2004 Forest Service and Federal Highway Administration
Environmental Streamlining and Collaboration Workshop

<u>Updated Action Plan</u>
October 17, 2006

Individual actions. In successful organizations, individuals take responsibility for improvements in their day-to-day work activities. Key individual improvement opportunities are identified in the Workshop Executive Summary and Action Plan.

Short-term action items. The people listed below volunteered to work on the short-term action items identified by the group. The result of their work will be posted to the website for review and comment by the rest of the Workshop participants.

Action	Persons responsible	Status
1. Prepare a Glossary of Terms	▪ Rick Cushing, FHWA ▪ Ellen LaFayette, FS	FLH glossary posted to web site. 10/06
2. Review current Project Agreements and prepare suggestions for improvement. Include ideas on how to include consideration of values and potential resource and recreation issues also.	▪ Jody Marshall, WFLHD ▪ Stephanie Popiel, CFLHD ▪ Bill Ruediger, USFS ▪ Terry Brennan, Tonto NF	Sample agreements have been shared and reviewed. Suggestions for improvement are pending.
3. Identify possible ways to improve the FS involvement on SEE teams, and prepare recommendations for the group to consider.	▪ Jim Keeley, CFLHD ▪ Terry Brennan, Tonto NF ▪ Diane Spencer, WFLHD ▪ Ric Suarez, WFLHD	Recommendations from FS posted to web site. 10/06
4. Prepare recommendations on a process to ensure the project teams get copies of the planning documents.	▪ Jim Keeley, CFLHD ▪ Ric Suarez, WFLHD ▪ Alan Blair, CFLHD	Pending
5. Develop a website to provide information and track action items for the on-going Forest Service and Federal Highway Administration Environmental Streamlining and Collaboration Workshops. It will start with the summary and action items from the 2003 and 2004 workshops. Information about upcoming workshops will also be provided as available.	▪ Brian Allen, FLH	Completed 4/05. Web link is: http://www.wfl.fhwa.dot.gov/fhp/fs_workshop/

Big Hairy Deal action items. These action items will be studied in more detail and recommendations for implementation will be developed in accordance with the process diagram shown in the Workshop Executive Summary and Action Plan.

Action	Persons responsible	Status
Two-step programming process Provide a mechanism to use a two-step programming process for high-risk or complex projects: 1) Program the NEPA phase, and 2) when NEPA is completed or near completion, program the rest of the project activities that lead to construction.	▪ FLH Environment Team.	Final report dated 10/06 posted to web site. Coordination with Tri-Agency groups and implementation to begin in 2007.
Improve early planning and programming processes. Improve how proposals are developed, scoping is performed, and projects are selected for programming. Project proposals need to include more information on sensitive resource issues and resource specialists need to be more involved early in the scoping process.	▪ FLH Environment Team	See report referenced above for recommendations. Recommendations added to new FLH Project Development Manual planned for release in early 2007. Suggest continued emphasis during Tri-Agency mtgs.
Get FH funding to appropriate level in the FS Evaluate distribution of Highway Trust Fund Administration Expenses (HTAE) to FS. Increase awareness of funding opportunities.	▪ FLH Environment Team	Information has been provided by the FS and FLH. The information needs to be consolidated and approved.