

**Filing Guidelines for “QM” Applications
Under FERC Order No. 688 and
Part 292 of the Commission’s Regulations**

Applications Under 18 C.F.R. §§ 292.310, 292.311, 292.312, and 292.313

Order No. 688 established filing requirements for various applications filed by electric utilities and others, including:

1. Applications by an electric utility under 18 C.F.R. § 292.310 for a Commission determination that they may be relieved of the PURPA obligation to purchase power from qualifying facilities on a service territory-wide basis.
2. Applications by a qualifying facility, State agency, or other affected person under 18 C.F.R. § 292.311 for a Commission order reinstating the utility’s obligation to purchase.
3. Applications by an electric utility under 18 C.F.R. § 292.312 for relief from the obligation to sell power on a service territory-wide basis, or a single qualifying facility basis.
4. Applications by a qualifying facility, a State agency, or other affected person under 18 C.F.R § 292.313 for a Commission order reinstating the electric utility’s obligation to sell.

These applications should be submitted using the Commission’s eFiling system, provided that the entire content of the application is in the public domain. The content of each application must conform to the applicable regulation under which the application is filed. Applicants are requested to provide the applicable QF docket number(s) associated with the qualifying facilities potentially affected by, or sponsoring an application. While, the regulations do not require QF docket numbers, providing this information will expedite the notice process.

A FERC Online eRegistration account is a prerequisite for anyone submitting an electronic filing to FERC and anyone that will be identified during the eFiling process as a person responsible for the filing. Links to both eRegistration and eFiling are available on the Commission’s web site at: <http://www.ferc.gov/docs-filing/docs-filing.asp>.

The eFiling system cannot be modified quickly for new filing types. So the following special procedures must be used for electronically submitting the above applications.

After logging into the eFiling system, please follow the procedures below for the screens listed (for screens not listed, the procedures are the same as for any other eFiling):

1. On the Filing Type Selection screen, select the filing type “Production of Document.”
2. On the Select Docket screen
 - a. For an initial application - enter QM07-1 in the block next to “Enter Docket Number” and click on Search. Select QM07-1-000 from the Results Table. The FERC Dockets staff will assign a new QM Docket Number to your application when they review your submission. The new Docket Number will be included in the Acceptance for Filing email sent when Dockets forwards your filing to eLibrary.
 - b. For any subsequent filing in the same proceeding, enter the applicable QM Docket Number (no subdocket), search, and select the appropriate entry from the Results Table.
3. Before you browse, select, and attach the file(s) containing the application, make sure that each file name is less than 25 characters and contains no spaces or special characters.
4. On the Submission Description screen near the end of the filing process, edit the default description in the text box by replacing “Production of Document” with the type of application you’re filing. The preferred form for a description is: “Application under Section 292.(310, 311, 312 or 313) of (filing party) under QM07-1.” The filing party and docket reference are part of the default description and should not be changed.

If you are unable to file electronically because the application contains Privileged and/or Critical Energy Infrastructure Information, you must submit an original and 14 paper copies of the filing to:

Magalie R. Salas, Secretary
Federal Energy Regulatory Commission
888 First Street, N.E.
Washington, DC 20426

It is not necessary to include a form of notice for the *Federal Register*.

The procedures for filing documents with Non-Public materials are on the Commission’s web site at: <http://www.ferc.gov/help/how-to/file-material.asp>.

Please be advised that the United States Postal Service scans all documents addressed to the Commission with a heat-treatment process that destroys electronic media and can delay receipt at FERC for up to two weeks. You are advised to use express mail or courier delivery services if you cannot file electronically.