



DEPUTY DIRECTOR  
FOR MANAGEMENT

EXECUTIVE OFFICE OF THE PRESIDENT  
OFFICE OF MANAGEMENT AND BUDGET  
WASHINGTON, D.C. 20503

March 30, 2007

MEMORANDUM FOR THE PRESIDENT'S MANAGEMENT COUNCIL

From: Clay Johnson  
Deputy Director for Management

A handwritten signature in black ink, appearing to be "CJ", written over the printed name of Clay Johnson.

Subject: Reporting of Data Elements Required by the Federal Funding Accountability and Transparency Act (Public Law No: 109-282)

As I noted in my previous memo on this topic (Attachment B), Public Law No. 109-282 requires OMB to ensure the existence of a single website that provides information about Federal spending in Fiscal Year 2007 and beyond. I asked that you ensure your agency's data is readily available for reporting in a form which can be made accessible through this single website in the near future.

Agencies now must organize and categorize this information for access by the public and ensure it is in a searchable and downloadable format consistent with the technological solution the Federal Funding Accountability and Transparency Act Taskforce recommends. Agencies that do not now collect these data elements in single or multiple systems, or that do not update this information at least monthly, must gather this data and have a reliable process in place to produce this data on at least a monthly basis no later than June 1, 2007. This includes all transactions executed on or after October 1, 2006 greater than \$25,000 with organizations (not individuals), including grants, loans, awards, cooperative agreements, other forms of financial assistance, contracts, purchase orders, task orders, and delivery orders. (See Attachment A for data elements and definitions.) In limited cases for which meeting this deadline is not practical, your Taskforce member should provide your Agency plan for consideration to the Chair of the Taskforce, Robert Shea, Associate Director for Management, so long as your plan meets the requirements of Public Law No. 109-282.

Once a specific technical solution for the website requirements is recommended by the taskforce, agencies will be trained, if necessary, on what steps they need to take to configure and provide their data properly. We are planning to conduct a pilot effort this summer to identify any additional issues we may encounter prior to the required full implementation. We look forward to working with your staff to achieve the goals of the Act. If you have any questions, please contact your representative on the Taskforce or feel free to contact Robert Shea at (202)395-4568.

## Attachment A

| Data Element   | Definition   |
|--|--|
| A. Name of Entity Receiving Award                            | Legal name by which the entity is incorporated and pays taxes. If not incorporated, legal name contained in other official filing.<br>For Contracts: FPDS Data Elements 9B (Contractor name) or 13GG (Vendor name).  |
| B. (1) Award Amount  | Amount of support provided in the award, based on obligations.<br>For Direct loans and loan guarantees: Both the face value of the loan and the estimated cost to government of providing the credit assistance will be displayed.<br>For Contracts: FPDS Data Element 3C (Action obligation).<br>For Grants and Subgrants: defining as obligations  |
| B. (2) Award Date  | The date of the federal award.<br>For contracts: FPDS Data Element 2A (Date signed).   |
| C. (1) Transaction Type                                      | Type of Transaction: Direct or guaranteed loan, grant, cooperative agreement, contract, or other.<br>For Loans: Direct loan or loan guarantee. For insurance to non-individuals that is subject to the Federal Credit Reform Act, the award should be considered a loan guarantee.<br>For Grants: Grant or cooperative agreement<br>For Contracts: Contracts<br>For Other: Federal assistance award transaction other than loans, grants, and contracts. |
| C. (2) Funding Agency  | The term "agency" refers to departments, independent agencies, and instrumentalities of the U.S. government. Use Treasury symbol(s).<br>For Contracts: FPDS Data Elements 4C (Program/Funding agency) or 4D (Program/Funding office).  |
| C. (3)(i) North American Industry Classification (NAIC) code | The NAIC code/title provides the classification of the industry for which funds are being spent.<br>Not applicable to grants.<br>For Contracts: FPDS Data Element 8G (NAIC).   |

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| C. (3) (ii) Catalog of Federal Domestic Assistance number (CFDA)  | The Catalog of Federal Domestic Assistance Number code/title is the classification of the Federal agency providing the award.   |
| C. (4) Program source   | The account or accounts from which the money is drawn. For all spending types, budget account (MAX) codes and titles will be used.  |
| C. (5) Award Title Description w/ purpose of each funding action.   | Brief, descriptive title of the project that includes the objective of the award<br>For contracts: FPDS Data Elements 6M for contracts (Description of the requirement) & 12C (Reason for Modification).  |
| C. (6) Award Identifier   | For grants: agency assigned award number<br>For contracts: FPDS Data element 1A (Procurement Instrument Identifier or PIID).  |
| D. (1) Location of Entity Receiving Award to include<br>- city<br>- state<br>- cong district<br>- country | In addition, address might include street, apt. number, as well as 9-digit zip code= (10 digits when including the dash) where correspondence & payment(s) are made.<br>For contracts: FPDS Data Elements 13JJ, 13KK, 13LL (Vendor address lines), 13MM (Vendor address city), 13NN (Vendor address state), 13PP (Vendor address Zip code); 13QQ (Vendor country code). |
| D. (2) Primary Location of Performance to include<br>- city<br>- state<br>- cong district<br>- country    | The location where a majority of the effort required to satisfactorily fulfill the intended purpose of the award will be completed.<br>For contracts: FPDS Data Elements 9C (Principal place of performance) and/or 9D (Principal place of performance name).   |
| E. (1) Unique Identifier of Entity  | Data Universal Numbering System (DUNS) (when applicable).<br>For contracts: FPDS Data Element 9A (DUNS number).   |
| E. (2) Unique Identifier of Parent Entity (if applicable)   | Data Universal Numbering System (DUNS) (when applicable).<br>For Contracts: Data Universal Numbering System (DUNS) (when applicable)  |