

NEW INFORMATION - EFFECTIVE IMMEDIATELY!

NWS Directives - Effective Dates

- ✓ **The effective date of an NDS directive will no longer automatically be the same date as the approval or signature date.**

- ✓ **An NDS directive will go into effect *14 days* after signed by an approving official. This applies to policies, procedures, and supplements.**
 - ▶ When writing and coordinating an NDS directive, leave the effective date blank until it is signed. The effective date will normally be two weeks (14 calendar days) after the directive is signed by the approving official. This will allow time for implementation and/or training on the new directive.

 - ▶ In cases where the OPR desires a directive to become effective later than 14 calendar days after it was signed, the OPR should include the rationale for the date as part of the background information in the directives package.

The OPR should specify the desired effective date in relative terms. For example, the OPR can describe the effective date as 90 days or 120 days after the directive is signed.