



DEPARTMENT OF DEFENSE  
EDUCATION ACTIVITY  
4040 NORTH FAIRFAX DRIVE  
ARLINGTON, VA 22203-1635

Office of Safety & Security

DoDEA Regulation 4700.1  
August 15, 2007

DEPARTMENT OF DEFENSE EDUCATION ACTIVITY  
REGULATION

SUBJECT: Department of Defense Education Activity Antiterrorism Program and Standards

- References: (a) DS Regulation 4700.1, "DoDEA Antiterrorism Program," (FOUO) September 6, 2002 (hereby canceled)  
(b) DoD Directive 2000.12, "DoD Antiterrorism Program," August 18, 2003  
(c) DoD Instruction 2000.16, "DoD Antiterrorism Standards," October 2, 2006, as amended  
(d) DoD O-2000.12-H, "DoD Antiterrorism Handbook," February 9, 2004  
(e) through (q), see enclosure 1

1. REISSUANCE AND PURPOSE

This Regulation:

1.1. Reissues reference (a) to update Department of Defense Education Activity (DoDEA) policies, procedures, and responsibilities for implementing the Department of Defense (DoD) Antiterrorism (AT) Program, pursuant to reference (b). This Regulation also provides policies, procedures, and mandatory Antiterrorism standards for protecting personnel (i.e., civilian employees, students, and family members), information, and resources in all locations and situations against a wide spectrum of threats including terrorism. DoDEA AT Prescriptive Standards and Implementation Guidance<sup>1</sup>, are provided pursuant to reference (c).

1.2. Assigns responsibilities for the protection of DoDEA personnel, students, facilities, and other material resources from acts of terrorism within the Continental United States (CONUS), its territories, and its possessions, and outside the Continental United States (OCONUS).

1.3. Implements the provisions of references (d) through (q) which cite security services, guidance, and/or standards applicable to the DoDEA AT Program.

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<sup>1</sup> The DoDEA AT Prescriptive Standards and Implementation Guidance (enclosure 4) contain information internal to DoDEA and retain the caveat "FOR OFFICIAL USE ONLY." DoDEA employees and other official United States Government users may review the guidance by contacting DoDEA Headquarters and/or DoDDS/DDESS school administrative offices.

1.4. Establishes the DoDEA Chief, Office of Safety and Security (OSS), as the principal advisor and point of contact for the DoDEA Antiterrorism Program.

## 2. APPLICABILITY AND SCOPE

2.1. This Regulation applies to Office of the Director, Department of Defense Education Activity; the Director, Domestic Dependent Elementary and Secondary Schools and Department of Defense Dependent Schools, Cuba (DDESS/DoDDS-Cuba); the Director, Department of Defense Dependent Schools, Europe (DoDDS-E); the Director, Department of Defense Dependent Schools, Pacific and Domestic Dependent Elementary and Secondary Schools, Guam (DoDDS-P/DDESS-Guam); and all DoDEA Districts Superintendents, School Principals, Teachers, and Support Staff.

2.2. No provisions of this Regulation shall detract from, nor be construed to conflict with, the authorities and responsibilities of the combatant commanders (COCOM), or the inherent responsibility of designated military commanders to protect military installations, equipment, and personnel under their command pursuant to reference (b).

## 3. POLICY

It is DoDEA policy that it shall:

3.1. Take all actions that are necessary to protect DoDEA personnel and students enrolled in DoDEA schools and to reduce the possibility they will be injured or lose their life from terrorist acts or political turbulence; and furthermore, to prevent or minimize interruption of operations, damage to facilities, and other material resources.

3.2. Cooperate to the maximum extent possible with the combatant commanders and/or designated military commanders who are assigned the authority and responsibility to protect military installations, equipment, and personnel within their area of responsibility or control pursuant to reference (b).

3.3. Use the DoDEA Prescriptive Standards Matrix at enclosure 2 pursuant to reference (c). These Prescriptive Standards apply to all antiterrorism protection efforts of DoDEA. In applying these standards, DoDEA managers and supervisors must cooperate with responsible military commanders and coordinate efforts with them to protect DoDEA personnel, students, facilities, and other material resources from acts of terrorism. Special attention shall be given to:

3.3.1. The safe transportation of all DoD students to and from school, and school activities. Responsibility for increased student transportation security from U.S. combatant commanders is identified and listed in reference (g).

3.3.2. DoDEA OCONUS operations conducted outside fenced and guarded military installations.

3.3.3. Contracting procedures to ensure that a favorable national and local criminal background check, as applicable, is conducted in accordance with reference (j) for any contracted employee requiring unescorted access to DoDEA students or facilities. Contractor training requirements shall be included in the appropriate statement of work or performance work statement.

3.3.4. Key manager/administrator positions, to ensure that they are coded as "Noncritical Sensitive" for a minimum SECRET DoD security clearance and that persons occupying these positions are eligible to receive and retain this clearance so that classified AT intelligence and planning may be integrated into DoDEA policy, procedures, and operations.

3.3.5. Security awareness training for DoDEA personnel, students, and appropriate contract employees of DoDEA, including contractors providing transportation of students to and from school, and school activities.

3.4. Ensure that employee residential addresses and security guidance are coordinated with local Force Protection officials for OCONUS DoDEA employees residing off base in countries designated with a Moderate, Significant, or High terrorist threat rating. This pertinent information also supports local Command Non-combatant Evacuation Order requirements pursuant to reference (h).

3.5. Ensure that each DoDEA organizational unit develops and maintains current emergency plans pursuant to references (c) and (i), and ensure that such plans are fully integrated into AT planning with the local military community.

3.6. Assess the overall physical security posture of DoDEA facilities and operations and establish base line information in order to maintain cognizance of the state of physical security for the facilities.

#### 4. RESPONSIBILITIES

In accordance with reference (b) and the guidance of reference (d), COCOMs are responsible for AT policies and programs established for the protection of DoD personnel, their families, and other material DoD resources. However, DoDEA personnel must take all actions available to ensure that employees, students, and family members are protected from injury or death and that facilities and operations are protected from damage as a result of terrorism or political turbulence. To this end, the following responsibilities are assigned within DoDEA:

##### 4.1. The Director, Department of Defense Education Activity, shall:

4.1.1. Establish an AT Program and AT Prescriptive Standards for DoDEA. The DoDEA AT Program shall include, but not be limited to the following:

4.1.1.1. All aspects of the DoD Antiterrorism Program and Standards,

- 4.1.1.2. Critical Infrastructure Protection (CIP),
- 4.1.1.3. Chemical, Biological, Radiological, Nuclear, and High Explosive (CBRNE) protection;
- 4.1.1.4. Operations Security (OPSEC),
- 4.1.1.5. Physical Security,
- 4.1.1.6. Personnel, Information, and Administrative Security;
- 4.1.1.7. Personal Security; and
- 4.1.1.8. Force Protection/Mission Assurance (which includes safety and occupational health).

4.1.2. Ensure compliance with DoD and DoDEA AT Program Directives.

4.1.3. Appoint the DoDEA Chief, Office of Safety and Security (OSS), as DoDEA's Principal Antiterrorism Officer (ATO) and AT Program point of contact to oversee and ensure compliance with the policies, procedures, and standards of security services pertaining to AT initiatives.

4.1.4. Ensure that the DoDEA AT Program is staffed with formally appointed ATOs in order to structure an Office of Safety and Security functional unit at DoDEA Headquarters, DoDDS and DDESS Headquarters, and appropriate district level offices.

4.1.5. Ensure that the DoDEA AT Program policy, standards, assistance, accountability outcomes, and resource management flow from the DoDEA OSS, through the Area OSS, to district and school operations, as appropriate.

4.1.6. Ensure that liaison is maintained with the Department of State (DoS), Office of Overseas Schools, to resolve security issues in non-DoD schools overseas.

4.1.7. Ensure that key personnel have the requisite security clearances to permit the disclosure of pertinent classified information needed on a need-to-know basis for security and organizational planning.

4.2. The Chief, Office of Safety and Security, Department of Defense Education Activity, shall:

4.2.1. Advise the Director, DoDEA, on AT security efforts and standards applicable to the DoDEA academic and operational environment.

4.2.2. Establish and disseminate program standards and policy, provide technical assistance and internal program reviews, identify program resources, and monitor and report program accountability outcomes to the Director.

4.2.3. Represent DoDEA's AT Program efforts through the DoD Antiterrorism Coordinating Committee and other forums.

4.2.4. Maintain liaison with applicable offices of the Joint Chiefs of Staff, Defense Intelligence Agency, Pentagon Force Protection Agency, other applicable offices of the Secretary of Defense, and DoS, Bureau of Diplomatic Security. Additionally, maintain liaison with applicable COCOMs and other Military Service component security officials for the purpose of collecting information and coordinating AT security efforts.

4.2.5. Identify required AT Program resources through the Director, DoDEA, to the DoD Under Secretary of Defense (Comptroller) and Chief Financial Officer; the Assistant Secretary of Defense for Special Operations and Low Intensity Conflict); and the Joint Chiefs of Staff.

4.2.6. Maintain a working familiarity with reference (d) for use in AT Program management, planning, and assistance.

4.3. The Director, Domestic Dependent Elementary and Secondary Schools and Department of Defense Dependents Schools, Cuba; the Director, Department of Defense Dependents Schools, Europe; the Director, Department of Defense Dependents Schools, Pacific and Domestic Dependent Elementary and Secondary Schools, Guam, shall:

4.3.1. Implement and monitor the DoDEA AT Program and their Area specific AT prescriptive standards.

4.3.2. Ensure that Area-wide AT Program operations are coordinated with their respective COCOMs and/or major commands.

4.3.3. Ensure that DoDDS/DDESS employees receive the required annual AT awareness training.

4.3.4. Ensure that emergency plans are developed, kept up-to-date, and are fully integrated into the overall AT plan for the local military community.

4.3.5. Ensure that employees have all emergency telephone numbers available; including fire, ambulance, hospital, Area OSS, and installation security personnel.

4.3.6. Identify and account for AT Program resources and their execution, through their OSS, to DoDEA.

4.3.7. Ensure that all DoDDS and DDESS statements of work and performance work statements are reviewed for applicable AT considerations.

4.3.8. Ensure that all contracted employees having unescorted access to students or facilities have received favorable national and local criminal background checks.

4.3.9. Ensure that administrator and key personnel positions are coded for the proper level of security clearance in order to receive and safeguard classified information in accordance with current DoDEA personnel security policy and instructions.

4.4. The DoDEA Area Safety and Security Managers shall:

4.4.1. Advise their Area Director on AT security requirements that are applicable to their areas of operation, which affect the academic and operational environment.

4.4.2. Disseminate AT Program standards and policy, provide technical assistance and AT internal program reviews, identify program resources, and monitor and report program accountability outcomes to their Area Director.

4.4.3. Represent their AT Program efforts through the respective COCOM and/or major command AT working groups and other forums.

4.4.4. Maintain liaison with applicable offices of the COCOM, Defense Intelligence Agency, DoS, and Military Service component security officials for the collection of information and coordination of antiterrorism security efforts to ensure that DoDEA employees and students are protected through coordinated AT planning efforts.

4.4.5. Prioritize and allocate AT Program resources for execution throughout the Area and respective districts.

4.4.6. Identify and account for AT Program resources and their execution, through the DoDEA OSS, to the Director, DoDEA.

4.4.7. Maintain a working familiarity with reference (d), for use in AT Program management, planning, and assistance.

4.4.8. Review, coordinate, and assist in the resolution of transportation security issues (reference (g)). Provide direct security assistance and oversight to specific transportation security programs such as, but not limited to, the Bus Security Attendant Program (BSAP) and related Automated Vehicle Locator (AVL) equipment initiatives.

4.5. The DoDEA District Superintendents shall:

4.5.1. Implement and monitor the DoDEA AT Program and AT Prescriptive Standards within their respective districts.

4.5.2. Monitor the existing threat through continuous liaison with school administrators, the community, and military commanders.

4.5.3. Coordinate, during periods of increased threat, enhanced security from the military commands for all facilities, including dormitories that are not located on secured military installations.

4.5.4. Consult with school administrators and military commanders during increased threat levels; to determine the appropriate courses of action. The resulting actions may include the use of enhanced security measures to ensure adequate safeguards for the continuity of operations or the closure of schools if the threat cannot be neutralized through the application of adequate countermeasures, as directed by the cognizant commander.

4.5.5. Ensure that district office emergency plans are developed, kept up-to-date, and are coordinated for integration into overall AT planning with the local military community.

4.5.6. Ensure that district office staff have all emergency personnel telephone numbers available, including fire, ambulance, hospital, schools officer, and installation safety and security personnel.

4.5.7. Ensure that student transportation security is adequately addressed by U.S. military or DoS security officials for emergency operations and periods of increased terrorist threat.

4.5.8. Coordinate AT initiatives and operations with the security offices of their respective Area Director and major commands in support of AT initiatives.

4.5.9. Identify and account for AT Program resources and their execution, through the district office of safety and security to the Area Director.

4.5.10. Address transportation security planning and increased security measures during periods of higher terrorist threat identified by local force protection authority. Coordinate and/or modify contracts and agreements to accommodate local command direction and take appropriate transportation security precautions consistent with the threat.

4.5.11. Ensure that the district safety and security officers conduct annual vulnerability assessments of their schools.

4.6. The DoDEA District Safety and Security Officers (DSSOs) shall:

4.6.1. Assist school administrators to ensure all DoDEA employees receive required annual Level I AT Awareness Training.

4.6.2. Represent the district superintendent as the primary point of contact for all district security and AT matters.

4.6.3. Maintain coordination with security and force protection personnel servicing their district.

4.6.4. Provide AT security design reviews for command construction and major renovation projects affecting district schools (references (l) through (n)).

4.6.5. Assist in writing and coordinating school-specific internal security emergency plans and procedures, AT emergency plans and procedures, and DoD Force Protection Condition (FPCON) measures (enclosure 3).

4.6.6. Ensure school specific emergency planning is coordinated with the supporting installation.

4.6.7. Identify, review, and coordinate security support required through Memoranda of Agreement (MOAs) or Interservice Support Agreements (ISAs) (reference (e)).

4.6.8. Coordinate and monitor school level participation in supporting installation AT exercises.

4.6.9. Review, coordinate, and assist in the resolution of transportation security issues (reference (g)).

4.6.9.1. Provide direct security assistance and oversight to specific transportation security programs such as, but not limited to, the BSAP and related AVL equipment initiatives.

4.6.9.2. Assist in the development of formal bus route risk analysis.

4.6.10. Provide support, assistance, and coordination for school security inspections and vulnerability assessments. Conduct local assessments at least annually.

4.6.11. Review the external facility vulnerability assessments for all district schools. When these data are evaluated, and security recommendations are validated between the district and the local military community the DSSOs shall:

4.6.11.1. Calculate facilities upgrade costs,

4.6.11.2. Formulate budget requirements,

4.6.11.3. Prioritize projects, and

4.6.11.4. Coordinate these data with their Area Director's security and engineering offices.

4.6.12. Enter the findings of all evaluations and/or vulnerabilities, internal and external, into the Core Vulnerability Assessment Management Program (CVAMP) database within 30 days of completion of the assessment.

4.6.13. Identify and account for AT Program resources and their execution, through the Area OSS, to the Area Director.



4.6.14. Maintain a working familiarity with reference (d), for use in AT Program management, planning, and assistance.

4.6.15. Combine both the OSS manager and the DSSO responsibilities outlined in paragraph 4.4. and paragraph 4.6., if he or she is assigned to DDESS.

4.7. The DoDEA School Principals shall ensure that:

4.7.1. All security elements of reference (i) and this Regulation are in place for school operations.

4.7.2. Their employees participate in required AT awareness training and that OCONUS students receive the annual age-specific security awareness training in their curricula.

4.7.3. Staff, tasked with providing security and AT protective techniques to OCONUS students, maintains familiarization with the age-specific security awareness training material. A record of this familiarization training will be maintained for review at the school.

4.7.4. All documents, manuals, policies, and procedures necessary to execute the AT Program are maintained.

4.7.5. Internal emergency plans are updated and staff is familiar with procedures.

4.7.6. Personnel accompanying students during school sponsored trips have either an operating radio or cellular telephone communications capability.

4.7.7. An emergency data list and procedures are in place for all school sponsored trips. During increased threat, the principal shall, in consultation with the district superintendent and the local military commander, consider the cancellation of all school sponsored trips.

4.7.8. School emergency plans are developed, kept up-to-date, exercised, and fully integrated into the overall antiterrorism planning with the local military community. The FPCON system must be maintained as part of the school emergency plans.

4.7.9. The residential address and contact information for OCONUS DoDEA civilian employees residing off guarded installations, in countries designated with a Moderate, Significant, or High terrorist threat level; are provided to the local Force Protection officials for emergency protective planning and/or evacuation purposes.

4.7.10. Their staff has all emergency personnel telephone numbers available; including fire, ambulance, hospital, DSSO and/or Area OSS, and installation security personnel.

4.7.11. Strict compliance with established DoDEA visitor policies pursuant to reference (i) is enforced. This shall include the mandatory use of visitor badges necessitating the positive identification of all visitors and contractors. Visitor or contractor non-compliance with the visitor policy will be documented for follow-up with the contracting officer or installation commander, as appropriate.

4.8. The DoDEA Teachers shall:

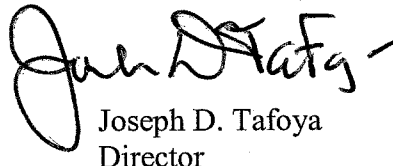
4.8.1. Follow and implement, at the classroom level, all safety and security initiatives designed to protect staff, students, and resources from acts of terrorism or political turbulence and violence.

4.8.2. Receive annual Level I Antiterrorism Awareness training.

4.8.3. Maintain familiarization with security and AT protective techniques to better provide age-specific advice and training to students at both CONUS and OCONUS locations.

5. EFFECTIVE DATE:

This Regulation is effective immediately.



Joseph D. Tafoya  
Director

Enclosures - 4

- E1. References
- E2. AT Prescriptive Standards Matrix
- E3. DoD and DoDEA Force Protection Condition (FPCON) Measures
- E4. DoDEA AT Prescriptive Standards and Implementation Guidance (FOUO)

E1. ENCLOSURE 1

REFERENCES continued

- (e) DoD Instruction 4000.19, "Interservice and Intragovernmental Support," August 9, 1995
- (f) DoD 1342.6-M, "Administrative and Logistic Responsibilities for DoD Dependents Schools," August 1995
- (g) DoD 4500.36-R, "Management, Acquisition, and Use of Motor Vehicles," March 16, 2007
- (h) DoD Directive 3025.14, "Protection and Evacuation of U.S. Citizens and Designated Aliens in Danger Areas Abroad," November 5, 1990
- (i) DoDEA Regulation 4700.2, "Internal Physical Security," March 27, 2001
- (j) DoD Instruction 1402.5, "Criminal History Background Checks on Individuals in Child Care Services," January 19, 1993
- (k) Unified Facilities Criteria 4-021-01, "Design and O&M: Mass Notification Systems," December 18, 2002
- (l) Unified Facilities Criteria 4-010-01, "DoD Minimum Antiterrorism Standards for Buildings," October 8, 2003
- (m) Unified Facilities Criteria 4-010-02, "DoD Minimum Antiterrorism Standoff Distances for Buildings," October 8, 2003
- (n) "Defense Threat Reduction Agency Force Protection Security Classification Guide", May 2006
- (o) Joint Antiterrorism Program Manager's Guide (JAT guide), January 2006
- (p) Chairman of the Joint Chiefs of Staff Instruction 5261.01D, "Combating Terrorism Readiness Initiative Fund," December 16, 2005
- (q) "Defense Threat Reduction Agency Security Classification Guide for Vulnerability Assessments," May 6, 2005

E2. ENCLOSURE 2AT PRESCRIPTIVE STANDARDS MATRIX

DoD STANDARDS	DoDEA STANDARDS	REMARKS
1. DoD AT Program Elements	DoDEA Standard 1. DoDEA AT Program Elements	
2. Intelligence Support to DoD AT Program	DoDEA Standard 2. Intelligence Support to DoDEA AT Program	
3. AT Risk Management	DoDEA Standard 3. AT Risk Management	
4. Terrorism Threat Assessment	DoDEA Standard 4. Terrorism Threat Assessment	
5. Criticality Assessment	DoDEA Standard 5. Criticality Assessment	
6. Vulnerability Assessment	DoDEA Standard 6. Vulnerability Assessment	
7. AT Plan	DoDEA Standard 7. AT Plan	
8. AT Program Coordination	DoDEA Standard 8. AT Program Coordination	
9. Antiterrorism Officer (ATO)	DoDEA Standard 9. Antiterrorism Officer (ATO)	
10. Antiterrorism Working Group (ATWG)	DoDEA Standard 10. Antiterrorism Working Group (ATWG)	
11. Threat Working Group (TWG)	DoDEA Standard 11. Threat Working Group (TWG)	
12. Antiterrorism Executive Committee	DoDEA Standard 12. Antiterrorism Executive Committee	
13. AT Physical Security Measures	DoDEA Standard 13. AT Physical Security Measures	
14. Random Antiterrorism Measures (RAM)	DoDEA Standard 14. Random Antiterrorism Measures (RAM)	
15. AT Measures for Off-Installation Facilities, Housing, and Activities	DoDEA Standard 15. AT Measures for Off-Installation Facilities, Housing, and Activities	
16. AT Measures for High Risk Personnel (HRP)	DoDEA Standard 16. AT Measures for High Risk Personnel (HRP)	

DoD STANDARDS	DoDEA STANDARDS	REMARKS
17. AT Construction and Building Considerations	DoDEA Standard 17. AT Construction and Building Considerations	
18. AT Measures for Logistics and Other Contracting	DoDEA Standard 18. AT Measures for Logistics and Other Contracting Process	
19. AT Measures for Critical Asset Security	DoDEA Standard 19. AT Measures for Critical Asset Security	
20. Terrorist Incident Response Measures	DoDEA Standard 20. Terrorist Incident Response Measures	
21. Terrorist Consequence Management Measures	DoDEA Standard 21. Terrorist Consequence Management Measures	
22. Force Protection Condition Measures (FPCON)	DoDEA Standard 22. Force Protection Condition Measures (FPCON)	
23. AT Training and Exercises	AT Training and Exercises.	
24. Formal AT Training	DoDEA Standard 24. Formal AT Training	
25. Level I AT Awareness Training	DoDEA Standard 25. Level I AT Awareness Training	
26. Level II Antiterrorism Officer (ATO) Training	DoDEA Standard 26. Level II Antiterrorism Officer (ATO) Training	
27. Level III Pre-command AT Training	DoDEA Standard 27. Level III Pre-command AT Training	
28. Level IV AT Executive Seminar	DoDEA Standard 28. Level IV AT Executive Seminar	
29. AOR-Specific Training for DoD Personnel and in-transit Forces	DoDEA Standard 29. AOR-Specific Training for DoD Personnel and in-transit Forces.	Incorporated into DoDEA Standard 25.
30. AT Resource Requirements	DoDEA Standard 30. AT Resource Requirements	
31. Comprehensive AT Program Review	DoDEA Standard 31. Comprehensive AT Program Review	
32. Antiterrorism Program Review Teams	DoDEA Standard 32. Antiterrorism Program Review Teams	Incorporated into DoDEA Standard 31.

DoD STANDARDS	DoDEA STANDARDS	REMARKS
33. None	DoDEA Standard 33. Transportation Security	
34. None	DoDEA Standard 34. DoDEA AT Information Dissemination	
35. None	DoDEA Standard 35. DoDEA Critical Infrastructure Protection	

### E3. ENCLOSURE 3

#### DoD AND DoDEA FORCE PROTECTION CONDITION (FPCON) MEASURES

This enclosure provides the standard DoD FPCON measures with DoDEA specific modifications, where applicable. Those measures identified in CAPTIALIZED PRINT are of particular note to school administrators and MAY require special modification and direct involvement in its implementation at the school level. Travel measures are for personnel traveling on temporary duty (TDY) or leisure travel to or through areas regardless of Threat Levels.

E3.1. FPCON NORMAL. Applies when a general global threat of possible terrorist activity exists and warrants a routine security posture. At a minimum, access controls will be conducted at all DoD installations and facilities.

E3.1.1. Measure NORMAL 1: Secure and randomly inspect buildings, rooms, and storage areas not in regular use. (ADDITIONAL EMPHASIS IS PLACED ON THIS MEASURE DURING PERIODS OF INCREASED FPCON.)

E3.1.2. Measure NORMAL 2: Conduct random security spot checks of vehicles and persons entering facilities under the jurisdiction of the United States. (CONDUCT ACCESS CONTROLS TO DoDEA FACILITIES AS PRESCRIBED IN REFERENCE (i))

E3.1.3. Measure NORMAL 3: Limit access points for vehicles and personnel commensurate with a reasonable flow of traffic. (COORDINATE WITH THE LOCAL FORCE PROTECTION OFFICER ON ANY APPLICABLE BASELINE VEHICULAR STAND-OFF DISTANCES AND PLAN ACCORDINGLY).

E3.2. FPCON ALPHA. Applies when there is a general threat of possible terrorist activity against personnel and facilities, the nature and extent of which are unpredictable, and circumstances do not justify full implementation of FPCON BRAVO measures. However, it may be necessary to implement certain measures from higher FPCONs resulting from intelligence received or as a deterrent. The measures in this FPCON must be capable of being maintained indefinitely.

E3.2.1. Measure ALPHA 1: Continue, or introduce, all measures from the previous FPCON level.

E3.2.2. Measure ALPHA 2: At regular intervals, inform personnel and family members of the general situation. Ensure personnel arriving for duty are briefed on the threat. Also, remind them to be alert and report suspicious activities (e.g., the presence of unfamiliar personnel and vehicles, suspicious parcels, possible surveillance attempts). (CONDUCT PERIODIC STAFF/FACULTY MEETINGS ON SECURITY AND TERRORISM AWARENESS. REVIEW AND COMPLY WITH THE PROVISIONS OF REFERENCE (i)).

E3.2.3. Measure ALPHA 3: The duty officer or personnel with access to building plans as well as the plans for area evacuations must be available at all times. Plans should be in place to execute access control procedures. Key personnel required to implement security plans should be on-call and readily available. (IF THIS MEASURE IS ADOPTED FOR LONG PERIODS OF TIME, DEVELOP A ROTATING, ON-CALL ROSTER OF KNOWLEDGEABLE ADMINISTRATORS WHO HAVE THE AUTHORITY TO IMPLEMENT SECURITY PLANS).

E3.2.4. Measure ALPHA 4: Increase security spot checks of vehicles and persons entering installations under the jurisdiction of the United States.

E3.2.5. Measure ALPHA 5: Initiate food and water Operational Risk Management procedures, brief personnel on food and water security procedures, and report any unusual activities.

E3.2.6. Measure ALPHA 6: Test mass notification system. (CONDUCT TEST OF THE PERSONNEL EMERGENCY ALERTING SYSTEM (PEAS)).

E3.2.7. Measure ALPHA 7: Review all plans, identify resource requirements, and be prepared to implement measures from next higher FPCON level. (REVIEW DoDEA, AREA, AND/OR SCHOOL SECURITY PLANS AND PROCEDURES. ENSURE THEY ARE UP-TO-DATE AND ACCURATE).

E3.2.8. Measure ALPHA 8: Review and, if necessary, implement security measures for high-risk personnel.

E3.2.9. Measure ALPHA 9: Consult local authorities on the threat and mutual AT measures, as appropriate. (COORDINATE WITH U.S. MILITARY SECURITY OFFICIALS FOR INFORMATION AND APPROPRIATE ACTIONS).

E3.2.10. Measure ALPHA 10: Review intelligence, counter intelligence, and operations dissemination procedures. (REVIEW AT PLAN AND BE PREPARED TO IMPLEMENT THE NEXT HIGHER FPCON MEASURES).

E3.3. FPCON BRAVO. Applies when an increased and more predictable threat of terrorist activity exists. Sustaining BRAVO measures for a prolonged period may affect operational capability and military-civil relationships with local authorities.

E3.3.1. Measure BRAVO 1: Continue, or introduce, all measures from the lower FPCON levels. (INCREASE GENERAL ADVISORY INFORMATION AND COORDINATION WITH STAFF/FACULTY).

E3.3.2. Measure BRAVO 2: Enforce control of entry onto facilities where there are U.S. infrastructures critical to mission accomplishment, lucrative targets, and high-profile locations; and randomly search vehicles entering these areas. Particular scrutiny should be given to large



vehicles (i.e., cargo vans, delivery vehicles, etc.) that are capable of concealing an Improvised Explosive Device (IED) sufficient to cause catastrophic damage to property or loss of life.

E3.3.3. Measure BRAVO 3: Keep cars and objects (e.g., crates, trash containers, etc.) away from buildings to reduce vulnerability to bomb attacks. Apply this criterion to all critical and high-occupancy buildings. Consider applying to all inhabited structures to the greatest extent possible. Standoff distance should be determined by the following factors: asset criticality; the protection level provided by structure; IED/Vehicle Borne IED threat; and available security measures. Consider centralized parking. (COORDINATE WITH LOCAL FORCE PROTECTION OFFICER FOR ANY BASELINE REQUIREMENTS. SCHOOLS ARE GENERALLY CONSIDERED TO BE "SOFT TARGETS" AND MEASURES THAT INCREASE THE DIFFICULTY OF SURREPTITIOUS ACCESS ARE APPROPRIATE).

E3.3.4. Measure BRAVO 4: Secure and periodically inspect all buildings, rooms, and storage areas not in regular use. (MAKE FREQUENT CHECKS FOR TAMPERING IN AREAS THAT ARE NORMALLY KEPT LOCKED).

E3.3.5. Measure BRAVO 5: At the beginning and end of each workday, as well as at random intervals, inspect the interior and exterior of buildings in regular use for suspicious packages. (ENLIST THE ASSISTANCE OF STAFF AND FACULTY WHO ARE FAMILIAR WITH THEIR RESPECTIVE AREAS TO HELP SCHOOL ADMINISTRATORS DURING THE WALK THROUGH).

E3.3.6. Measure BRAVO 6: Implement mail-screening procedures to identify suspicious letters and parcels. (ENSURE THAT ALL MAIL COMES INTO AND IS EXAMINED AT A CENTRALIZED LOCATION AWAY FROM CONCENTRATIONS OF STUDENTS OR STAFF PRIOR TO ANY DISTRIBUTION OR PROCESSING).

E3.3.7. Measure BRAVO 7: Randomly inspect commercial deliveries. Advise family members to check home deliveries. (CONTINUE WITH HIGHER COGNIZANCE OVER ALL DELIVERIES ORIGINATING OFF THE INSTALLATION).

E3.3.8. Measure BRAVO 8: Randomly inspect food and water for evidence of tampering and contamination before use by DoD personnel. Inspections should include delivery vehicles, storage areas, and storage containers.

E3.3.9. Measure BRAVO 9: Increase security measures and guard presence or initiate increased patrols and surveillance of DoD housing areas, schools, messes, on-base clubs, military treatment facilities, and similar high-occupancy targets to improve deterrence and defense, and to build confidence among staff and family members.

E3.3.10. Measure BRAVO 10: Implement plans to enhance off-installation security for DoD facilities. In areas with Threat Levels of Moderate, Significant, or High, the coverage includes facilities (e.g., DoD schools and daycare centers); and transportation services and routes (e.g., bus routes) used by DoD employees and family members.

E3.3.11. Measure BRAVO 11: Inform local security committees of actions being taken.

E3.3.12. Measure BRAVO 12: Verify identity of visitors and randomly inspect their suitcases, parcels, and other containers.

E3.3.13. Measure BRAVO 13: Conduct random patrols to check vehicles, people, and buildings.

E3.3.14. Measure BRAVO 14: Implement additional security measures for High Risk Personnel (HRP), as necessary.

E3.3.15. Measure BRAVO 15: Place personnel required for implementing AT plans on-call. Commanders should exercise discretion in approving absences (ENSURE ALL ADMINISTRATORS TASKED WITH ON-CALL STATUS ARE KNOWLEDGEABLE OF SCHOOL SECURITY PLANS/PROCEDURES AND THEIR IMPLEMENTATION. PERIODICALLY EXERCISE TELEPHONE RECALL).

E3.3.16. Measure BRAVO 16: Identify and brief personnel who may augment guard forces. Review specific rules of engagement including the use of deadly force.

E3.3.17. Measure BRAVO 17: As deemed appropriate, verify identity of personnel entering buildings.

E3.3.18. Measure BRAVO 18: Review status and adjust as appropriate Operations Security, Communications Security, and Information Security procedures.

E3.3.19. Measure BRAVO 19: (Airfield specific) As appropriate, erect barriers and establish manned checkpoints at entrances to airfields. Ensure the identity of all individuals entering the airfield (flight line and support facilities) no exceptions. Randomly inspect vehicles, briefcases, and packages entering the airfield.

E3.3.20. Measure BRAVO 20: (Airfield specific) Coordinate plans to safeguard aircraft departure and approach flight paths with local authorities. Be prepared to activate contingency plans and issue detailed air traffic control procedures. As appropriate, take actions to mitigate the threat of surface-to-air missiles or standoff weapons that can be delivered from beyond the airfield perimeter.

E3.4. FPCON CHARLIE. Applies when an incident occurs or intelligence is received indicating some form of terrorist action against personnel and facilities is likely. Prolonged implementation of CHARLIE measures may create hardship and affect the peacetime activities of the unit and its personnel.

E3.4.1 Measure CHARLIE 1: Continue, or introduce, all measures of lower FPCON levels. COORDINATE WITH LOCAL U.S. MILITARY SECURITY OFFICIALS ON THOSE MEASURES MOST APPLICABLE TO THE SECURITY OF DoDEA SCHOOL ACTIVITIES).

E3.4.2. Measure CHARLIE 2: Recall additional required personnel. Ensure armed augmentation security personnel are aware of current rules of engagement and Status of Forces Agreements. Review types of weapons and ammunition issued to augmentation security personnel; heightened threats may require employment of different weapon capabilities. (COORDINATE WITH LOCAL FORCE PROTECTION OFFICER FOR APPROPRIATE PROCEDURES IF SCHOOL IS TO REMAIN OPEN).

E3.4.3. Measure CHARLIE 3: Be prepared to react to requests for assistance, from both local authorities and other installations in the region.

E3.4.4. Measure CHARLIE 4: Limit access points to strictly enforce entry. Randomly search vehicles. (COORDINATE WITH LOCAL FORCE PROTECTION OFFICER FOR APPROPRIATE PROCEDURES IF SCHOOL IS TO REMAIN OPEN).

E3.4.5. Measure CHARLIE 5: Ensure or verify the identity of all individuals entering food and water storage and distribution centers, use sign in and sign out logs at access control and entry points, and limit and/or inspect all personal items.

E3.4.6. Measure CHARLIE 6: Initiate contingency monitoring for biological and chemical agents as required. Suspend contractors and off-facility users from tapping into facility water system. An alternate locally developed measure should be executed when contractors are responsible for DoD water supplies or when water is provided by local (non-DoD) sources or agencies.

E3.4.7. Measure CHARLIE 7: Increase standoff from sensitive buildings based on threat. Implement barrier plan to hinder vehicle borne attack. (COORDINATE WITH LOCAL FORCE PROTECTION OFFICER FOR IMPLEMENTATION OF BARRIER PLAN).

E3.4.8. Measure CHARLIE 8: Increase patrolling of the installation/facility/unit including waterside perimeters, if appropriate. Be prepared to assist local authorities in searching for threatening actions and persons outside the perimeter. For airfields, patrol or provide observation of approach and departure flight corridors, as appropriate to the threat. Coordinate with Transportation Security Administration, Marine Patrol, U.S. Coast Guard, and local law enforcement as required to cover off-facility approach and departure flight corridors.

E3.4.9. Measure CHARLIE 9: Protect all designated infrastructure critical to mission accomplishment. Give special attention to, and coordinate with, local authorities regarding infrastructure outside the military establishment.

E3.4.10. Measure CHARLIE 10: To reduce vulnerability to attack, consult local authorities about closing public (and military) roads and facilities and coordinate any other precautionary measures taken outside the installation perimeter. (COORDINATE WITH LOCAL FORCE PROTECTION OFFICER TO REVIEW MITIGATING MEASURES IN PLACE, TO ASSURE THE SAFE CONTINUITY OF SCHOOL OPERATIONS OR TO CONSIDER CLOSURE).

E3.4.11. Measure CHARLIE 11: Randomly inspect suitcases, briefcases, packages, etc., being brought onto the installation through access control points. Also, consider randomly searching suitcases, briefcases, packages, etc., leaving the installation. (CONSIDER USING SCHOOL SUPPORT STAFF OR VOLUNTEERS TO ASSIST WITH THESE RANDOM INSPECTIONS).

E3.4.12. Measure CHARLIE 12: Review personnel policy procedures to determine appropriate courses of action for dependent family members.

E3.4.13. Measure CHARLIE 13: Review access procedures for all non-U.S. personnel and adjust as appropriate. For airfields, consider terminating visitor access to the flight line and support facilities.

E3.4.14. Measure CHARLIE 14: Consider escorting children to and from DoD schools (among options to consider are: escorting school buses, recommending parents escort children to/from school, etc.). (COORDINATE WITH LOCAL FORCE PROTECTION OFFICER FOR APPROPRIATE PROCEDURES IF SCHOOL IS TO REMAIN OPEN).

E3.4.15. Measure CHARLIE 15: (Airfield specific) Reduce flying to only essential operational flights. Implement appropriate flying countermeasures as directed by the Flight Wing Commander (military aircraft) or Transportation Security Administration (civilian aircraft). Consider relief landing ground actions to take for aircraft diversions into and out of an attacked airfield. Consider augmenting fire-fighting details.

E3.5. FPCON DELTA. Applies in the immediate area where a terrorist attack has occurred or when intelligence has been received that terrorist action against a specific location or person is imminent. This FPCON is usually declared as a localized condition. FPCON DELTA measures are not intended to be sustained for an extended duration.

E3.5.1. Measure DELTA 1: Continue, or introduce, all measures of lower FPCON levels. (COORDINATE WITH LOCAL AUTHORITIES).

E3.5.2. Measure DELTA 2: Augment guards as necessary.

E3.5.3. Measure DELTA 3: Identify all vehicles within operational or mission support areas.

E3.5.4. Measure DELTA 4: Search all vehicles and their contents before allowing entrance to the installation. Selected pre-screened and constantly secured vehicles used to transport escorted very important personnel are exempted.

E3.5.5. Measure DELTA 5: Control facility access and implement positive identification of all personnel—no exceptions. (IF SCHOOL IS OPEN, SET UP A SCHEDULE WITH LOCAL SECURITY OFFICIALS AND PERIODICALLY REPORT YOUR SECURITY STATUS).

E3.5.6. Measure DELTA 6: Search all suitcases, briefcases, packages, etc., brought into the installation. (CONSIDER USING SCHOOL SUPPORT STAFF FOR VOLUNTEERS TO ASSIST WITH THESE RANDOM INSPECTIONS).

E3.5.7. Measure DELTA 7: Close DoD schools and/or escort children to and from DoD schools as required.

E3.5.8. Measure DELTA 8: Make frequent checks of the exterior of buildings and of parking areas. (IF SCHOOL IS OPEN, PERIODICALLY REPORT THIS SECURITY STATUS TO LOCAL SECURITY OFFICIALS).

E3.5.9. Measure DELTA 9: Restrict all non-essential movement. (SELF EXPLANTORY).

E3.5.10. Measure DELTA 10: (Airfield specific) Cease all flying except for specifically authorized operational sorties. Be prepared to deploy light aircraft and/or helicopters for surveillance tasks or to move internal security forces. Implement, if necessary, appropriate flying countermeasures.

E3.5.11. Measure DELTA 11: (Airfield specific) As appropriate, airfields should prepare to accept aircraft diverted from other stations.

E3.5.12. Measure DELTA 12: If permitted, close public and military roads and facilities. If applicable, close military roads allowing access to the airfield. (DEPENDING ON INTELLIGENCE RECEIVED, SERIOUS CONSIDERATION SHOULD BE GIVEN TO TEMPORARILY CLOSING OR "LOCKING-DOWN" SCHOOLS).

E3.6. TRAVELER FPCON MEASURES: These TRAVELER FPCON measures apply to individual travelers and to small groups of travelers that are required to travel from their duty station during heightened periods of alert.

E3.6.1. FPCON Normal Measures. Local security measures designed for implementation regardless of credible threat of terrorist activity.

E3.6.1.1. All DoDEA supervisors, regardless of location, will maintain tracking and point of contact information for each employee traveling on temporary duty (TDY) within and outside the continental United States.

E3.6.1.2. For the duration of each TDY assignment, each supervisor shall maintain the (1) traveler's name, (2) itinerary, (3) contact telephone numbers, and (4) lodging and flight reservations.

E3.6.1.3. Supervisors of employees in TDY status will forward the employees' TDY traveler data through their chain of supervision to the cognizant director when the Department of Homeland Security designates a national emergency by elevating the national terrorist threat level to SEVERE (red), and/or the Department of Defense Force Protection Condition is elevated

to DELTA. Traveler data will be reviewed by the appropriate division. Advisory or protective actions will be taken, as necessary.

E3.6.2. FPCON ALPHA Measures.

E3.6.2.1. Traveler Measure ALPHA 1. Obtain and follow measures the local commander implements to increase security. Review AT awareness procedures.

E3.6.2.2. Traveler Measure ALPHA 2. Maintain regular contact with the nearest U. S. military installation, U.S. security agency/element, and/or local security elements, as well as the home station.

E3.6.2.3. Traveler Measure ALPHA 3. Review your emergency action plan. Ensure all personnel in your party are familiar with the plan.

E3.6.2.4. Traveler Measure ALPHA 4. Confirm/Identify protected and/or safe areas you can rapidly move to before or during an incident.

E3.6.2.5. Traveler Measure ALPHA 5. Increase liaison with any available security agency (hotel, residential, etc.). Notify security agencies if security measures could affect their operations.

E3.6.3. FPCON BRAVO Measures.

E3.6.3.1. Traveler Measure BRAVO 1. Cease wearing items of clothing that draw attention to your nationality while in non-secure areas.

E3.6.3.2. Traveler Measure BRAVO 2. Do not travel with easily identifiable military luggage (i.e. duffel bags, B-4 bags) or military tags or organizational identification.

E3.6.3.3. Traveler Measure BRAVO 3. If practical, follow the "buddy rule" for all movement.

E3.6.3.4. Traveler Measure BRAVO 4. Periodically exercise antiterrorism contingency plans and drills.

E3.6.3.5. Traveler Measure BRAVO 5. Routinely check your vehicle(s) for improvised explosive devices (IEDs) or tampering.

E3.6.3.6. Traveler Measure BRAVO 6. If practical, park your vehicle(s) in secure areas, not accessible to uncontrolled personnel.

E3.6.3.7. Traveler Measure BRAVO 7. Vary routines.

E3.6.3.8. Traveler Measure BRAVO 8. Conduct weekly telephone liaison with nearest U.S. military installation, nearest U.S. security agency/element, and/or local security elements and home station.

E3.6.3.9. Traveler Measure BRAVO 9. Determine and avoid high-risk areas and be cautious of mingling with crowds.

E3.6.4. FPCON CHARLIE Measures.

E3.6.4.1. Traveler Measure CHARLIE 1. Determine the nature of the imminent threat. Members should contact the nearest U.S. military installation or embassy/consulate for additional information or instructions if there is any change in the local threat.

E3.6.4.2. Traveler Measure CHARLIE 2. Individuals will not travel into an area at FPCON CHARLIE or above unless the mission is deemed essential. If an area is placed at FPCON CHARLIE, contact your commands to determine if they are considering withdrawing you or your party.

E3.6.4.3. Traveler Measure CHARLIE 3. Security personnel, trained in terrorism counteraction, will accompany large or high-risk groups traveling to an area at FPCON CHARLIE. The local commander will determine the risk.

E3.6.4.4. Traveler Measure CHARLIE 4. Travelers will review all personal emergency contingency and emergency planning, exercising applicable measures as necessary. Ensure family members and co-travelers are aware of the situation and contingency plans as necessary and appropriate.

E3.6.4.5. Traveler Measure CHARLIE 5. Conduct daily telephone liaison with nearest U.S. military installation, nearest U.S. security agency/element, and/or local security elements and home station.

E3.6.4.6. Traveler Measure CHARLIE 6. Treat all mail packages as potential IEDs. Conduct limited inspections for explosive or incendiary devices, or other dangerous items.

E3.6.4.7. Traveler Measure CHARLIE 7. Cancel all official social events outside of a secured facility or installation. Severely limit social activities. Do not visit high-risk areas.

E3.6.4.8. Traveler Measure CHARLIE 8. Travelers traveling to and from the installation to off-base locations will not wear visible uniforms when traveling off base.

E3.6.5. FPCON DELTA Measures.

E3.6.5.1. Traveler Measure DELTA 1. Move to a protected area.

E3.6.5.2. Traveler Measure DELTA 2. Treat all unidentified vehicles and containers as potential IEDs.

E3.6.5.3. Traveler Measure DELTA 3. Minimize, cancel, or delay all non-essential movement.

E3.6.5.4. Traveler Measure DELTA 4. Conduct routine liaison checks as established with the nearest U.S. military installation, nearest U.S. security agency/element, and/or local security elements and home station.

E3.6.5.5. Traveler Measure DELTA 5. Cancel all social activities.

E3.6.5.6. Traveler Measure DELTA 6. Contact local commander for further instructions.