

## COMMUNITY AUDIT AGREEMENT WITH THE CONNECTICUT CAPITAL REGION

AGREEMENT made as of September 1, 2001 by and between the Regional Employment Board of Hampden County, Inc., with a principal place of business at 1441 Main Street, Springfield, MA, (referred to as the REB), and the Capital Region Workforce Development Board, Inc., of 99 Pratt Street, Hartford, CT 06105, (referred to as the Contractor).

The REB will enter into an agreement with the Contractor to perform certain services related to the Community Audit Project, based on the conditions stated below.

### I. Background

The Contractor agrees to provide services to the Community Audit Project as it relates to the implementation of this initiative in the Connecticut Capital region and as agreed to by both parties.

### II. Focus of Services

Services provided by the Contractor will occur in the following areas:

- Consult with all corresponding elected officials and regional councils of government to ensure that the project goals are in line with and supportive of economic development initiatives,
- Meet with employers and facilitate research activities carried out by Sum and Harrington, Inc. in the Connecticut Capital region,
- Incorporate research findings into 5-Year WIA Plan modifications,
- Ensure the integration of the results of the research into the operational activities occurring through the region's One-Stop Career Center delivery system,
- Make on-going presentations of results to Economic Development, Labor, Educational and Community-Based agency groups, and
- Participate in Project meetings.

### III. Terms

- Services will be rendered between September 1, 2001 and April 30, 2003.
- The total amount to be received and paid to the Contractor will total \$8,000. Therefore, the REB agrees to pay the Contractor for 20 days of work, at the rate of \$400 per day, through this time period.
- The Contractor will be paid based on invoices submitted to the REB that outline activities carried out and time spent on the Project.
- This agreement may be modified at any time, subject to the approval of both parties.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as indicated below.

Contractor Authorized Signatory  
Thomas Phillips, Executive Director  
Capital Region Workforce Development  
Board, Inc.

REB Authorized Signatory  
J. William Ward, Executive Director  
Regional Employment Board of  
Hampden County, Inc.

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Signature/Date

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Signature/Date