

**United States Department of the Interior  
NATIONAL PARK SERVICE  
Jefferson National Expansion Memorial  
11 North Fourth Street  
St. Louis, Missouri 63102-1882**

**POLICY STATEMENT  
ON THE SALE AND DISTRIBUTION OF PRINTED MATTER**

**General Statement:**

Under the provisions of Section 2.52 of Title 36 of the Code of Federal Regulations (copy enclosed), the sale or distribution of printed matter is allowed within certain designated areas of the Jefferson National Expansion Memorial (see enclosed map) provided that a permit to do so has been issued by the Superintendent, and provided further that the printed matter is not solely commercial advertising. This policy statement provides for the free exercise of activities protected by the First Amendment, regulating only time, place, and manner of those activities at the Jefferson National Expansion Memorial.

**Permit Conditions:**

1. Permits are required for the sale and distribution of printed matter. **Applications must be made in writing to the Superintendent, Jefferson National Expansion Memorial, 11 North Fourth Street, St. Louis, Missouri 63102; written requests may be faxed to 314-655-1640.** Please include the following information in your application letter:

- a. The name/address/phone number of the applicant or of the organization;
- b. The purpose of your activity;
- c. The location--the Designated First Amendment Area you are requesting (see enclosed map); and
- d. The date, beginning and ending times, and the estimated number of participants for your activity.

One individual shall be named as liaison with the National Park Service; if applicant is not the liaison, please provide the name and phone number of the liaison who will be on-site during the permitted activity. Request for permit should be received at least two business days prior to date needed. (Allows time for permit to be issued, sent to permittee for signature and returned to park for Superintendent's signature. Copy of fully executed permit is then forwarded to permittee.)

2. Permit, with map, will outline specific area within the park to be used.
3. Permits are issued so that only one area of the Memorial grounds is being used at any one time for purposes which require a special use permit.
4. Permits are issued for no longer than a **14-day period**, with the activity being permitted during open hours of 6:00 a.m. to 11:00 p.m.
5. A permit is renewable upon written request for another 14-day period, provided no other application has been received.
6. A permittee is allowed to have no more than six persons distributing or selling printed matter at

any given time.

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7. The National Park Service reserves the right to immediately revoke this permit at any time should this become necessary in the interest of public safety, public health, and general welfare.

8. The United States Department of the Interior, National Park Service, will in no way be held responsible in the event of any personal injury, and/or loss of, or damage to, personal property during, or occurring from, the use of this area.

9. The group will comply with any instructions from the designated official representative of this office and similar instructions of the St. Louis City Police Department.

10. The area will be left in the same condition as found and all litter placed in the provided containers. Any park property damaged by, or as a result of the permit holder, will be replaced or repaired at the cost of the permit holder.

11. Any loud speaker being used will be so adjusted as to accommodate only those people in the immediate area. All audio enhancement equipment, if used, must be portable; there is no power available on park grounds. **NO GENERATORS ARE ALLOWED ON PARK GROUNDS.**

12. No temporary structures, utility service lines or signs shall be erected. Nothing may be attached to park property (fences, trees, trash receptacles, etc.). **SIGNS AND BANNERS MUST NOT BE ATTACHED TO STICKS OR POLES.** This provision is not intended to restrict the use of portable signs or banners used as an expression of First Amendment rights. Banners or signs which are hand-carried are allowed; however, they may not be obscene or indecent in nature, and must not pose a danger to anyone else in the area.

13. Participants are to avoid language which infers an official connection with the National Park Service and its activities.

14. Good order and proper decorum shall be maintained by those persons conducting and participating in this program and the group will leave the area at the conclusion time stated on the permit. It is prohibited for persons engaged in activities covered under this section to obstruct or impede pedestrians or vehicles, or harass park visitors or misrepresent their purposes. Permittee agrees to maintain public access in the area.

15. The solicitation of money, except in exchange for printed matter, is prohibited. No sale of items other than printed matter is permitted.

16. The provisions of 36 CFR Chapter 1 Section 2.52, a copy of which is enclosed, is made a part of each permit.

17. Failure to comply with the provisions of this permit will result in its immediate revocation. Specific individuals failing to comply with the provisions herein will be prohibited from future participation in their activities at the Jefferson National Expansion Memorial.

For further information, please contact the Park Permits Office at 314-655-1613.

**Revised March 2006**