Commercial Fee Worksheet

Step 1: Calculate deductions:

_____ **-** _____ **=** _____

Total Gross Receipts (column C) | Deductions (column D) (must be supported by receipts) | Adjusted Gross Receipts

Step 2: Calculate percent of time on BLM Public Land: (note: river outfitters can not claim a discount for time off public lands)

_____ divided by _____ **=** _____

total days on BLM (column A) | total days of use (column A+B) | % of time on BLM

Step 3: Find the correct Multiplication Factor for discount off BLM Public Land:

% of time on BLM (from Step #2)	Multiplication Factor
1% - 5%	0.20
6% - 60%	0.60
61% - 100%	1.00

Step 4: Calculate Final Gross Receipts:

_____ **X** _____ **=** _____

Adjusted Gross Receipts (from Step #1) | Multiplication Factor (from Step #3) | Final Gross Receipts

Step 5: Calculate fees due to BLM:

_____ **X 0.03 =** _____

Final Gross Receipts (from Step #4) | Fees due to BLM **(A $95 minimum fee is required for all permits annually. If your fees are less than $95 pay the $95)**

Step 6: Calculate Post-Use Payment:

_____ **-** _____ **=** _____

Fees due to BLM (from Step #5) | Preseason Payment | Post-Use Payment due BLM

Deductions:

Long distance off-site transportation deductions are allowed for travel costs from the point where customers are picked up (office, airport, etc.) to either the permittee's headquarters or to the local community. All travel with customers for trips which exceed 200 miles one way may be considered. The actual amount paid to others or 20 cents per vehicle mile and 45 cents per aircraft mile may be claimed if paid by the outfitter and not reimbursed by the client. Deductions are NOT allowed for costs of providing client transportation from the permittee's headquarters or the local community to the point of entrance to Public Lands or vice versa. Deductions are NOT allowed for travel occurring during permitted use periods. Travel expenses related to shuttle services are not eligible.

Off-site lodging expenses are costs of motel, campground, etc. on non-public land incurred either before or after permitted use. Excludes lodging costs at base camps or ingress/egress campsites, (COSTS OF LODGING ON PRIVATE LAND USED IN CONNECTION WITH THE OPERATION, WHETHER IN TENT, RESIDENCE OR TRAILER DOES NOT QUALIFY FOR THIS DEDUCTION). Specify off-site lodging locations.

* To claim these deductions, you must attach verifying documents (invoices, receipts, etc.). ALL DEDUCTIONS ARE SUBJECT TO APPROVAL BY BLM'S AUTHORIZED OFFICER.

Signature_____ Date_____

Trip Log

Company_____ Reporting Period___/___/___ to ___/___/___ Page___ of ___

All activities conducted with clients must be logged on this sheet.

Trip Information			**Land Status**			**Location(s)**	**Fee Calculations**	
Start Date	End Dates	# of clients	# of days on BLM land	User days (# of clients times days on BLM land)	# of days on Private land	Area where most of time spent (river section, drainage, trail system, etc.)	Total Gross Receipts	Deductions
			_____	_____	_____		_____	_____
			(A)	**Total User Days**	**(B)**		**(C)**	**(D)**