



**U.S. DEPARTMENT OF LABOR
EMPLOYMENT AND TRAINING ADMINISTRATION
Request for Financial Status Report Access**

Instructions: This form is used to issue a password and PIN to enable **On-line Electronic Reporting** on the required ETA 9130, Financial Status Report. Please fill out this form and press the Submit by Email button or submit the form by fax or email to both Logan.Shantay@dol.gov and Malone.Avery@dol.gov . Once this form is received, an Email message will be sent directly to the Primary contact person with the password, PIN and instructions.

Thank you.

GRANT AGREEMENT #:

GRANT RECIPIENT NAME:

Primary Contact: This individual is responsible for certifying the accuracy of the financial report by entering the PIN. The PIN is an electronic signature. All information is required below. The password/PIN will be emailed to the Email address provided below.

PRIMARY CONTACT NAME:

CONTACT PHONE: **EMAIL ADDRESS**

CONTACT FAX:

Secondary Contact: This individual is responsible for entering the data on the report.

SECONDARY CONTACT NAME:

CONTACT PHONE

QUESTIONS:

Questions concerning the password/PIN for ETA's **On-line Electronic Reporting** should be directed to Shantay Logan and Avery Malone. This form may be faxed to 202-693-3362. Questions concerning the ETA-9130 form should be directed to Isabel Danley (202) 693-3047 or Thomas Martin (202) 693-2989.

Questions on the completion of the form **SF-1199A** should be directed to: Pamela Wilkerson 202-693-2602. For questions on **PMS Subaccount** information should be directed to Lanisha White on (202) 693-2831 or Julia Murray on (202) 693-2821.

Questions concerning your grant/agreement should be directed to your Federal Project Officer (FPO).