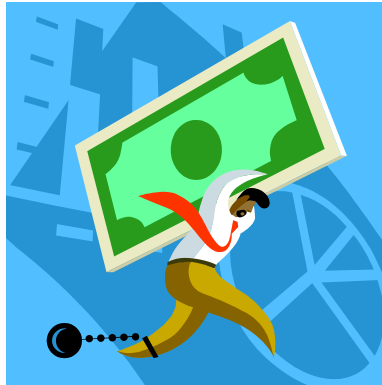# IAS ALERT

Integrated Acquisition System (IAS) Fund Cite Selections for Future Years

Purpose

The purpose of this Alert is to notify IAS users of procedures that can be followed to enter a requisition that will be subject to the availability of funds (STAF) and the requisition is prepared prior to the fund cites being available in the IAS database.

How does this affect me?

Requisitions are sometimes processed early in the year in anticipation of getting a contract or purchase order in place for the next fiscal year (FY). Fund cite selections for future years may not be available in IAS in order to accomplish this until late in the fourth quarter of the current FY. In order to get actions processed early, requisitioners can enter IQ-NOCOMMIT requisitions with Z's in every data element except the agency code/Application ID.

Requisitioners should put their agency code in this box. Agency codes for the Research, Economics and Education (REE) Mission Area are as follows:

Economic Research Service:	18
Agricultural Research Service:	03
National Agricultural Statistics Service:	20
Cooperative State Research, Education and Extension Service:	22

The requisition that is processed in this manner is issued as an IQ-NOCOMMIT document, so it will not reserve funds in the Foundation

Financial Information System. When funding becomes available, the accounting code is already in the system and appropriate for use by the requisitioner. This will enable your contracting office to process your requisitions and awards whenever the need/time arises.

Information contained in this IAS Alert will be incorporated into REE IAS policy guidance found at http://www.afm.ars.usda.gov/initiatives/IAS/.

If you have any questions regarding this Alert, please contact Faith McNamee at 301-504-1734.

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