07-13	05/07/07	Specific Lines Used to Calculate the Paternity Establishment Percentage
DCL-07-14	05/24/07	FPLS Minor Release 07-01
DCL-07-15	05/24/07	New Publication Which Assesses Selected State Access and Visitation Programs Client Outcomes Especially with Respect to Subsequent Payment of Child Support – “Child Access and Visitation Programs: Participant Outcomes”
DCL-07-16	05/24/07	OCSE 17th National Child Support Enforcement Training Conference
DCL-07-17	05/30/07	PAID Practices
DCL-07-18	07/09/07	Medical Support Collaboration Meetings Summary
DCL-07-19	07/10/07	Provision of Services in Interstate Child Support Enforcement: Standard Forms
DCL-07-20	07/13/07	CSENet 2000 Core Set of Transactions
DCL-07-21	07/20/07	Federal Parent Locator Service Safeguarding Certification & the Federal Collections and Enforcement Programs Annual Certification Letter
DCL-07-22	08/08/07	Administrative Subpoena and Notice of Lien
DCL-07-23	08/08/07	National Medical Support Notice (NMSN) Part A
DCL-07-24	08/24/07	Proposed QUICK Case Activity Statements
DCL-07-25	08/22/07	Additional Reciprocating Nations – “Federal Register Public Notice Update”
DCL-07-26	09/05/07	Data Reliability Audit Requirements for the Fiscal Year 2007 Reporting Period
DCL-07-27	09/14/07	Fiscal Year 2008 User Fees for FPLS and CSENet
DCL-07-28	09/24/07	Findings from Ten Medical Support Projects – “Medical Support Demonstration Project Findings”

DCL-07-29	09/24/07	A New Publication Summarizing OCSE Grants Involving Child Support and Judicial Collaboration – “Working Better Together for Families and Children, A Summary of OCSE Child Support Enforcement and Judicial Collaboration Grants”
DCL-07-30	09/24/07	Federal Offset Program Fees
DCL-07-31	10/04/07	Implementation of Insurance Match Provisions in §452 of the Social Security Act
DCL-07-32	10/05/07	New publication which details how to increase the automated use of electronic information to establish and modify child support orders – “Using Automated Income Data to Establish and Modify Child Support Orders”
DCL-07-33	10/12/07	Child Welfare and Child Support: Working Together to Help Children
DCL-07-34	10/18/07	PAID In Full Practices Guide
DCL-07-35	10/19/07	Federal Tax Refund Offset Changes for Non-Minor Children on Non-TANF Cases
DCL-07-36	10/26/07	Release of Automated Systems for Child Support Enforcement: A Guide for Electronic Document Management