

TOP 15 REASONS DOCUMENTS ARE DEFECTIVE

In our continuing effort to assist counsel and litigants to file documents in accord with the Rules of the United States Court of Federal Claims, here is a list of the top 15 reasons documents are defective. You are encouraged to read the Rules before filing documents and telephone the Clerk's Office (202-357-6400) with your questions about the Rules and filing documents.

1. The Table of Contents or the Index to an appendix is missing or in the wrong location. Rule 5.2(a)(1)(A).
2. An appendix filed separately from the brief does not contain in the front of the appendix a Table of Contents and/or an Index of the materials. Rule 5.2(a)(1)(G).
3. The document is not signed by an attorney of record (or by a member of the bar authorized to sign on behalf of the attorney of record). Rules 11(a), 83.1(c)(2) and General Order 42A.
4. The brief, supporting memorandum or affidavit, if any, are not attached to the motion. Rule 7(b).
5. The party submits an insufficient number of copies of the document. Rule 5.3(d).
6. The document is not bound properly. Rule 5.3(c).
7. The proof of service is not filed, or it is not signed, not dated or lacks some other information required by the Rules. Rule 5.1.
8. The document is untimely.
9. The document exceeds the page limitations. Rule 5.2(b).
10. The case has been designated as an Electronic Case File (ECF) and the filed document is in paper.
11. The document is filed without requesting leave of court.
12. The wrong PDF document is attached to an ECF docket entry.
13. The filer in an ECF case selects an event that does not match the document.
14. The PDF document is not readable or is formatted incorrectly.
15. The PDF document exceeds the size limit. General Order 42A.