

Backlog Reduction Goals**Small Business Administration****III. Template**

The Small Business Administration establishes the following goals with respect to the numbers of FOIA requests and administrative appeals to be processed for the next three fiscal years as well as the number of requests and appeals it expects to be pending beyond the statutory time period at the end of each fiscal year for Fiscal Years 2008, 2009, and 2010.

Requests

Fiscal Year	Number of Pending Requests at Beginning of FY	Estimated Number of Requests Incoming During FY	Agency's Goal for Number of Requests to be Processed During FY	Agency's Goal for Number of Requests Pending Beyond Statutory Time Period (i.e., Backlog) at End of FY
2008	35	3500	3500	2

Fiscal Year	Projected Number of Requests Pending Beyond Statutory Time Period (Backlog) at Beginning of FY	Estimated Number of Requests Incoming During FY	Agency's Goal for Number of Requests to be Processed During FY	Agency's Goal for Number of Requests Pending Beyond Statutory Time Period (Backlog) at End of FY
2009	2	2900	2900	2
2010	2	2900	2900	2

Appeals

Fiscal Year	Number of Pending Appeals at Beginning of FY	Estimated Number of Appeals Incoming During FY	Agency's Goal for Number of Appeals to be Processed During FY	Agency's Goal for Number of Appeals Pending Beyond Statutory Time Period (i.e., Backlog) at End of FY
2008	3	25	28	1

Fiscal Year	Projected Number of Appeals Pending Beyond Statutory Time Period (Backlog) At Beginning of FY	Estimated Number of Appeals Incoming During FY	Agency's Goal for Number of Appeals to be Processed During FY	Agency's Goal for Number of Appeals Pending Beyond Statutory Time Period (Backlog) at End of FY
2009	1	23	23	1
2010	1	23	23	1