



Golden Gate National Recreation Area

Special Use Permit Application



To hold a site, call the Office of Special Park Uses at 561-4374. The date will remain on hold for two weeks to allow time for you to complete the application and provide payment. Payment for the administrative cost (and management cost if required) must accompany this application. You may pay with check, money order, or credit card. **You must provide a tax i.d. or social security number.** This is required of a person or organization doing business with the Government, for the purpose of collecting or reporting delinquent debt (31 U.S.C. Section 7701c). **The administrative cost is non-refundable (no exceptions).** Upon receipt of the application and payment, a Special Use Permit will be mailed or faxed for your signature.

Event Type (circle one): Ceremony Picnic Beach Fire/Ceramic Pit Fire Memorial Service Other (please explain)

Location: _____

(3 hour max for weddings)

Date of Event: _____ Set up begins: _____ Removal complete by: _____ Ceremony time: _____

Applicant(s)/Organization(s): _____

Address: _____

City, State, Zip: _____

Home () Business ()

Fax () Other #'s ()

Social security or tax i.d. no. of person or organization paying: _____

Name: _____ Phone ()

Day of event contact person (If different than above. If applying for a ceremony permit, please list a person other than couple.) _____

No. of people expected to attend? _____ Do you plan to serve alcohol? Yes No

Will you be setting up any equipment, chairs, tables, etc? Please describe in detail. Use backside of application if necessary. _____

Will there be acoustic music? Please explain. _____

Are there any other special considerations for your event? Please explain. _____

The applicant by his or her signature certifies that all the information given is complete and correct, and that no false or misleading information or false statements have been given. I understand that the administrative cost is non-refundable.

Signature _____ Date _____

Checks payable to: National Park Service

Mail to: Golden Gate National Recreation Area
Attn: SPUG Fees
Building 201, Fort Mason
San Francisco, CA 94123
Fax to: (415) 561-4305

Card Type (circle one): Visa - Mcard - AmEx - Discover - Diners

Name of cardholder: _____

Billing address: _____

Expiration Date: _____

Credit Card #: _____