

**Credit Card Non-Receipt Report**

<b>To: Postal Inspector in Charge</b>			<b>Instructions</b>		
The below named addressee has advised us that he or she did not receive the credit card we mailed.			Keep Part 2. Send Part 1 to the Postal Inspector in Charge of the division in which your place of business is located. Find the location at <a href="http://www.usps.com/ncsc/locators/find-is.html">http://www.usps.com/ncsc/locators/find-is.html</a> . Additional copies of this form will be given to the Postal Inspector in Charge on request.		
1a. Name of Addressee			2a. Name of Mailer		
1b. Street Address ( <i>No., street, apt./ste./PO box no.</i> )			2b. Street Address ( <i>No., street, apt./ste./PO box no.</i> )		
1c. City	1d. State	1e. ZIP + 4®	2c. City	2d. State	2e. ZIP + 4
1f. Telephone Number ( <i>Include area code</i> )			2f. Telephone Number ( <i>Include area code</i> )		
3. Date Mailed			4. Mailed at ( <i>Location, city, state, ZIP + 4</i> )		
5a. Type of Card ( <i>American Express, Discover, MasterCard, Visa, etc.</i> )			5b. Card Number		5c. Expiration Date
6. Where were purchases made?		b. State	7. Date Purchases Began ( <i>MM/DD/YYYY</i> )	8. Total Amount of Purchase(s) \$	
a. City					
<b>9. Postal Inspector Use</b>					