

COMPLAINT CLOSURE RECOMMENDATION

I recommend that this complaint be closed for the following reasons (attach additional information as needed):

Investigator: _____ Date _____ Attorney: _____ Date _____

Approved: _____ Approved: _____

Date: _____ Date: _____

Closure Codes: Circle appropriate code and attach benefits codes if appropriate.

30 - Administrative closure

- 31 - Failure to complete complaint
- 32 - Failure to sign consent form
- 33 - Failure to locate complainant
- 34 - Failure to cooperate
- 35 - No jurisdiction (basis or issues)
- 36 - Withdrawal with benefits
- 37 - Withdrawal without benefits
- 38 - Litigation on the same issues
- 39 - Another agency is processing
- 40 - Untimely
- 41 - Issues resolved (moot)
- 42 - Not a complaint
- 43 - Failure to state a complaint
- 44 - Referred to OJP
- 45 - Referred to another Fed. agency:

46 - Referred to other DOJ Section(s) or Division(s):

47 - No jurisdiction - no funding

48 - Other: _____

50 - Letter of Findings

- 51 - No violation
- 52 - Violation corrected
- 53 - Mixed (violation/no violation)
- 54 - Violation
- 55 - Procedural viol only

60 - Settlements

- 61 - Settlement (pre-LOF)
- 62 - Conciliation (post-violation LOF)

70 - Issues resolved

80 - Enforcement referral

90 - Dismissal (no further action)