

Ginnie Mae RFS Training Class

You are invited to attend the live RFS Training for Ginnie Mae Reporting and Feedback System (RFS). Although this training is similar to the September 2008 training, there are a few updates and issuers are encouraged to participate.

The class will take place on the following date and time:

- **May 12, 2009 at 1:00 PM Eastern Daylight Time**

Issuers that are not able to participate in this training may participate in the June training class.

The purpose of this training is to instruct participants on:

- Changes to the current reporting processes
- Accessing the Ginnie Mae Enterprise Portal (GMEP) and RFS
- How issuers will complete monthly reporting in RFS

The format for this class will be the following:

- Live instructor-led web conference
- Five lessons (about 20 minutes each)
- Participants will have opportunities to ask questions after each lesson

In order to participate in this class, you will need:

- A computer with access to the internet
- Microsoft Live Meeting installed on a computer (see details below)
- A telephone

Microsoft Live Meeting Installation Instructions:

Web conference information is listed below. Please note that you will need Microsoft Live Meeting 2007 installed on your computer in order to be able to access the web conference. If you do not have this program installed, the free client version can be downloaded from Microsoft's website. You can download the program by clicking the following link <http://office.microsoft.com/en-us/help/HA101733831033.aspx> and clicking "Accept Terms and Install Client" at the bottom of the page.

To access the class, follow these instructions on the day and time listed above:

1. Navigate to the following URL using the Internet Explorer web browser and follow the instructions below to access the web meeting:

<https://www.livemeeting.com/cc/dt/join?id=Ginnie+Mae+RFS+Training+5.12.09>

Web Conference Instructions:

Please follow these steps.

Copy and paste the required information.

Meeting ID: Ginnie Mae RFS Training 5.12.09

Entry Code: GinnieMae

2. Audio Instructions:

Dial the following conference telephone number and enter the access code:

Conference Number: +1 (888) 469-1560

Participant Access Code: Say "Ginnie Mae" to the operator

Troubleshooting

If you have any questions, please contact the RFS Help Desk at:

http://www.ginniemae.gov/issuers/rfs_ques.asp?Section=Issuers