

MEMORANDUM

SUBJECT: Establishing an Environmental Technology Council

TO: Assistant Administrators
Associate Administrators
Regional Administrators
Deputy Assistant Administrators
Deputy Regional Administrators
Science Policy Council

FROM: Paul Gilman, Agency Science Advisor

As directed by Governor Leavitt in the attached memorandum, I am taking steps to establish an Environmental Technology Council. Some of you have participated in earlier discussions of this subject through the Innovation Action Council and other venues. My goal is that the Council quickly establish a network of people inside and outside the Agency who will engage in robust information exchange and problem solving.

So that we can move forward to address Governor Leavitt's requests, I am asking that each Office and Region provide:

- The name(s) of up to two representatives to the Council (by June 30),
- Up to three prioritized technology/problem opportunities that you would like the Council to address (by July 31),
- Any recent applications of innovative technologies, especially those benefiting from EPA's support programs, that you feel are making a difference in moving to a new level of cost-effective environmental protection (by July 31).

The Council will discuss the problem/technology opportunities submitted and recommend to the Science Policy Council a subset on which to begin work. I think our objective should be to identify opportunities that link as closely as possible to our Agency goals and the Administrator's 500 day plan.

I believe it will be most productive if at least one of your Council representatives is a manager at the Division or Deputy Office Director level. They will have the opportunity to identify others in your organization who may later participate on workgroups and in information exchange. The Council will conduct as much business as possible by teleconference and electronic exchange to minimize time-intensive meetings. We are tentatively planning the first meeting in mid to late July.

The groundwork in developing the mission of the Council to date has been done by representatives from Region I, OSWER, OPEI and ORD. I believe it is appropriate that the initial leadership of the Council will come from these organizations. The draft Charter

that they developed is attached if you would like more background on the Council's envisioned goals and functions.

Please provide the names of your representatives by June 30 and the other information by July 31 to Steve Lingle (lingle.stephen@epa.gov), tel: 202-343-9699.