

Project Name: _____	Project Number: _____
Consultant: _____	CFLHD Project Manager: _____
Task Order No.: _____	Checker: _____ Date: _____
Originator: _____	Date: _____

R1 ROW PRELIMINARY RESEARCH CHECKLIST

Place "N/A" in block to indicate those elements not needed

INTRODUCTION

This checklist is a guide to the information to be researched for the purpose of compiling a preliminary boundary plat, and as a starting point for a title search to help determine property ownership on CFLHD projects.

R – Item Required to be researched marked with “X”

A - Item to be researched if applicable – determined by requirements of project

N/A – Item not needed for project

	R	CONTACTED	RECEIVED	REMARKS
USGS MAP SALES				
Quad maps				
County series				
other				
Electronic quads				
BLM				
State Office				
master title plats (M)	X			
historical index				
easements – utility & road	X			
G.C.D.B..				
cadastral plats (M)	X			
mineral surveys	X			
HES.	X			
field notes.				
other.				
Federal Center				
cadastral plats	X			
mineral surveys	X			
HES.	X			
field notes.				
other				

	R	CONTACTED	RECEIVED	REMARKS
FOREST SERVICE				
Regional Office				
Forest map				
plats	X			
easements	X			
special use permits	X			
other				
Forest Supervisor				
Forest map				
plats	X			
easements	X			
special use permits	X			
monument records				
other				
COUNTY				
tax assessor map (M)	X			
index of owner/address (M)	X			
survey records	X			
plats	X			
monument records				
“as-builts”	X			
deeds				
other				
county determination of existing row				
Title Search				
vendor				
county				
state				
State Records				
State DOT “as-builts”				
State DOT ROW plans				
State DOT ROW documents				
State Land Board records				
Other State Agencies’ records				
other				

	R	CONTACTED	RECEIVED	REMARKS
State Monument Records				
Utilities				
Gas- local service				
petro pipeline				
Electric- local service				
transmission				
phone				
water				
irrigation ditches				
railroad				
sewer - sanitary				
sewer - storm				
cable				
fiber optic				
other				
Land Owners				
plats				
deeds				
other				
Other Agency				
Private Surveyors				
plats				

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