

**U.S. Department of Education
Office of Vocational and Adult Education
2008 Financial Management Institute
Lyndon B. Johnson Building, Washington, DC
October 17, 2008**

DRAFT AGENDA

7:30 am – 8:30 am Registration

8:30 am – 9:00 am Welcome and Overview of the Workshop

Time and placement of following topics is to be determined:

- Financial Reporting
- Maintenance of Effort/Matching
- Indirect Costs/Time Distribution/Cost Allocation Plan
- Recordkeeping/Interaction with Auditors
- GAPS Drawdowns
- Audits/State Plan Adherence
- Subrecipient Monitoring

6:00 pm Adjournment