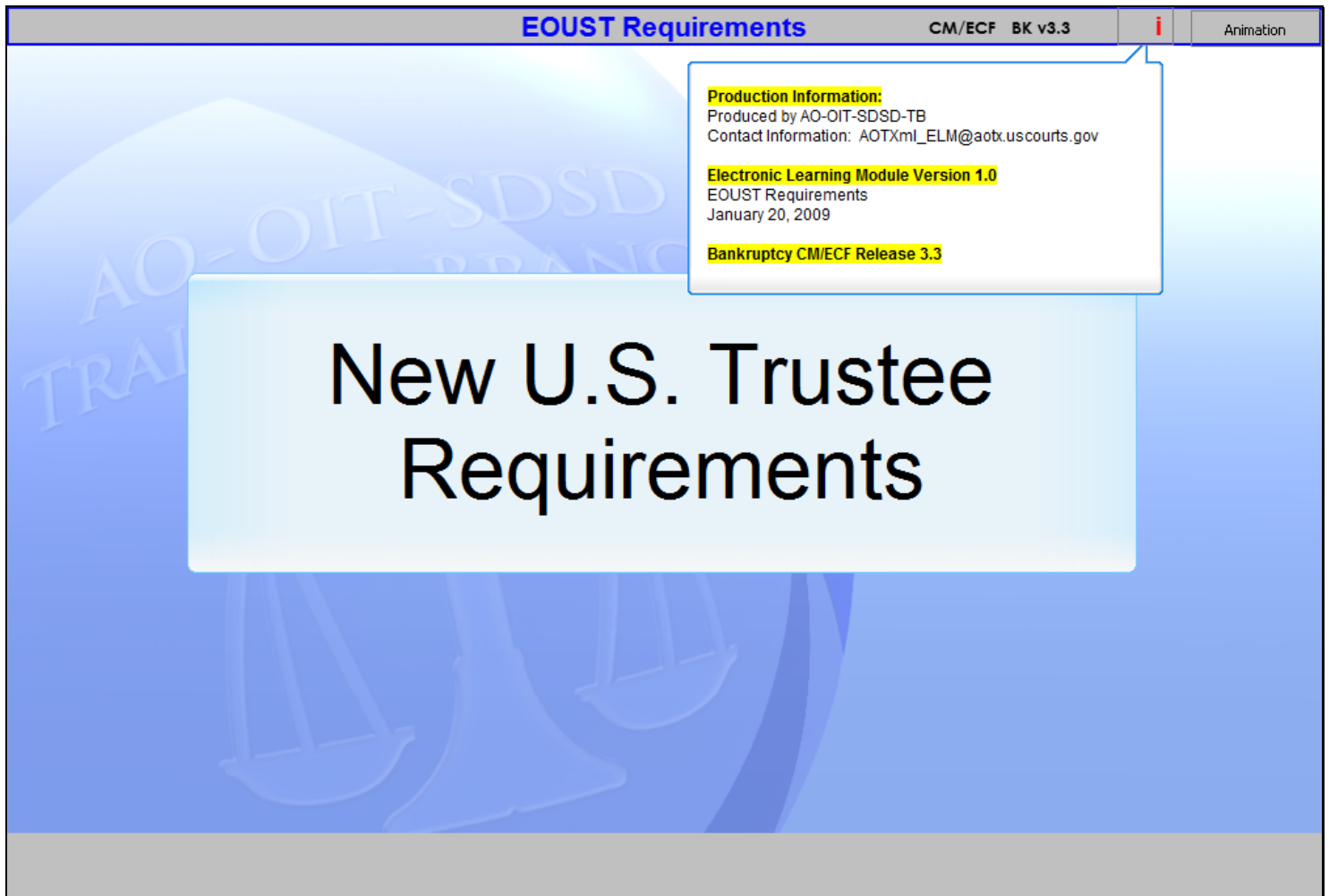


Slide 1 - Introduction Slide



The slide features a blue background with a faint watermark of the AO-OIT-SDSD logo and a scale of justice. A central white box contains the main title. A callout box in the upper right provides production and version information.

EOUST Requirements CM/ECF BK v3.3 Animation

Production Information:
Produced by AO-OIT-SDSD-TB
Contact Information: AOTXml_ELM@aob.uscourts.gov

Electronic Learning Module Version 1.0
EOUST Requirements
January 20, 2009

Bankruptcy CM/ECF Release 3.3

New U.S. Trustee Requirements

Slide notes

Welcome to the lesson discussing the United States Trustee requirements in Release 3.3.

Slide 2 - Navigation

Navigation Instructions: Each screen contains specific instructions to follow that mimic the actual software. Follow the instructions to progress through the lesson.

Playback Controls: Playback controls, located at the bottom of the screen, may be used to move forward or back, or to rewind to the beginning of the lesson. The playback controls also include a pause/play button toggle. If you pause the lesson, click the button again to resume.

Menu: Move the mouse over the word **MENU**, located in the upper left corner, to view the drop-down list of lesson topics. Click on the desired topic to jump to that part of the lesson.

Closed Captioning: Click the **CC** button in the playback controls to toggle the closed captioning feature on or off.

Audio: Click the **speaker icon** to toggle audio on or off.

Additional Information: Roll the mouse over the "i" located in the title bar to view module version and AO-OIT-SDSD-Training Branch contact information.

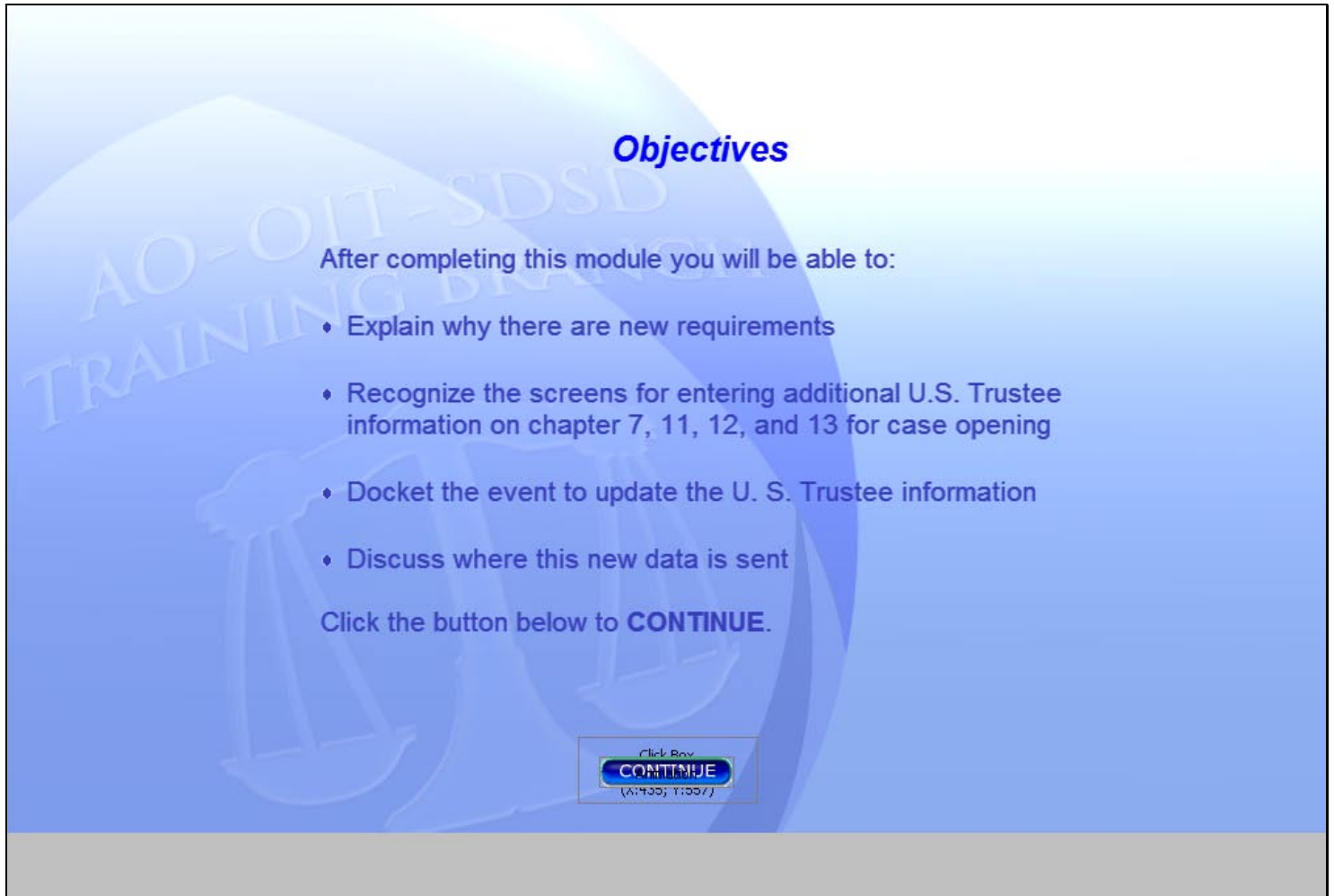
Exit the Lesson: To exit the lesson, click the **X** in the upper right corner of the lesson window, or select **Exit** from the menu.

Begin the Lesson: Click the **START** button when you are ready to begin.

**Slide notes**

Please take a moment and review the navigation instructions. Once you have finished, click the START button to continue.

Slide 3 - Objectives

The slide features a blue gradient background with a faint watermark of a scale of justice and the text "AO-OIT-SDSD TRAINING DRILL". The word "Objectives" is written in a bold, blue, italicized font. Below it, the text "After completing this module you will be able to:" is followed by a bulleted list of four objectives. At the bottom, there is a "Click Box" containing a "CONTINUE" button with the Arabic text "(اِتْمِمْ) (تَبَدَّلْ)".

Objectives

After completing this module you will be able to:

- Explain why there are new requirements
- Recognize the screens for entering additional U.S. Trustee information on chapter 7, 11, 12, and 13 for case opening
- Docket the event to update the U. S. Trustee information
- Discuss where this new data is sent

Click the button below to **CONTINUE**.

Click Box
CONTINUE
(اِتْمِمْ) (تَبَدَّلْ)

Slide notes

Objectives. After completing this module you will be able to: explain why there are new requirements; recognize the screens for entering additional U.S. Trustee information on chapter 7, 11, 12, and 13 for case opening; docket the event to update the U.S. Trustee information; and discuss where this new data is sent. Click the button below to Continue.

Slide 4 - Overview of EOUST Requirements

Overview of the New US Trustee Requirements

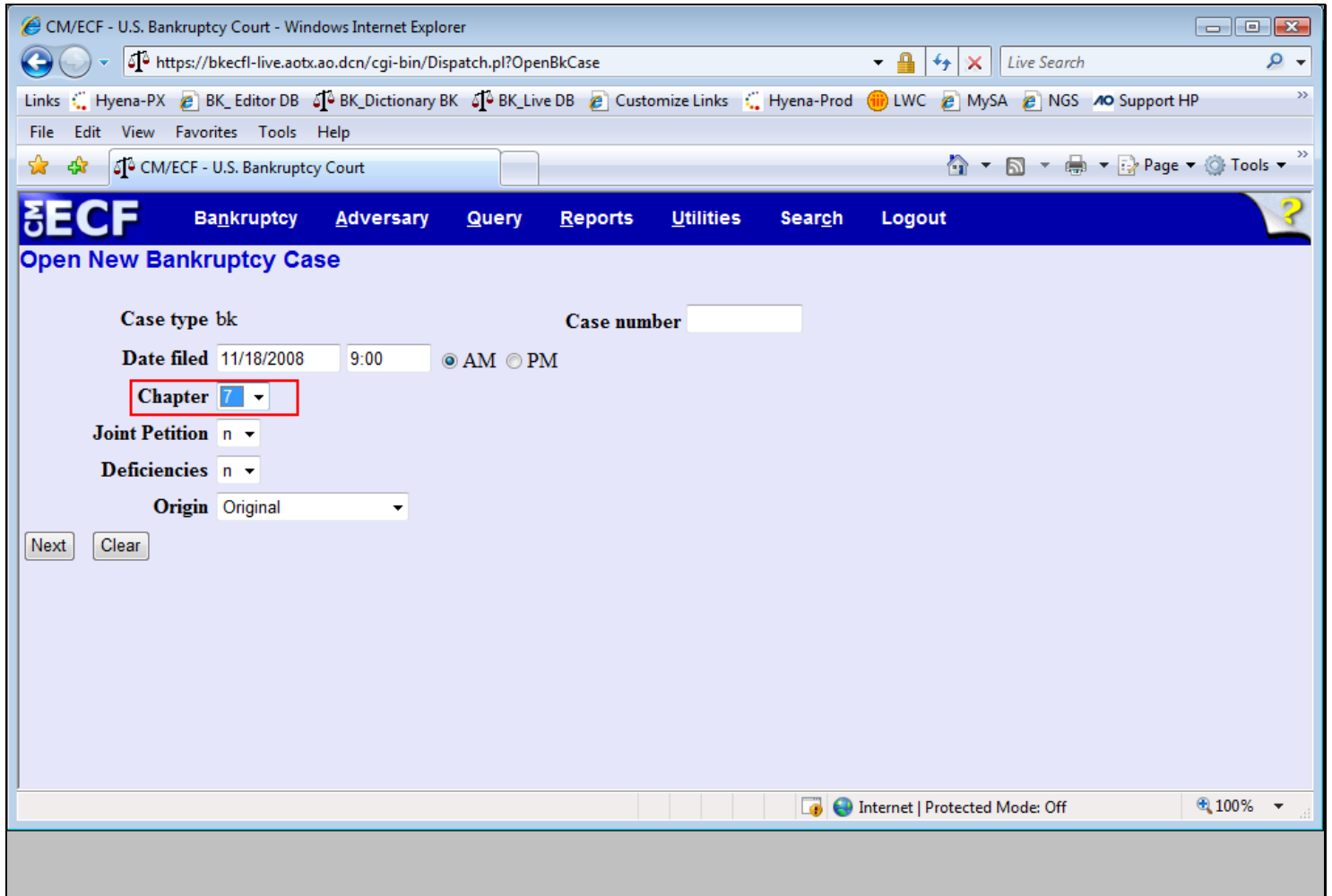
- Compliance with the Bankruptcy Abuse Prevention and Consumer Protection Act of 2005 reporting regulations
- Data collection at case opening
- Data sent to the U.S. Trustee daily data extraction program
- New data not sent to Statistics Division

Click Box
CONTINUE
(A:435; 1:007)

Slide notes

Overview of the New US Trustee requirements. The United States Trustee requests more data be collected to comply with the Bankruptcy Abuse Prevention and Consumer Protection Act of 2005. These reporting regulations are also known as BAPCPA. The data is collected at case opening and will be sent through the UST Daily Extraction file to the US Trustee data extraction program. The new information will not be sent to the Statistics Division. Click the button below to Continue.

Slide 5 - Chapter 7



Slide notes

When a Chapter 7 case is opened,

Slide 6 - Slide 6

CM/ECF - U.S. Bankruptcy Court - Windows Internet Explorer
https://bkecf1-live.aotx.ao.dcn/cgi-bin/Dispatch.pl?684531522862726

Links Hyena-PX BK_Editor DB BK_Dictionary BK BK_Live DB Customize Links Hyena-Prod LWC MySA NGS Support HP

File Edit View Favorites Tools Help

CM/ECF - U.S. Bankruptcy Court

ECF Bankruptcy Adversary Query Reports Utilities Search Logout

Open New Bankruptcy Case

Schedules

Schedule C: Total value of claimed exemptions

Schedule I line 1: Monthly gross wages, salary, and commission Debtor Spouse

Schedule I line 5: Subtotal of payroll deductions Debtor Spouse

Schedule J line 20c: Monthly net income

Form B22A

Line 1A: Veteran's declaration

Line 1B: Declaration of non-consumer debts

Line 2: Marital/filing status

Line 11: Subtotal of current monthly income Debtor Spouse

Line 14B: Debtor's household size

Line 14: Applicable median family income

Done Internet | Protected Mode: Off 100%

Slide notes

the new screen contains two sections. The first section comes from schedules C, I and J and will collect information from four fields. The second section collects data from the Form B22A Means Test.

Slide 7 - Slide 7

EOUST Requirements CM/ECF BK v3.3

https://bkecf-live.aotx.ao.dcn/cgi-bin/Dispatch.pl?684531522862726

Links: Hyena-PX, BK_Editor DB, BK_Dictionary BK, BK_Live DB, Customizer

File Edit View Favorites Tools Help

CM/ECF - U.S. Bankruptcy Court

ECF Bankruptcy Adversary Query Reports Ut

Schedules

Schedule C: Total value of claimed exemptions

Schedule I line 1: Monthly gross wages, salary, and commission

Schedule I line 5: Subtotal of payroll deductions

Schedule J line 20c: Monthly net income

Form B22A

Line 1A: Veteran's declaration

Line 1B: Declaration of non-consumer debts

Line 2: Marital/filing status

Line 11: Subtotal of current monthly income

Line 14B: Debtor's household size

Line 14: Applicable median family income

Line 18: Current monthly income

Debtor Spouse

Debtor Spouse

Debtor Spouse

Debtor Spouse

Animation (1004 x 630) (X:0; Y:0)

Production Information:
Produced by AO-OIT-SDSD-TB
Contact Information: AOTXml_ELM@aotx.uscourts.gov

Electronic Learning Module Version 1.0
EOUST Requirements
January 20, 2009

Bankruptcy CM/ECF Release 3.3

Done Internet | Protected Mode: Off 100%

Slide notes

The debtor or debtor's attorney enters information in the appropriate fields to satisfy the BAPCPA reporting requirements.

Slide 8 - Slide 8

The screenshot shows a web browser window titled "CM/ECF - U.S. Bankruptcy Court - Windows Internet Explorer". The address bar contains the URL "https://bkecf-live.aotx.aocdn/cgi-bin/Dispatch.pl?684531522862726". The browser's menu bar includes "File", "Edit", "View", "Favorites", "Tools", and "Help". The address bar also shows "CM/ECF - U.S. Bankruptcy Court".

The website header features the "ECF" logo and a navigation menu with the following items: [Bankruptcy](#), [Adversary](#), [Query](#), [Reports](#), [Utilities](#), [Search](#), and [Logout](#). A help icon (?) is visible in the top right corner.

The main content area displays a form with the following fields:

- Line 38: Education expenses for dependent children under 18
- Line 39: Additional food and clothing expense
- Line 41: Total additional expense deductions
- Line 46: Total deductions for debt payment
- Line 47: Total of all deductions allowed
- Line 50: Monthly disposable income
- Line 51: 60-month disposable income
- Line 52: Initial presumption determination
- Line 53: Total non-priority unsecured debt
- Line 54: Threshold debt payment amount
- Line 55: Secondary presumption determination

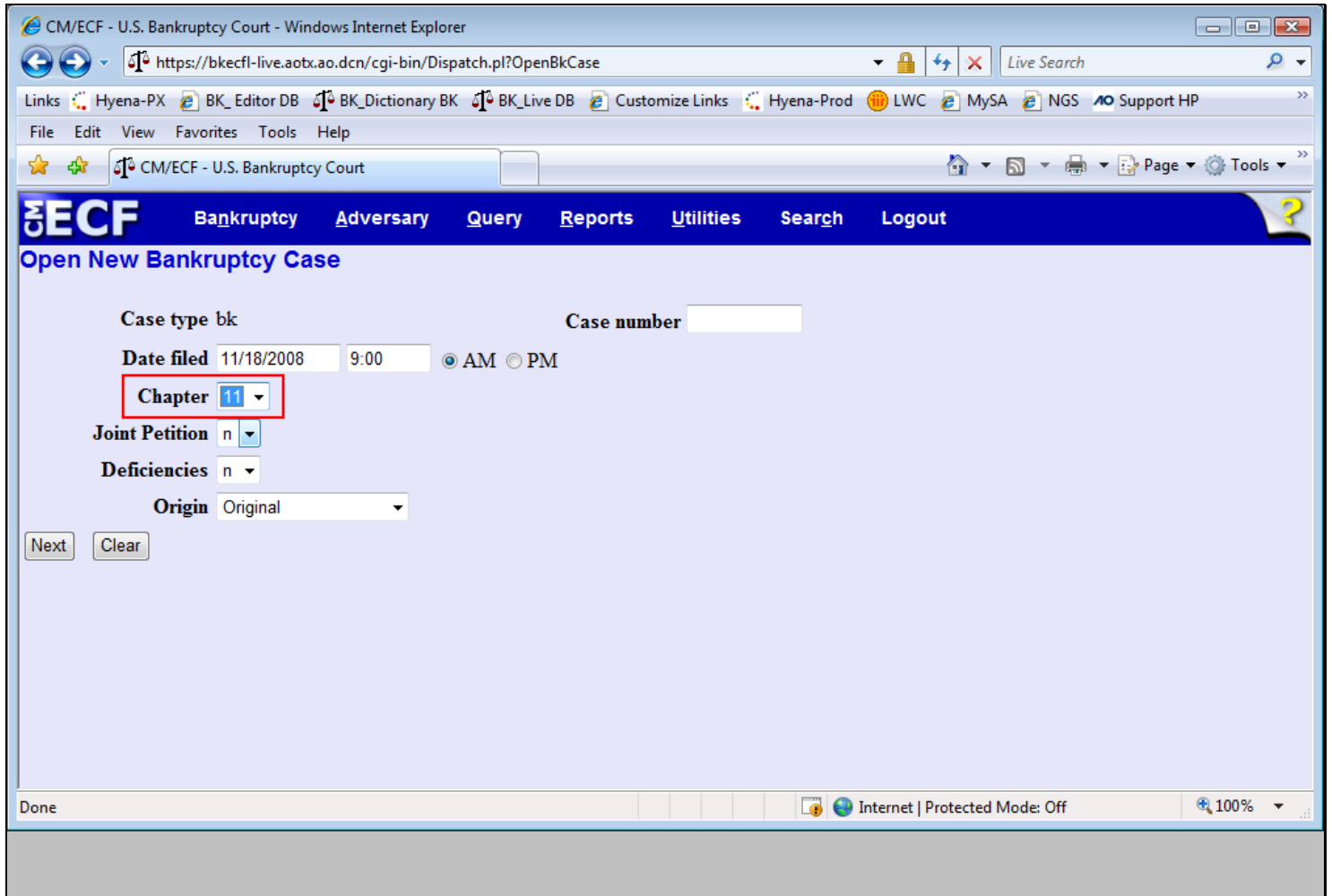
At the bottom of the form, there are two buttons: "Next" and "Clear".

The browser's status bar at the bottom shows "Done", "Internet | Protected Mode: Off", and a zoom level of "100%".

Slide notes

There are approximately thirty fields of data collected under the Form B22A section, some fields are optional depending on situation.

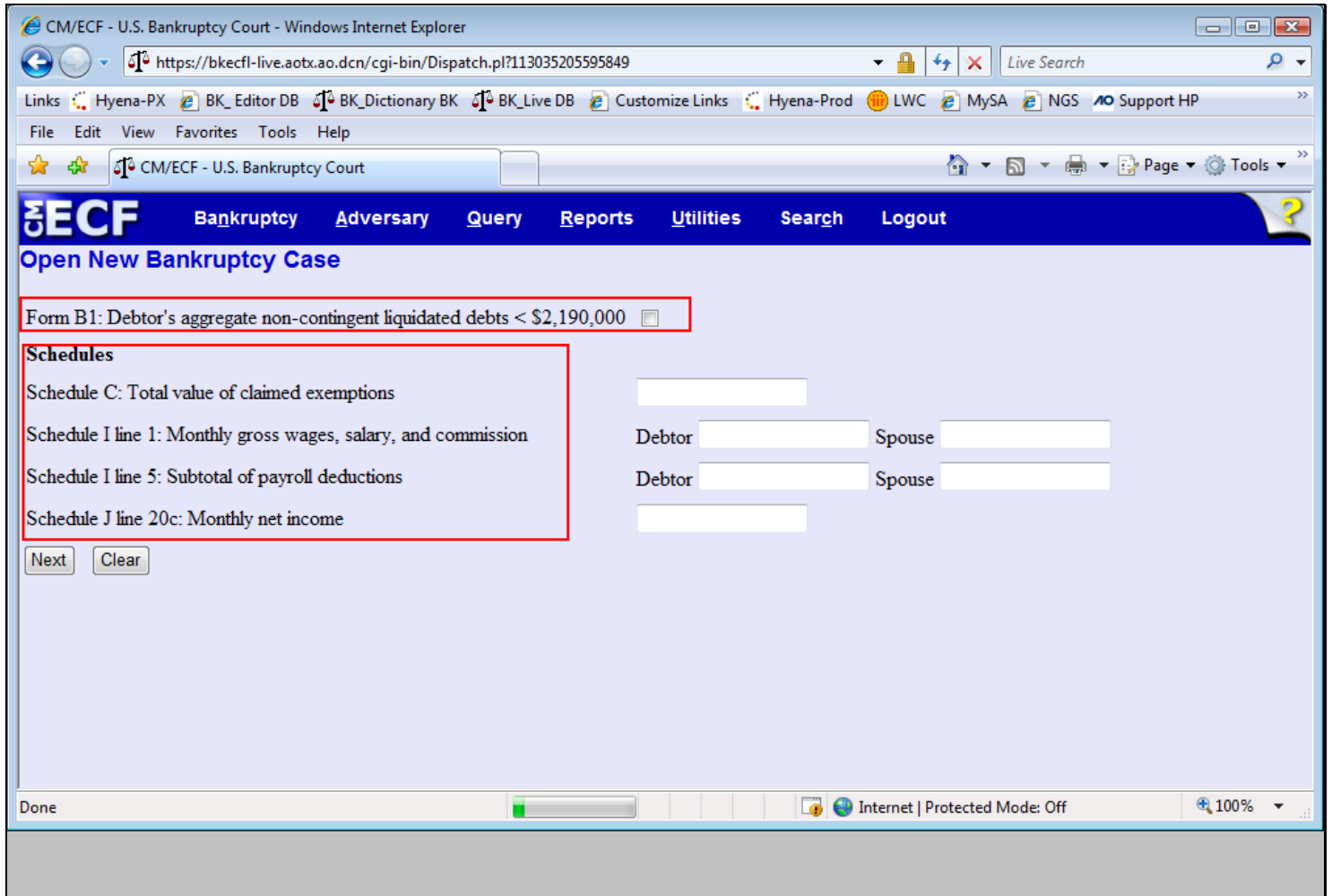
Slide 9 - Chapter 11



Slide notes

When a chapter 11 case is opened,

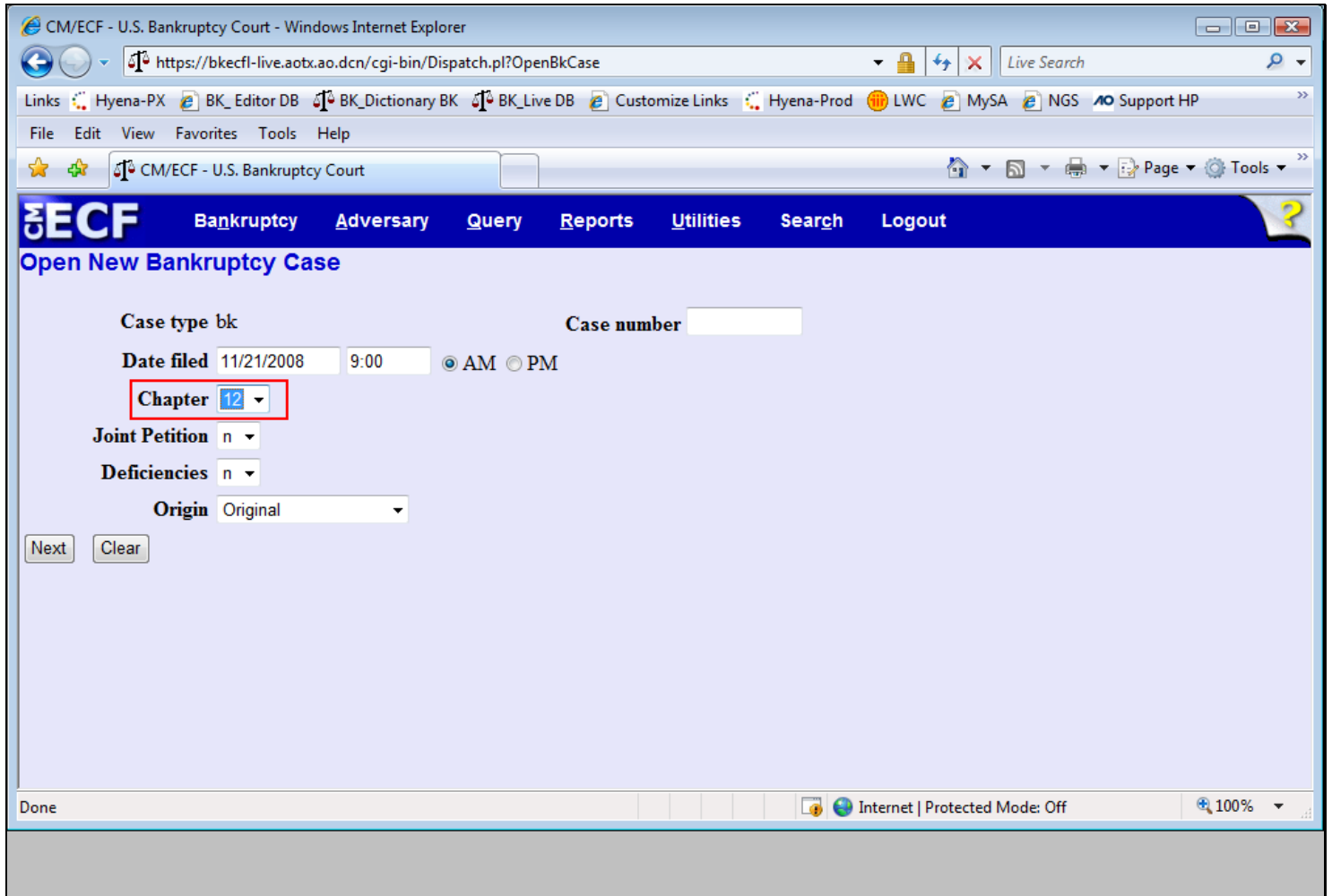
Slide 10 - Slide 10



Slide notes

the new screen contains a check box used to collect the debtor's aggregated non-contingent liquidated debts shown on voluntary petition Form B1 and information from schedules C, I and J.

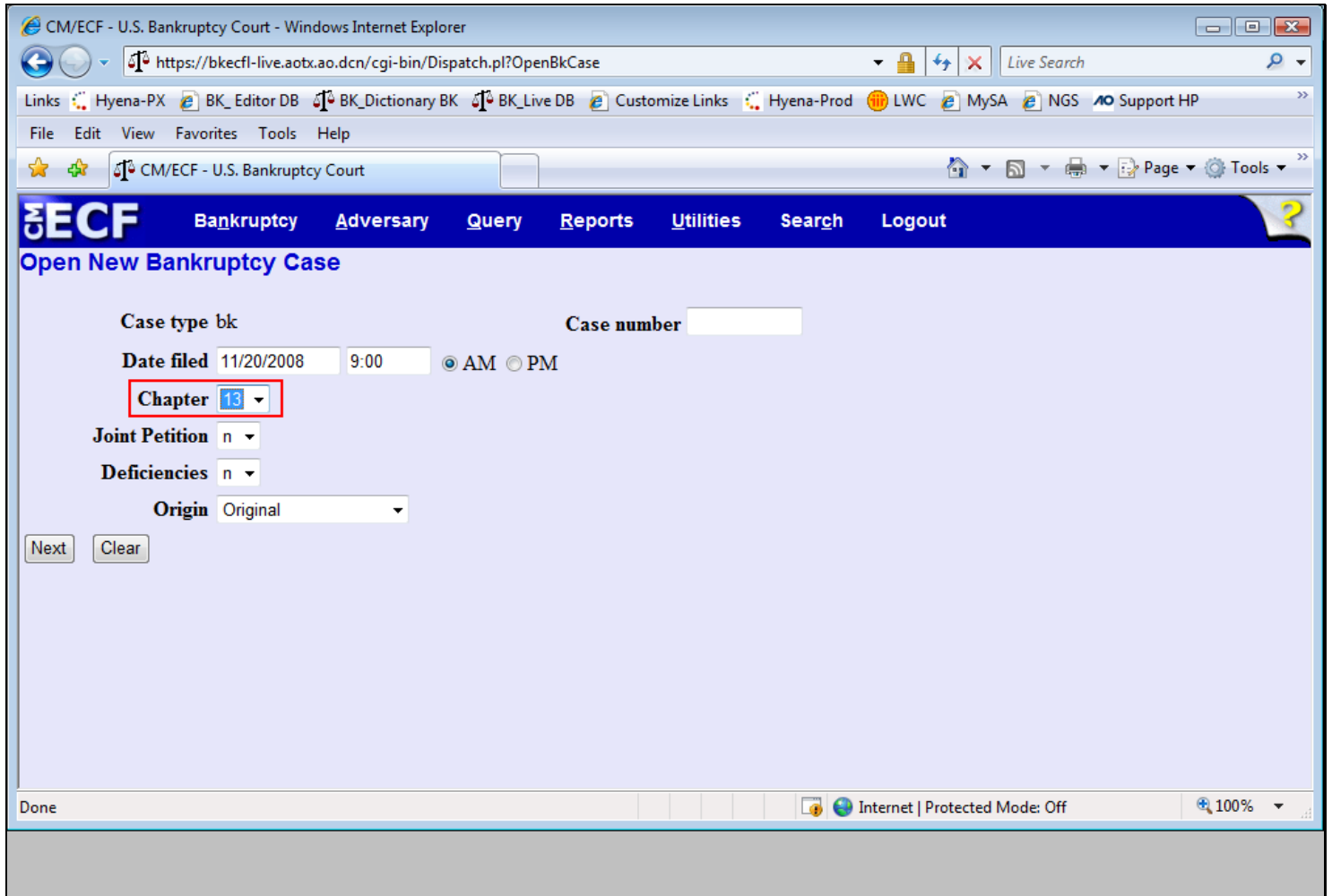
Slide 11 - Chapter 12



Slide notes

When a chapter 12,

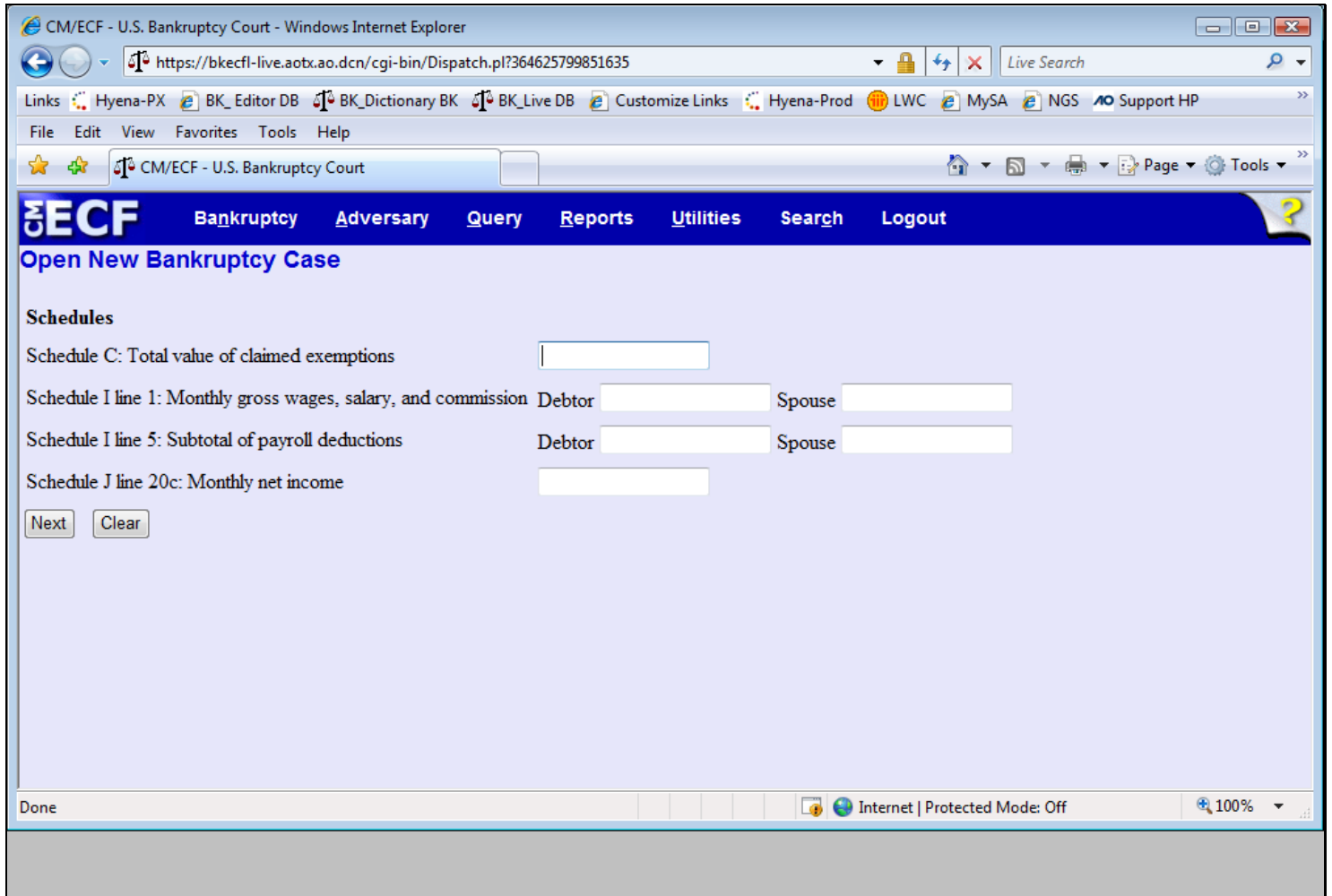
Slide 12 - Chapter 13



Slide notes

or a chapter 13 case is opened

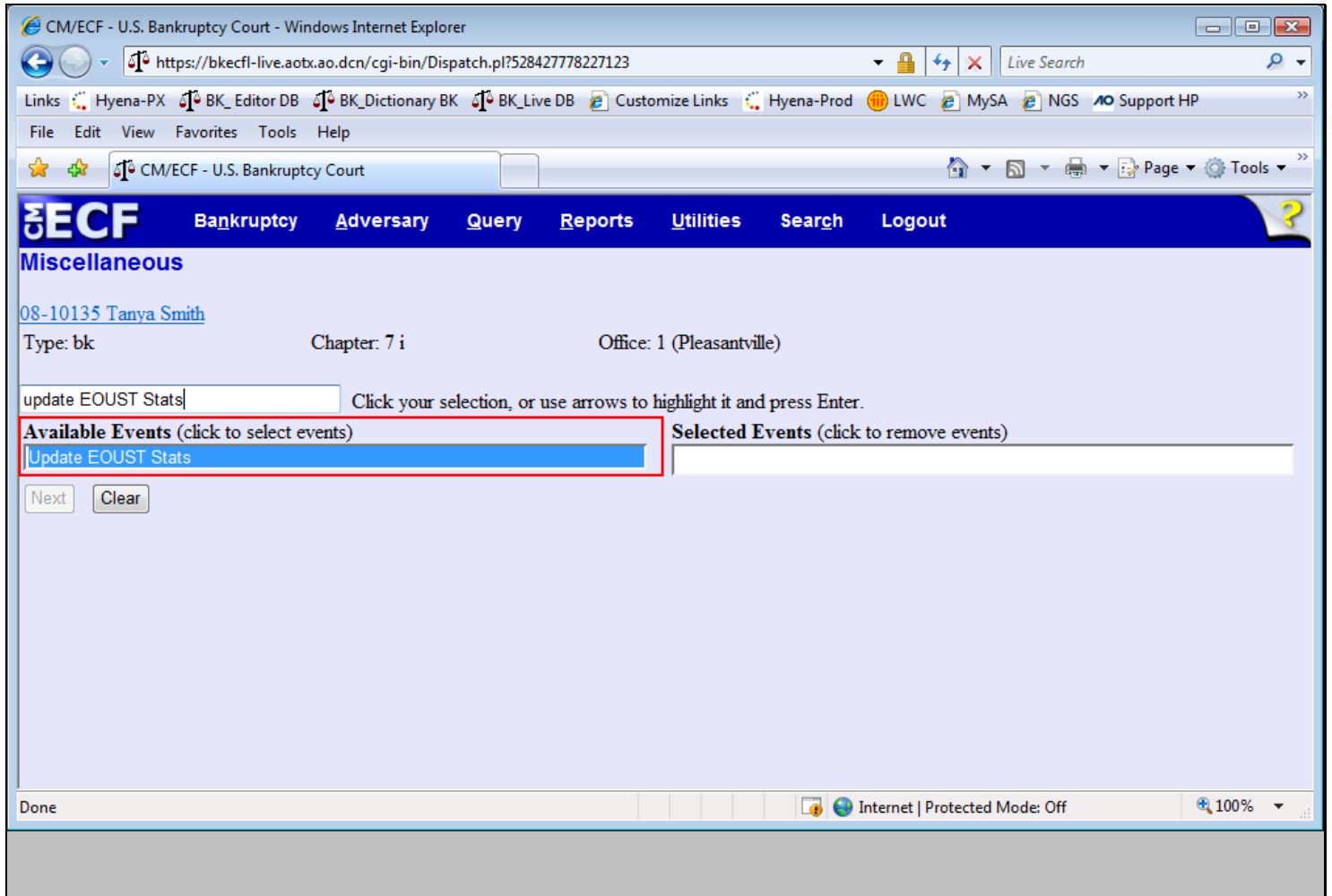
Slide 13 - Slide 13



Slide notes

this is the new screen collecting information from the four fields on schedules C, I and J.

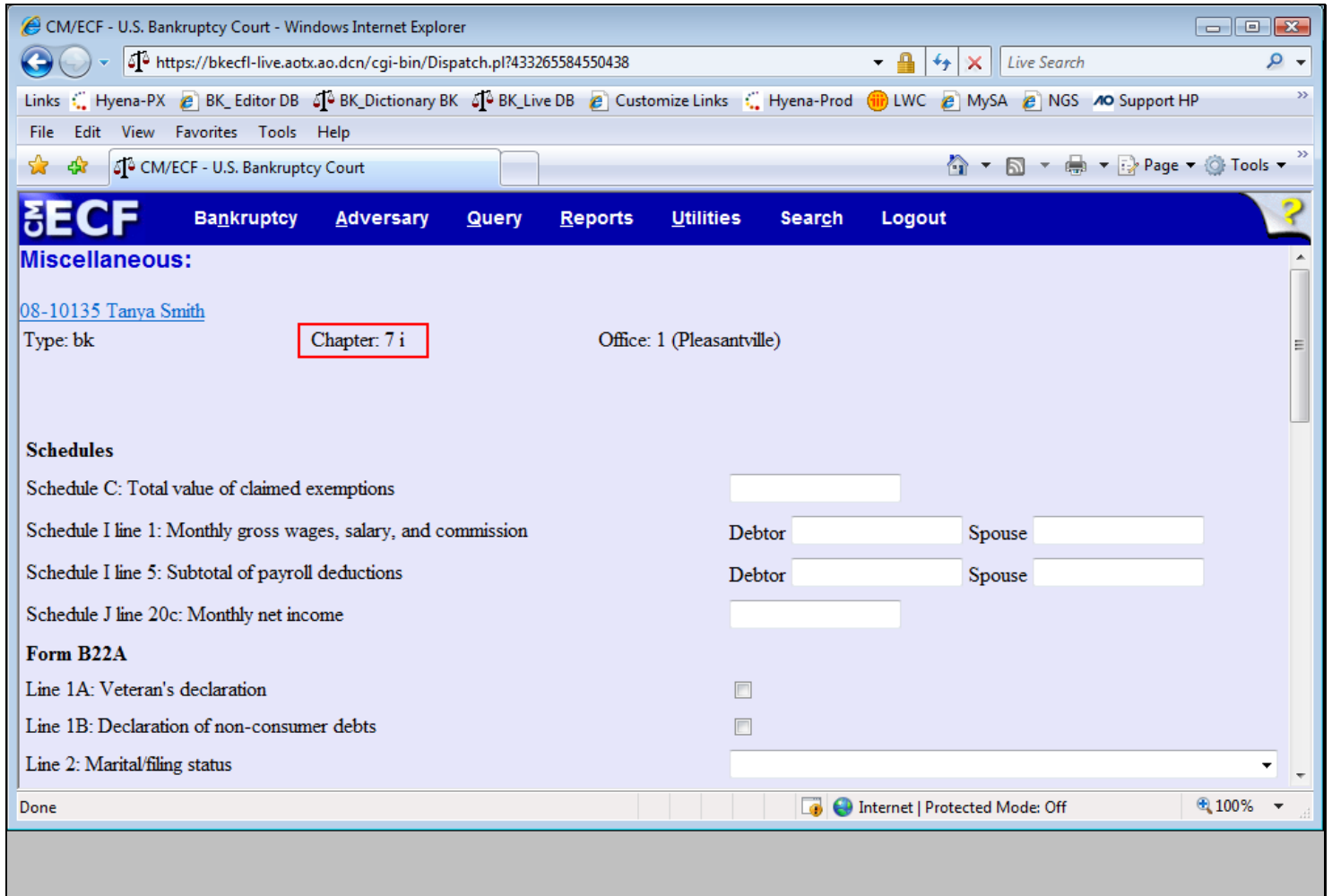
Slide 14 - Update UST Stats



Slide notes

A new event is available to collect some of the required data for cases when this information is not available at case opening. The event is called Update EOUST Stats.

Slide 15 - Slide 15



Slide notes

This event must be used to submit data after a case is opened. It should be used after an order for relief has been entered in an involuntary case, or for any case where the figures were not available when the case was opened. The information on the screens will correspond to the chapter that is filed.

Slide 16 - Slide 16

EOUST Requirements CM/ECF BK v3.3

https://bkecf-live.aotx.ao.dcn/cgi-bin/Dispatch.pl?433265584550438

Links Hyena-PX BK_Editor DB BK_Dictionary BK BK_Live DB Customizer

File Edit View Favorites Tools Help

CM/ECF - U.S. Bankruptcy Court

EOUST Bankruptcy Adversary Query Reports Ut

08-10135 Tanva Smith

Type: bk Chapter: 7 i Office: 1 (Pleasantville)

Schedules Animation (1004 x 630) (X:0; Y:0)

Schedule C: Total value of claimed exemptions

Schedule I line 1: Monthly gross wages, salary, and commission Debtor Spouse

Schedule I line 5: Subtotal of payroll deductions Debtor Spouse

Schedule J line 20c: Monthly net income

Form B22A

Line 1A: Veteran's declaration

Line 1B: Declaration of non-consumer debts

Line 2: Marital/filing status

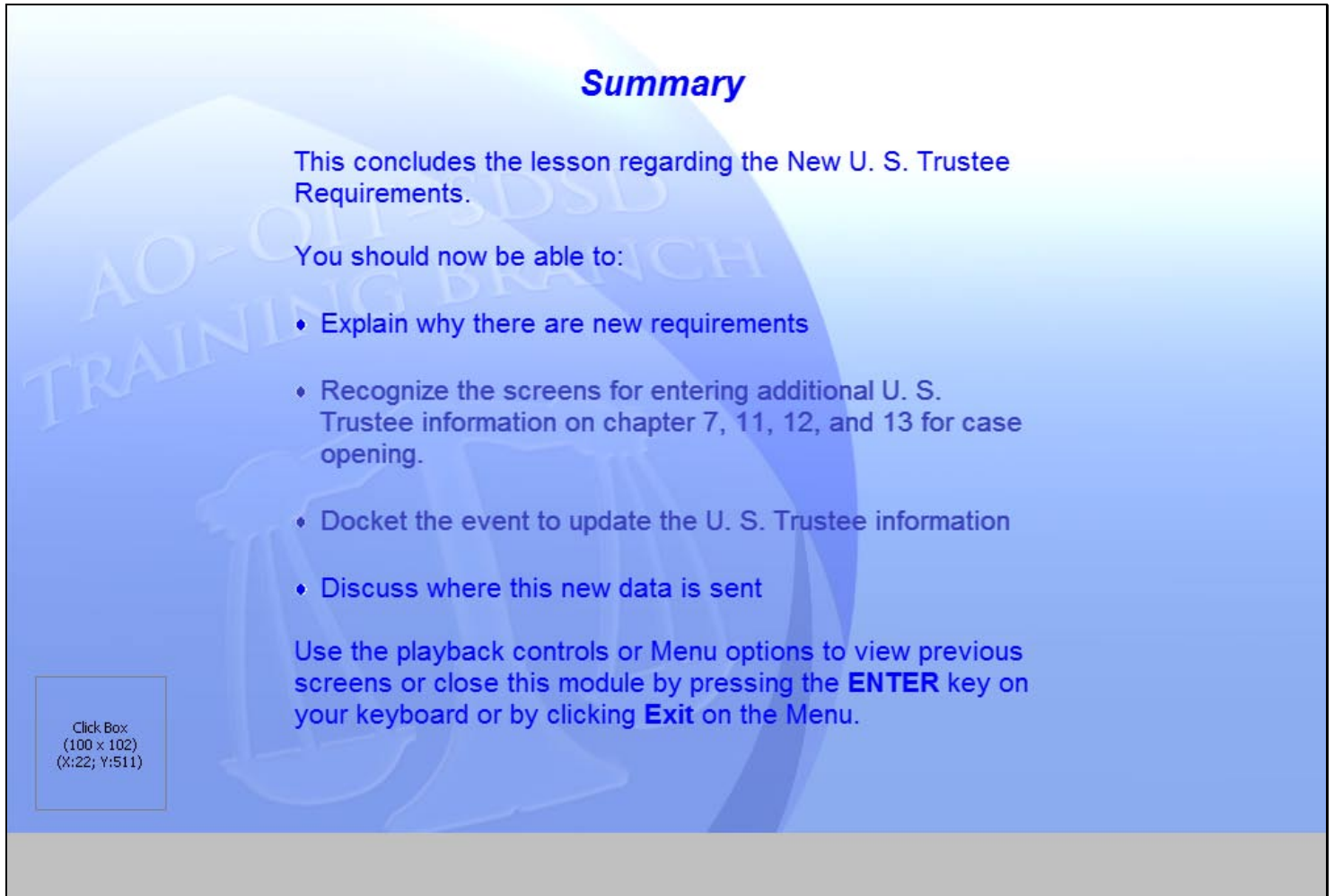
Line 11: Subtotal of current monthly income Debtor Spouse

Done Internet | Protected Mode: Off 100%

Slide notes

No audio

Slide 17 - Summary



Summary

This concludes the lesson regarding the New U. S. Trustee Requirements.

You should now be able to:

- Explain why there are new requirements
- Recognize the screens for entering additional U. S. Trustee information on chapter 7, 11, 12, and 13 for case opening.
- Docket the event to update the U. S. Trustee information
- Discuss where this new data is sent

Use the playback controls or Menu options to view previous screens or close this module by pressing the **ENTER** key on your keyboard or by clicking **Exit** on the Menu.

Click Box
(100 x 102)
(X:22; Y:511)

Slide notes

Summary This concludes the lesson regarding the New U. S. Trustee Requirements. You should now be able to: explain why there are new requirements; recognize the screens for entering the additional U.S. Trustee information on chapter 7, 11, 12, and 13 for case opening; docket the event to update the U. S. Trustee information; and discuss where this new data is sent. Use the playback controls or Menu options to view previous screens or close this module by pressing the ENTER key on your keyboard or by clicking Exit on the Menu.

Slide 18 - Exit



Slide notes

Thank you for viewing the module on the New U. S. Trustee Requirements.